

**Peabody College
of
Vanderbilt University**

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Teaching and Learning

2008/2009

FOREWORD

Welcome to Peabody! This is your guidebook designed to lead you to successful completion of your major in Early Childhood Education, Elementary Education, or Secondary Education offered through the Department of Teaching and Learning. Over the next four years, you will find this handbook to be a ready source of information on your major requirements, policies and procedures, and offices to contact with your questions as you make your journey toward the Bachelor of Science degree in May 2012.

You will be expected to keep this handbook for four years and carry it to each advising appointment with your academic adviser. Each semester, you should update your Program of Studies in the handbook noting the courses that you are taking to fulfill both Liberal Education Core and Major requirements. Keeping the program of studies updated and checking your on-line degree audit will let you and your adviser know what is remaining in your degree program. Always go to advising sessions prepared with the list of courses that you plan to undertake for the up-coming semester and a copy of your degree audit.

The Peabody academic policies and procedures may not be the same as other Vanderbilt undergraduate schools. You should be familiar with the Peabody policies contained in this handbook regarding class-standing, probation and dismissal, transfer of credit, pass/fail, registration for independent study courses, and others.

If you have questions concerning information in this handbook always consult your academic adviser first. If your adviser is unavailable to help you, contact your department's Director of Undergraduate Studies. Finally, if you still need assistance or are uncertain of where to find an answer, contact the Office of Student Affairs (343-6947) or the Office of Records and Registration (322-8400).

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PEABODY COLLEGE ACADEMIC CALENDAR 2008-2009

FALL 2008

June 27, Fri	Fall Course Request Period ends at 4:00 P.M.
July 18, Fri	Fall confirmation schedules mailed to home addresses
July 28, Mon	Fall Registration Period begins for students who did not get all requested courses
Aug 4, Mon	All students may resume using the OASIS registration program
Aug 16, Sat	Orientation begins for all new undergraduate students; residence halls open at 7:00 A.M.
Aug 20, Wed	Deadline for all students to pay fall charges
Aug 22, Fri	Mandatory Peabody First Year Orientation sessions; Peabody picnic; adviser appointments
Aug 25, Mon	Fall Registration ends on Oasis at 6:00 A.M. First Day of Classes The Fall Change Period begins on OASIS at 8:00 A.M.; students may drop and add fall courses for one week; the Wait List feature on OASIS is activated for closed courses
Aug 29, Fri	The Wait List feature on OASIS ends at 4:00 P.M.
Sept 1, Mon	Fall Change Period ends at 4:00 P.M.; last day to add a fall course; last day to drop a fall course without a "W" grade; all students schedules must be finalized by 4:00 P.M.
Oct 6-10, Mon-Fri	Mid-term examination period
Oct 17, Fri	Mid-term deficiency grade reports are mailed to student campus boxes and parent home addresses
Oct 20-21, Mon-Tue	October Break – enjoy!
Oct 24, Fri	Last day to drop a fall course with a "W" grade
Nov 3, Mon	Spring Registration – Course Request Period begins
Nov 14, Fri	Spring Course Request Period ends
Nov 22-30, Sat-Sun	Thanksgiving Holidays
Dec 9, Tue	Last day of fall classes; spring registration resumes on OASIS for bumped students at 8:00 A.M.
Dec 10-18, Wed-Thur	Fall semester reading days and final examinations

SPRING 2009

Jan 5, Mon	Deadline for students to pay spring tuition and fee charges
Jan 6, Tue	The Spring Registration Period ends at 4:00 P.M.
Jan 7, Wed	First day of spring classes The Spring Change Period begins on OASIS at 8:00 A.M.; students may drop and add spring courses for one week; the Wait List feature on OASIS is activated for closed courses
Jan 12, Mon	The Wait List feature on OASIS ends at 4:00 P.M.
Jan 13, Tue	Spring Change Period ends at 4:00 P.M.; last day to add a spring course; last day to drop a spring course without a "W" grade; all students schedules must be finalized by 4:00 P.M.
Feb 23-27 Mon-Fri	Mid-Term Examinations
Feb 28- Mar 8, Sat-Sun	Spring Holidays
Mar 6, Fri	Mid-term deficiency grade reports are mailed to student campus boxes and parent home addresses
Mar 13, Fri	Last day students may drop a spring course with a W grade
Mar 30-Apr 22	Registration for summer courses on OASIS
Apr 6, Mon	Fall Course Request Period begins
Apr 17, Fri	Last day for students to submit completed summer school elsewhere approval forms to the Office of Records and Registration
Apr 21, Tue	Last day of spring classes
Apr 22-30, Wed-Thur	Spring semester reading days and final examinations
May 1, Fri	All students must be registered for fall before 4:00 P.M.

SUMMER 2009

May 4, Mon	Supplemental registration for May session courses; May session courses begin
May 29, Fri	May session courses end
June 1, Mon	Registration for summer sessions
June 2, Tue	First-half courses begin
July 2, Thur	Examinations for first-half courses
July 6, Mon	Supplementary registration for second-half courses
July 7, Tue	Second-half courses begin
August 7, Fri	Summer terms ends

PEABODY ADMINISTRATIVE OFFICES

Peabody Office of Records and Registration

The Office of Records and Registration is responsible for maintaining academic records of Peabody students from matriculation to graduation. This office prepares the Peabody undergraduate handbooks and the schedule of courses for each semester. It is also responsible for the maintenance of the On-Line Access to Student Information Services (OASIS) registration program and the on-line Degree Audits for all Peabody undergraduate majors and minors.

This office processes all academic record entries and changes such as address, adviser, grade, major, minor, track, and transfer of credit. This office also reviews students' academic programs at time of degree completion. The Office of Records and Registration will send important notices by email to your Vanderbilt email address. Students are expected to check their Vanderbilt email account regularly.

Peabody Office of Student Affairs

The Office of Student Affairs serves Peabody's students by facilitating their success and development. This office provides students with support and advocacy for a variety of academic, developmental, and personal issues. It also assists students in navigating the university's programs, policies, services, and resources. In its work with students the office also assists their faculty and families when needed. The office is focused on promoting student accountability and problem solving as well as on supporting their educational and personal development.

The Office of Student Affairs works closely with other offices on campus to ensure that students are able to make connections and contacts that will enrich and improve their educational experience. This office also sponsors the Peabody Council, Peabody's arm of the university's student government, as well as the Peabody Academic Leaders (PALs) who serve to improve and support Peabody programs. The office coordinates events and activities such as Picnic with Profs, the Hanging of the Green, the gingerbread house contest and community service. Students are welcome in the office at any time to discuss their Vanderbilt experience and to take advantage of services available.

Peabody Office of Teacher Licensure

The Office of Teacher Licensure monitors progress toward teacher licensure for Vanderbilt students, including admission to teacher education (Screening I), admission to student teaching (Screening II), student teaching, and final recommendations for licensure in Tennessee and other states. It also facilitates and tracks PRAXIS testing.

Peabody Departmental and Program Offices

The five Peabody departments are Human and Organizational Development, Leadership, Policy and Organizations, Psychology and Human Development, Special Education, and Teaching and Learning. The departments administer the eight undergraduate majors.

Each department has a Director of Undergraduate Studies who is responsible for updating programmatic requirements, assigning academic advisers, meeting with students when advisers are not available, monitoring the progress of students in their program and sitting on the Peabody Undergraduate Administrative Committee.

The Undergraduate Administrative Committee (UAC) is a faculty committee that reviews academic actions, academic honors, petitions for policy exceptions, and requests for readmission.

**PEABODY COLLEGE
ADMINISTRATIVE OFFICE DIRECTORY**

CENTRAL OFFICES	LOCATION	PHONE
Office of the Dean	201 Administration Bldg.	322-8407
Office of Records & Registration	216 Administration Bldg.	322-8400
Office of Student Affairs	215 Administration Bldg.	343-6947
Office of Teacher Licensure	210 Administration Bldg.	322-8270

DEPARTMENTS AND PROGRAMS	LOCATION	PHONE
Human and Organizational Development	206 Mayborn	322-6881
Leadership, Policy and Organizations	202 Payne	322-8000
Psychology and Human Development	104 Jesup	322-8141
Special Education	313 MRL	322-8280
Teaching and Learning	240 Wyatt Center	322-8100

OTHER

Peabody Computer Lab	130 Wyatt Center	343-1867
Peabody Education Library		322-8095
Peabody Graduate Admission And Recruitment	215 Administration Bldg.	322-8410

HAVE A QUESTION OR NEED A FORM?

QUESTIONS REGARDING	WHERE TO GO	PHONE
Academic Advising	Faculty Adviser	
Academic Probation	Student Affairs	343-6947
Academic Dismissal	Student Affairs	
Academic Awards	Student Affairs	
Adviser Change	Major Department	
AP Credit	Records & Registration	322-8400
Billing	Student Accounts	322-6693
Career Planning	Career Center	322-3407
Course or Requirement Waivers	Major Department	
Course Schedule Preparations	Faculty Adviser	
Dean's List	Records & Registration	
Degree Audit	Records & Registration	
Drop & Add Courses	Records & Registration	
Enrollment Verification	University Registrar	322-7701
Financial Aid (Undergraduate)	Financial Aid Office	322-3591
Five Year Program Applications	Admissions & Recruitment	322-8410
Forms:		
Alternate Track	Student Affairs	
Change of Address	University Registrar	
Change of Course	Records & Registration	
Change of Name	University Registrar	
Change of Records	Records & Registration	
Course Substitution	Records & Registration	
Course Time Conflict	Records & Registration	
Course Underload/Overload	Student Affairs	
Declaration of Major/Minors	Records & Registration	
Graduate Course Credit	Records & Registration	
Incomplete Grade	Records & Registration	
Individual Learning Contracts	Records & Registration	
Intra University Transfer	University Registrar	
Leave of Absence	Student Affairs	
Summer Course Work Approval	Records & Registration	
Study Abroad Approval	Records & Registration	
Study Elsewhere Approval	Records & Registration	
Track Declaration	HOD /Special Ed. /Teaching & Learning	
Withdrawal	Student Affairs/Records & Registration	

Good Standing Letters	Records & Registration	
Grade Changes	Records & Registration	
Graduation	Records & Registration	
Graduation Checkout	Records & Registration	
Graduate/Professional Programs	Admissions & Recruitment	322-8410
Health Center		343-4078
Housing		322-2591
Insurance (Student)	Student Accounts	322-6693
Licensure Requirements	Teacher Licensure Office	322-8270
Lost and Found		322-2745
Mid-Semester Deficiencies	Student Affairs	
PALS (Peabody Academic Leaders)	Student Affairs	
Peabody Student Association	Student Affairs	
Police/Security		322-2745
PRAXIS Registration Bulletin	Departmental Offices	322-8270
Program Requirements	Adviser/Department	
Screening Forms (Teacher Education)	Departments/On-line	
Recreation Center		343-6627
Registration for Courses	Records & Registration	
Transcripts	University Registrar	322-7701
Vanderbilt Study Abroad	Global Education Office	343-3139
Verification of Enrollment	University Registrar	
Transfer Credit	Records & Registration	
Transfer Intra-University	University Registrar	

THE REGISTRATION PROCESS

(Fall and Spring Semesters)

Course Request Period

Beginning with the Spring 2009 semester, First Year students should always register on the OASIS registration program during the published Course Request Period for each upcoming semester. All undergraduate students must meet with their academic adviser for approval of their courses and to receive their registration adviser approval code.

During the Course Request Period, maximum enrollment limits for individual courses are not enforced. Students are requesting the courses that they wish to take during this period but there is no guarantee that they will get every course nor every day and time slot initially selected for their courses.

Course Enrollment Review Period

At the conclusion of the Course Request Period, student access to the OASIS registration program is suspended. Each school and their departments review enrollments in all of their courses and make decisions as to whether to cancel under enrolled courses, create new sections for over enrolled courses, balance enrollments in a course by shifting students from over enrolled sections to under enrolled sections of the same course, or to remove students from over enrolled courses when there are no other options. Course confirmation schedules are sent to students at the conclusion of the enrollment review period to notify students of their final course schedule.

Course Registration Period

Students who have been removed from courses due to over-enrollment or cancellation have the first week of the Registration Period to replace the course(s) from which they have been removed. Students who failed to register during the Course Request Period and all other students wishing to make schedule changes will join the bumped students on the OASIS registration program a week later.

Registration Period dates are published on the academic calendar. The Registration Period ends during the fall and spring semesters at 6:00 a.m. on the day classes begin. During the Registration Period maximum enrollment limits on all courses are enforced. Hence, many courses will be closed because they are full.

Courses open and close during this period as students change their schedules, decide not to return, or take a leave of absence for a semester. Students seeking entrance into a closed course should check the desired course periodically for an open seat during the Registration Period. Wait lists are not open until the Change Period begins. It will not be productive to contact professors or departments during the Registration Period to get into a closed course.

Course Change Period

The Course Change Period begins the first day of classes at 8:00 a.m. It is during the Change Period that students may drop a course without a "W" grade, use the wait list feature for closed courses, and eligible students may declare a course pass/fail. **Wait lists end the day before the change period formally ends.** All students should be registered on OASIS for all classes for a given semester by 4:00 p.m. on the last day of the change period.

Course Maintenance Period

Students may view their schedules on OASIS but may no longer drop or add courses. The only command that students may use to revise their schedule is the CONVERT command which allows students to change a pass/fail designated course to a graded status.

After the last day of the Change Period, students may not add a course or declare a course pass/fail. Students who drop a course will receive a grade of "W" (withdrawal) and the course remains on the student's academic record. A "W" grade has no impact on the student's cumulative grade point average.

OTHER REGISTRATION INFORMATION

Pass/Fail Registration Review

All pass/fail requests are reviewed after the close of the change period to be sure that students meet all the rules for registering for a course pass/fail. The OASIS registration program cannot check for academic standing and specific school rules regarding pass/fail. The pass/fail notation will be removed for all students not in compliance with their school's policies, and they will be notified accordingly. Students are not allowed to register for a course pass/fail until they have successfully completed two semesters at Vanderbilt.

Course Prerequisite and Corequisite Checking

It is the student's responsibility to know if courses for which they register have a required prerequisite or corequisite. At this time the OASIS registration program can not perform prerequisite and corequisite checking.

Dropping a Course after the Change Period

Students may drop a course through the eighth week of a semester. The specific last day to drop courses is published on the academic calendar. A grade of "W" will be assigned. Students who drop below twelve hours (full-time) must have permission of the Dean, Ellen Brier. There are implications for financial aid, health insurance, and academic standing when a student drops below full-time status.

Withdrawal from the University

Students who may need to withdraw from all classes during a semester for medical or personal reasons should contact the Dean, Ellen Brier. The tuition refund schedule is published in the Undergraduate Catalog.

HOW TO REGISTER FOR COURSES BY USING OASIS (On-line Access to Student Information Systems)

1. Get your e-password if you do not have one and go to <http://oasis.vanderbilt.edu/> to download the software program that will allow you to access OASIS with your E-password in a secure environment. The OASIS registration program is undergoing modifications during the 2008 summer and connectivity issues may occur. If this is the case, phone, email or fax your course selections to the Peabody Registrar's Office.
2. When you get on OASIS, you will be asked to enter your VunetID and your E-password. If you have forgotten your password, you may not register using OASIS. Your password will be restored when you arrive on campus.
3. You will then reach a sub-menu. Choose the **Registration** mode number.
4. Select the term for which you are registering.
5. The first time you get into the registration program you will be notified of your anticipated date of graduation. Just bypass this text by pushing the enter key.
6. If you have not registered for anything and you are an undergraduate student, you may be prompted to enter your "**Adviser Approval Code**". Approval codes will not be required for first year students until August 16. This is the last date that first year students can register for fall until meeting with an adviser on August 22.
7. At this point you will see a **registration** screen. You may proceed with registering for your desired classes.
8. Common commands you will use while registering:
 - ADD** - to add a course (example: ADD EDUC 1020 01 – then return)
 - DROP** - to drop a course (example: DROP EDUC 1020 01 - then Return)
 - CHANGE** - to switch sections of a course (CHANGE EDUC 1020 01 02)
 - PF**- to declare a course pass/fail (PF HUM 240 01)
 - CONVERT** – to change a course from a PF grade type to a regular grade. (CONVERT HUM 240 01)
 - SHOW** - to display available sections of a particular course, showing various section meeting days and times (SHOW ENGL 102W)
 - SHOW OPEN** to display open courses in a discipline (SHOW OPEN ENGL)
 - SHOW WEEK** - shows grid of daily class meeting times
 - USE A SLASH (/) TO DISPLAY YOUR SCHEDULE** (You will need to use this command after using the SHOW command, in order to see your schedule again.)

AFTER YOU REGISTER, YOU MUST EXIT THE PROGRAM - TYPE:

- QUIT** – to exit your personal screen
- PRESS 3** – to exit the OASIS program
- CLOSE** the registration window

Students must be registered on OASIS for all fall 2008 courses no later than 4:00 p.m. September 1. Dates for future semester use on OASIS are always published in the Academic Calendar. The dates listed on this page and the next are for fall 2008.

USING THE OASIS “WAIT LIST” FEATURE (AVAILABLE August 25 - August 29)

Students who are seeking entrance into closed courses must use the **OASIS** registration program and place themselves on the wait list for the closed course. The following steps outline the procedure for wait listing a course:

- **Sign on to the OASIS registration program.** Use computers in the Wyatt Building lab or the Peabody Library if you do not have a personal computer.
- **Use the ADD command to try to add the course you wish to take.** If the course is closed, you will get a message to this effect.
- **Use the WAIT command to place yourself on a wait list.** **Example:**>WAIT HOD 1200 01
You must always use the command “WAIT” followed by the course subject area, course number and section, then press the enter key.
- **Note the day and time the wait list entry will expire.** You must check your status on a wait list within each twenty-four hour period or you will no longer remain on the wait list.
- **Use the UPDATE command to check your wait list status.** **Example:**>UPDATE HOD 1200 01
If you have not been conditionally enrolled, every time you use the update command you are given a new twenty-four hour period to remain on the wait list.
- **If you UPDATE and are given a message that you are conditionally enrolled, you will be asked if you wish to enroll in the course at this time**
If you still wish to be in the course, answer the question affirmatively. Press enter and you will be enrolled.
- **To take yourself off a waitlist use the REMOVE command.** **Example:**>REMOVE HOD 1200 01
You may need to use the REMOVE command if you are waitlisted in a section other than the one you are trying to add. Otherwise, the system will not let you add a different open section.

IMPORTANT NOTES:

1. Do not just “camp out” in a course for which you are not registered without placing yourself on a wait list. Departments and faculty may periodically check the wait lists. If you have not followed the wait list procedure, your chances of getting into closed courses are greatly diminished.
2. Wait lists end August 29, at 4:00 p.m. The change period ends September 1, at 4:00 p.m. The last three days of the change period are on a “first-come, first-served” basis. Many classes will open up but if you are not registered for your full load, you had better have an alternate plan. Students may not add classes after September 1. A grade of “W” will also be assigned for all courses dropped after September 1. No exceptions!
3. The staff in the Peabody Registrar's Office cannot register you for closed courses.
4. If an instructor states that they will put you in their closed course, check to make sure this is done on OASIS before the Change Period ends at 4:00 p.m. September 1. You may wish to e-mail the instructor as to the status of your enrollment in the class if you are not showing registered on OASIS by early in the day September 1. Do not wait until after 4:00 p.m. on the last day.

Advanced Placement and International Baccalaureate Test Score Credit

Students are responsible for having official copies of all entrance test scores submitted before their first semester of attendance. The lists below indicate the Vanderbilt course credit to be awarded for the subjects and scores represented on the chart below for Advanced Placement (AP) and/or International Baccalaureate (IB) examinations. No more than eight hours of AP credit are allowed in any one subject area.

Advanced Placement Test	Score	Hours	Course Credit
Art History	4,5	6	History of Art 110, 111
Biology	4,5	4	Biological Sciences 100
Calculus AB	4	3	Math 150a
Calculus AB	5	4	Math 155a
Calculus BC	4,5	8	Math 155a, 155b
Calculus BC	3	3	Math 150a (with sub score of 4 on Calculus AB)
Calculus BC	3	4	Math 155a (with sub score of 5 on Calculus AB)
Chemistry	5	8	Chemistry 102a, 102b, 104a, 104b and permits entry into Chemistry 218a, 219a
Computer Science	4,5	3	Computer Science 101
Economics: Macro	4,5	3	Economics 100
Economics: Micro	4,5	3	Economics 101
English: Language & Composition	4,5	3	English 120w
English: Literature & Composition	4,5	6	English 102w, 105w
Environmental Science			None
European History	4,5	6	History 135,136
French Language	4,5	8	French 103, 201w
French Literature	4,5	8	French 103, plus 3 hours of French elective
German Language	4,5	6	German 103,104
Government & Politics: Comparative	4,5	3	Political Science 101
Government & Politics: United States	4,5	3	Political Science 100
Latin: Vergil	4,5	3	Latin 104
Latin Literature	4,5	3	Latin elective credit at the 200 level
Music Theory	5	3	MUSC 120a
Music: Listening & Literature	4,5	3	MUSL 141
Physics B	5	4	Physics 105, 106
Physics C: Mechanics	5	4	Physics 116a,118a
Physics C: Electricity & Magnetism	5	4	Physics 116b,118b
Psychology	4,5	3	Psychology 101
Spanish: Language or Literature	4	5	Spanish 104

AP continued

Spanish: Language or Literature	5	8	Spanish 104, 202
Statistics	4,5	3	Mathematics 127a
Studio Art	4,5	6	Studio Art elective hours
U.S. History	4,5	6	History elective hours
World History	4,5	6	History elective hours

International Baccalaureate Test	Score	Hours	Course Credit
Biology (standard/higher)	6,7	4	Biological Sciences 100
Chemistry (applied standard)	6,7	8	Chemistry 101a, 101b, 100a, 100b
Chemistry (higher)	6,7	8	Chemistry 102a, 102b, 104a, 104b
Economics (higher)	6,7	6	Economics 100, 101
English (standard)	6,7	3	English 100
English (higher)	6,7	6	English 102W, 105W
French (standard)	6,7	5	French 103
French (higher)	6,7	8	French 103 plus 3 hours French elective credit
Japanese (standard)	6,7	10	Japanese 211, 212
Japanese (higher)	6,7	6	Japanese 241, 242
Latin (standard)	6,7	3	Latin 103
Latin (higher)	6,7	6	Latin 103, 104
Mathematics (standard)	6,7	7	Mathematics 140, 180
Mathematics (higher)	6,7	8	Mathematics 155a, 180 plus 1Math elective hr.
Music (standard)	6,7	3	MUSL 140
Music (higher)	6,7	3	MUSL 141
Physics (standard)	7	3	Physics 105
Physics (higher)	7	8	Physics 116a-b, 118a-b
Psychology (standard/higher)	6,7	3	Psychology 101
Russian (standard)	6,7	5	Russian 102
Russian (higher)	6,7	6	Russian 203, 204
Spanish (standard)	6,7	5	Spanish 104
Spanish (higher)	6,7	8	Spanish 104, 202
Visual Arts (standard)	6,7	3	Arts elective credit
Visual Arts (higher)	6,7	6	Arts elective credit

SELECTING AN APPROPRIATE MATH COURSE

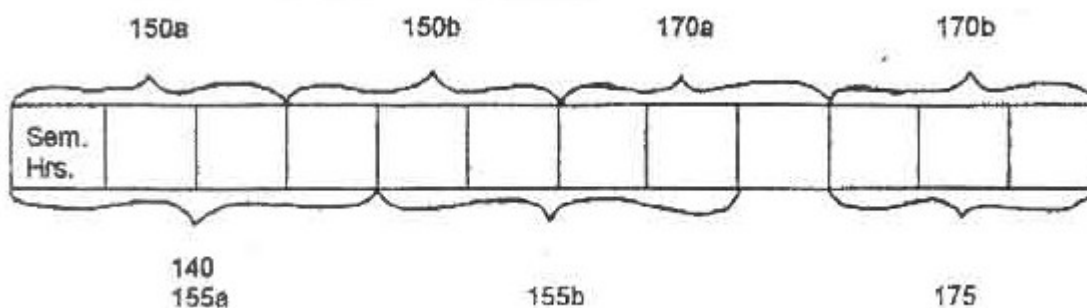
Brief Outline for Placement in Mathematics

<u>COURSE</u>	<u>DESCRIPTION & BACKGROUND REQUIRED</u>
MATH 127AB	An introduction to probability and statistics. (Psychology 2101 is required for statistics in H&OD and CD, CGS, and CST majors. Therefore, students in these majors should not take Math 127A or B)
MATH 140	Requires high school algebra but does not use any trigonometry. (Strongly recommended)
MATH 150AB	Requires trigonometry and Math SAT I score above 600, SAT II M1 score above 620 and/or SAT II M2 score above 570 recommended.
MATH 155AB	Requires trigonometry and Math SAT I score above 600, SAT II M1 score above 620 and/or SAT II M2 score above 570 recommended. This sequence is generally taken by engineering students, science majors, and students who wish to cover the material at a little faster pace.

Note: Math courses overlap in content:

- Students who initially successfully complete Math 140 cannot get credit for 150A
- Students who successfully complete Math 140 and then take 150B will only earn two hours of credit

See the chart below:



Useful VU On-line Addresses

The following addresses may be helpful when you can't find the paper copies.

Academic Calendar: This is helpful when you need to know other calendar events not noted in this handbook.

<http://registrar.vanderbilt.edu/calendar.htm>

Access 2 Academic Information: Look up your Vanderbilt academic information (entrance test scores and transfer of credit) and grades on line.

<https://webapp.mis.vanderbilt.edu/AcademicRecord/Controller>

Catalogs: Course descriptions, academic programs and policies are available 24 hours a day at this site.

<http://www.vanderbilt.edu/catalogs/>

Change of Address: Make address corrections on-line at:

<http://www.registrar.vanderbilt.edu/academicrec/address.htm>

Degree Audit: Review your progress toward degree requirements.

<https://webapp.mis.vanderbilt.edu/AcademicRecord/Controller>

Digital Life - Resnet: This is useful for information on computing services

<http://digitallife.vanderbilt.edu/resnet/>

Establishing a VUNET ID and Password

<https://vunetid.vanderbilt.edu/epassword/>

Final Examination Schedules: The final examination schedule is available at the following address:

http://www.registrar.vanderbilt.edu/calendar/exams/fall_2007_exam.htm

Global Education - VU Study Abroad: Application dates for study abroad and other information on the sites and offerings.

<http://www.vanderbilt.edu/geo/>

Handbook Downloads and other Registration Information:

http://peabody.vanderbilt.edu/Microsites/Offices/Registrars_Office.xml

Peabody College Web Pages

<http://Peabody.Vanderbilt.edu/>

Schedule of Courses: View course offerings on-line.

<https://webapp.mis.vanderbilt.edu/CourseListing/MasterSchedule>

GENERAL ACADEMIC INFORMATION

ACADEMIC ADVISING

Academic advisers are faculty members within the five departments. Peabody students are assigned an academic adviser when they arrive for their first semester. This adviser is knowledgeable about the courses needed to complete ones major. The adviser helps in schedule planning, makes suggestions as to which courses would be most suitable, and serves as a mentor to the student.

Students are required to meet with their academic adviser during fall and spring pre-registration periods to assist in selecting a program of courses that fulfill degree requirements. Advisers also are available during the semester to discuss subjects of a non-academic nature. Students are encouraged to make appointments to meet with their advisers and to establish a good adviser/advisee relationship from the beginning of their undergraduate program.

ADVANCED PLACEMENT

The well-established advanced placement policy endeavors to recognize exceptional high school preparation, to avoid requiring freshmen to take courses clearly mastered in high school, and to encourage students to begin their college learning experience at the level most appropriate to their preparation. Advanced placement may be decided on the basis of good performance on the College Board Advanced Placement Examination (AP), on the College Board SAT II Subject Tests, on the International Baccalaureate tests (IB), or, in some cases, placement tests given by Vanderbilt. Appropriate documentation should be submitted to the Office of Undergraduate Admissions before matriculation at Vanderbilt.

CREDIT FOR PREVIOUS COLLEGE WORK

Entering freshmen who have taken pre-freshmen college work during their junior or senior year in high school or during summers prior to their offer of admission to Vanderbilt must report such work to the Office of Undergraduate Admissions. The Peabody Office of Records and Registration will notify students as to whether such work may be credited toward the Vanderbilt degree.

Credit will be awarded only if the course is regularly offered by an accredited two-year or four-year college or university, if the teacher was a regular faculty member of that institution, and if a majority of the students in the course were candidates for a degree at that institution. Appropriate documentation, including course descriptions and syllabi must be submitted to the Peabody Office of Records and Registration for evaluation and approval by the appropriate Vanderbilt departments.

This question of credit at Vanderbilt must be settled in advance of the student's first semester of classes.

The College of Arts and Science and Peabody College usually do not award credit for work at other colleges in the summer immediately proceeding the student's first semester at Vanderbilt. Summer work elsewhere will be accepted for credit only if an unusual educational opportunity can be demonstrated and if the courses sought are as rigorous as courses offered at Vanderbilt. Approval for work to be taken elsewhere must be obtained in advance from the appropriate dean.

CLASS ATTENDANCE

Students are expected to attend all scheduled meetings of classes in which they are enrolled; they have an obligation to contribute by full participation in the work of each class. At the beginning of the semester, instructors explain the policy regarding absences, and thereafter they report to the Dean of the College the name of any student whose achievement in a course is being adversely affected by excessive absences. In such cases, the Dean, in consultation with the instructor, takes appropriate action, which may include dropping the student from the class. Students dropped after the deadline for withdrawal receive the grade of *F*. Class attendance may be specified as a factor in determining the final grade in a course, and it cannot fail to influence the grade even when it is not considered explicitly.

CONSENT TO RELEASE ACADEMIC INFORMATION

Vanderbilt University is subject to the provisions of the Family Educational Rights and Privacy Act (Buckley Amendment) that affords to students certain rights of access to educational records and imposes obligations on the University in the release and disclosure of those records to third parties. The Buckley Amendment regulations, however, allow the University to provide academic progress reports and other academic information to parents of students if the student is a dependent of the parents for federal income tax purposes. In order to confirm the University's records and to administer the appropriate release of this information to parents, each new student completes a form to verify if the student is a dependent.

COURSE LOAD

During the fall and spring semesters, a student must take at least 12 hours of course work to qualify as a full-time undergraduate student.

Students wishing to carry fewer than 12 hours, or more than 18 hours, must obtain approval from the Office of Student Affairs. Approval must also be obtained if the dropping or adding of a course during the semester causes an under-load or an overload. Undergraduate students are expected to be enrolled full-time unless:

- a) Fewer than 12 hours are required for the completion of the degree
- b) The student has received special permission from the Office of Student Affairs to matriculate as a part-time student

Additional tuition is charged for each hour over 18 in a given semester.

Students who plan to complete the 120 hour (minimum) required program in eight regular semesters must average 15 earned hours per semester.

DECLARATION OF MAJOR/MINOR

Peabody students choose a major at the time they apply to Vanderbilt and are assigned to the appropriate department for the purpose of advising and program planning. Students are assigned an adviser in their major prior to the first semester at Peabody.

Freshmen who wish to change their major may declare a change beginning in October of their first semester. Forms are available in the Peabody Office of Records and Registration for students who wish to change a Peabody major/minor, or declare a Peabody second major.

Students wishing to declare a second or third major/minor through the College of Arts and Science must go to the applicable A&S department, fill out a Declaration of Major/Minor form, receive an A&S adviser assignment, and return the completed form to the Peabody Office of Records and Registration.

LIBERAL EDUCATION CORE

All Peabody undergraduates complete the requirements of the Liberal Education Core program. This Liberal Education Core component is intended to provide students with a solid foundation in the arts and sciences. Courses identified to fulfill the Liberal Education Core requirement for each Peabody undergraduate major are listed in the current program descriptions in this Handbook and *The Bulletin of Vanderbilt University*.

Courses used to satisfy these core requirements may also be counted toward the fulfillment of requirements for an academic major. Special topic courses are ordinarily not acceptable for meeting Liberal Education requirements. These courses require prior approval as substitute courses. Independent study courses are not acceptable for meeting the requirements for the Liberal Education Core.

Students enrolled in Peabody College are expected to satisfy most Liberal Education Core requirements during the freshman and sophomore years. Although legitimate circumstances sometimes force the postponement of Liberal Education requirements, upper-level students are not expected to have a significant number of these requirements outstanding.

MAY SESSION

In the interval of several weeks between final examinations in the spring semester and the beginning of summer sessions, Vanderbilt offers educational travel opportunities and a variety of “total immersion” courses that would be difficult to offer during a regular semester.

Students are permitted to take no more than one course during the May session. Housing and food services are available during the session.

SUMMER COURSES AT VANDERBILT

The ten-week summer session begins in early June and ends early in August. Peabody undergraduate courses offered during the Vanderbilt summer sessions are not intended to be comprehensive, nor are they predictable. Peabody students are most likely to take basic Liberal Education Core courses. For students who plan to attend summer sessions, the best strategy for predicting the courses that will be offered in a given summer is to look at the previous summer’s offerings.

Students who do not advance in class standing at the end of the spring semester will be required to attend Vanderbilt summer school to make up the hours and/ or grade point average deficiencies.

ACADEMIC POLICIES

ACADEMIC PROBATION AND DISMISSAL

Peabody requires each student to maintain an academic record that will permit graduation according to a specified schedule. After achieving sophomore standing, the student may not be on academic probation for more than two semesters. The student whose academic record warrants a third semester of probation normally will be dismissed from the University.

Freshmen:

1. The student's grade point average falls below 1.800. Probation is removed (assuming there is no other reason for probation) when the student's grade point average is raised to 1.800 or above.
2. The student fails to earn at least 12 hours in the first regular semester as a freshman. Probation is removed when the student achieves sophomore standing.
3. The student fails to achieve sophomore standing (24 cumulative hours and 1.8 cumulative grade point average) in the required two semesters. Probation is removed when the student achieves sophomore standing.
4. Freshmen who pass fewer than two regular courses in their first regular semester, or who earn a grade point average lower than 1.000 have so seriously compromised their academic standing that they may be required to take a probationary leave of absence during the spring semester.

Sophomores:

1. The student's grade point average falls below a 1.800. Probation is removed (assuming there is no other reason for the probation) when the student's grade point average is raised to 1.800 or above, except that at the end of the second regular semester the student must qualify for junior standing.
2. The student fails to earn at least 12 hours in the first semester of the sophomore year. Probation is removed when the student achieves junior standing.
3. The student is placed on probation by the Undergraduate Administrative Committee for failure to make satisfactory progress toward the degree. Probation is removed when the specified conditions are met.
4. The student fails to achieve junior standing (54 hours and 1.9 cumulative grade point average) in the required two semesters. Probation is removed when junior standing is achieved.

Juniors:

1. The student's grade point average falls below a 1.900. Probation is removed (assuming there is no other reason for the probation) when the grade point average is raised to 1.900 or above, except that at the end of the second regular semester the student must qualify for senior standing.
2. The student fails to earn at least 12 hours in the first regular semester as a junior. Probation is removed when the student achieves senior standing.

3. The student is placed on probation by the Undergraduate Administrative Committee for the failure to make satisfactory progress toward degree. Probation is removed when the specified conditions are met.
4. The student fails to achieve senior standing (84 cumulative hours and 2.0 cumulative grade point average) in the required two semesters. Probation is removed when senior standing is achieved.

Senior:

The student's grade point average falls below a 2.00. Probation is removed when the grade point average is raised to 2.000 or above.

Sudden Academic Insufficiency

Any student who fails by wide margin to reach prescribed levels of academic achievement, either at the end of a semester or at mid-semester, or who has been placed on probation more than once is reviewed by the Peabody Undergraduate Administrative Committee. The Committee considers each case within the general guidelines for maintenance of satisfactory academic standing and may take any of several actions, among which are the following:

- The student may be placed on probation.
- The student may be advised to take a leave of absence or to withdraw from the University.
- The student may be required to take a leave of absence.

Under certain circumstances, a student who has been formally dismissed may be readmitted to Peabody. The Peabody Undergraduate Administrative Committee must review and approve any requests for readmission.

ALTERNATE TRACK

Occasionally, students find that it will be necessary to reduce their normal course load due to medical reasons, varsity athletics, or other circumstances. The result is that they will earn the bachelor of science degree in nine or ten semester instead of eight. In such cases, the student may request Alternate Track status (normally done during the sophomore year).

After discussing the Alternate Track option with his/her parents and faculty adviser, the student must complete and submit a "Request for Alternate Track" form to the Peabody Office of Records and Registration. Along with the "Request for Alternate Track" form, the student is required to include a plan listing courses to be taken each remaining semester to complete all requirements for the degree.

Alternate Track does not alter the earned hours required to achieve sophomore, junior or senior class standing. A student on Alternate Track status must meet the following guidelines to avoid probation. The minimum requirements are:

<u>Year</u>	<u>Hours Per Semester</u>	<u>Total Earned Hours</u>	<u>GPA</u>
1 st year	12	24	1.80
2 nd year	12	48	1.90
3 rd year	12	72	1.95
4 th year	12	96	2.0

APPEALS

1. Petitions for exceptions to academic policies, appeals of academic policy implementations by the Peabody Dean's Office staff, and appeals of academic actions by the Chairman of the Peabody Undergraduate Administrative Committee (e.g. letters of dismissal) may be directed to the full Undergraduate Administrative Committee.

Petitions and appeals should sent to:
Chair, Peabody Undergraduate Administrative Committee
C/o Peabody Dean's Office
Campus Box 329, Peabody College
Nashville, TN 37203
Fax: (615) 322-8501

2. A student may ask the UAC to reconsider a decision if the student has new information to offer. The Committee Chair will decide whether the full Committee will reconsider. Requests for reconsideration of UAC decisions should be sent to the above address.
3. A final negative decision of the Committee may be appealed to the Dean of Peabody, (at the above address) who may assign an Associate Dean to handle the matter on the Dean's behalf. The Dean or Associate Dean will consult with the Committee and other relevant faculty or staff as part of the review decision.
4. Appeals beyond Peabody College should be directed to the University Provost's Office.

Please see Chapter 6 (The Judicial System) of *The Vanderbilt University Student Handbook* for a description of the appeal process for non-academic matters.

CLASS ATTENDANCE

Students who must miss a class due to illness, personal reasons, or other reasons should notify the course instructor (prior to the class meeting if possible). In case of serious illness or personal emergency causing an absence from campus, the student may request that the Peabody Office of Student Affairs notify instructors. The Office of Student Affairs does not "excuse" a student from class; it will simply notify instructors of the student's absence. The final decision of how to handle the absence is up to the course instructor.

INDEPENDENT STUDY REGULATIONS

Intended for students in their junior and senior years, Independent Study courses, ranging from one to three hours of credit, are listed in the *Schedule of Courses*. Juniors or seniors wishing to take such courses must use the following procedure:

1. Students must be in academic "good standing" (may not be on probation or leave of absence).
2. Students must arrange the independent study with a full-time Vanderbilt faculty member who has agreed to supervise and grade this experience.
3. Students may enroll in up to three hours of independent study per semester.
4. Students must complete an Individual Learning/Directed Study contract that includes a written study plan detailing the nature of the project and the amount of

- credit to be earned. The Individual Learning/Directed Study contract must be approved by the instructor and the department chair (or the chair's designee).
5. The deadline for submitting the contract to the Peabody Office of Records and Registration is the last day of the registration change period.
 6. Registration occurs when the completed Individual Learning/Directed Study contract is submitted to the Peabody Office of Records and Registration. Students are not able to register themselves for independent studies.

The following Peabody independent study options are listed in the Schedule of Courses booklet:

EDUC	2960	MTED	2960
ENED	2960	PSY	2970,2980*
FLED	2960	SCED	2960
HOD	2980	SSED	2960
HMED	2960	SPED	2960

Students may not repeat independent study courses for grade replacement.

*PSY 2980, Directed Research, is open to sophomores and second semester first year students.

PASS/FAIL

Students may elect to take courses in which they can receive the grade *P* (Pass). This grade is entered for the student enrolled under the P/F option who is awarded a grade of D- or higher. The grade *P* is neither counted in the grade point average nor used in the determination of honors. A failing grade will appear on the student record as *F* and will be counted in the student's grade point average. The following regulations apply to pass/fail:

1. Students must have completed two full semesters at Vanderbilt before being eligible to take a course pass/fail.
2. Students must be in good academic standing.
3. No more than one course per semester may be taken pass/fail.
4. Students must maintain registration for at least twelve graded hours in addition to the course they are taking or planning to take on a pass/fail basis or the pass/fail notation is removed.
5. Students may take no more than three courses pass/fail during their undergraduate career.
6. No more than one course from any liberal core area may be taken pass/fail.
7. For students with a single, double major/minor, or interdisciplinary plan, courses in the department(s) of the major(s)/minor(s)/interdisciplinary plan or other courses counted toward the major(s)/minor(s) may **not** be taken pass/fail.
8. Liberal Education Core Courses that are specified for the major **may not** be taken pass/fail (e.g. Econ 100 for HOD majors).
9. Pass/fail must be declared during the first week of classes on the OASIS registration program. Requests to change a course to pass/fail after the last day to add a course will not be approved.
10. Students enrolled in a course pass/fail may elect to change back to a graded status by the published deadline (approximately week eight of the semester).

Seniors who have met all other criteria may declare a course pass/fail with fewer than twelve graded hours. This must take place senior year during the fall or spring in which they are not completing student teaching or the HOD Internship. This applies to only

one semester of the student's senior year. Registration for pass/fail with fewer than twelve hours must be processed through the Peabody Office of Records and Registration. Seniors with fewer than twelve graded hours are not eligible for the Dean's List.

STUDENT CLASSIFICATION

In order to qualify for sophomore standing, a freshman must earn at least 24 hours with a grade point average of at least 1.8. A freshman who fails to achieve sophomore standing by the end of two regular semesters has one additional semester in which to qualify for sophomore standing. This additional semester must be completed during the summer session at Vanderbilt.

Listed below are the minimum requirements for reaching each classification:

<u>CLASS</u>	<u>HOURS</u>	<u>GPA</u>
Sophomore	24	1.8
Junior	54	1.9
Senior	84	2.0

Students must qualify for the next classification after two regular semesters. Failure to reach these next classifications will result in the student being placed on academic probation. A student who is placed on academic probation more than twice after reaching sophomore standing is subject to dismissal from the University.

STUDENT LEAVE OF ABSENCE

A student desiring a leave of absence should obtain application forms and instructions from the Peabody Student Affairs Office. All students are eligible, provided they have not been dropped by the University and are not dropped at the end of the semester during which application is made.

TRANSFERRING COURSE WORK

It is the student's responsibility to provide all of the information needed by the College to assess the program for which transfer credit is requested. Work presented for transfer must be from an accredited college and is subject to evaluation in light of the degree requirements of the college.

Work transferred to Vanderbilt from another institution will not be computed in the Vanderbilt grade point average but will count as earned hours toward the degree

No course in which a grade below C- was received will be credited toward a degree program offered by the College.

SEMESTER ABROAD WORK AT ANOTHER INSTITUTION: Students wanting to receive transfer credit for a semester of abroad work at another institution must receive approval in advance from the Peabody Office Records and Registration. In order to be eligible to receive a maximum of 15 total credit hours, students must obtain the necessary forms (available in the Peabody Office of Records and Registration). The following conditions must be met to obtain pre-approval to take courses elsewhere and complete the transfer of credit process:

1. If a Vanderbilt program is available in a city the student is interested in, the student must first apply to the Vanderbilt program through the Study Abroad Office. If the student is not accepted into that program, he/she may study abroad through a four-year accredited university other than Vanderbilt.
2. The student must be in good standing and have at least a 2.7 cumulative GPA at the time of application. **Application deadlines are: November 15 for the spring semester, April 15 for the fall semester.**
3. Courses must be approved by the appropriate department, and endorsed by the student's adviser.
4. Transfer courses may not be part of the student's final 24 hours at Vanderbilt.
5. An official transcript must be sent to the Peabody Office of Records and Registration to record the transfer credit on the Vanderbilt academic transcript.

SUMMER COURSE WORK AT ANOTHER INSTITUTION: Students enrolled in Peabody College may receive credit for a maximum of 12 hours during summers at another fully accredited four-year institution. Students must obtain the necessary forms and gain approval from the Peabody Office of Records and Registration. The following conditions must be met to obtain pre-approval to take summer course work elsewhere and complete the transfer of credit process:

1. The student must be in good standing with a minimum GPA of 2.0.
2. Courses must be approved by the appropriate department, and endorsed by the student's adviser.
3. Transfer courses may not be part of the student's final 24 hours at Vanderbilt.
4. An official transcript must be sent to the Peabody Office of Records and Registration to record the transfer credit on the Vanderbilt academic transcript.

In general, summer courses taken at another institution may be transferred to Peabody College as elective credit by students majoring in Child Development, Child Studies, Cognitive Studies, and Human and Organizational Development.

Students majoring in Education must complete a greater number of Liberal Education Core credit hours (up to 60 versus 40 for non-education majors). Therefore, they may take courses at another institution to satisfy liberal education core requirements (no more than one in any core area).

Enrollment in appropriate courses to fulfill degree requirements. Knowledge of university/college policies and regulations regarding academic matters are the responsibility of the individual student.

PEABODY'S EDUCATION MAJORS

For over a century, Peabody's programs in teacher education have been recognized nationally. The programs differ from that of other schools of education not only because of the excellent quality of course work and practicum experiences, but also because of the well-planned and carefully selected student teaching placements. In addition, nearly every faculty member currently is researching the teaching and learning of children, yielding new information and opportunities to practice newly researched methods of working with children of every need and ability. Peabody faculty members are noted nationally for their expertise and frequent contributions to national publications and professional meetings as well as consulting roles with government agencies in the field of education.

Majors that can lead to a bachelor's degree and teacher licensure in four years are available in Early Childhood Education (to teach children in preschool through grade 3), Elementary Education (to teach children in Kindergarten through grade 6), Secondary Education (to teach adolescents in grades 7-12), and Special Education (to teach children in a variety of grades, depending on the specialty area). **If programs are carefully planned beginning with the freshman year, all requirements can be met within the usual four-year undergraduate program.** In some cases, particularly when a student enters teacher education after the first semester of the freshman year, additional coursework beyond what is normally done within four years may be required.

Most students who enter teacher education at Peabody have worked with children as camp counselors, team coaches, swimming teachers, or volunteers (although such prior experience is not mandatory). Because of the many opportunities to visit schools to observe and have limited participation during some education courses and practica, students gain early insights into the profession of teaching. For those students who complete the program and are licensed in Tennessee, teaching can be possible reciprocally in most other states and overseas. Teachers who have graduated from Peabody can be found all over the world teaching children of all ages and abilities, nationalities, religions, socio-economic conditions, and cultures in careers ranging from preschool teachers to school superintendents and state and national officials.

For additional information on licensure, contact Chris LaFevor (chris.lafevor@vanderbilt.edu), Director of Teacher Licensure.

BASIC SKILLS REQUIREMENT (PRAXIS I: Pre-Professional Skills Tests)

It is a Tennessee licensure requirement that all students seeking initial teacher licensure at the bachelor's degree level must demonstrate proficiency in reading comprehension, language arts, and mathematics. Students who apply for admission to a teacher

education program (Screening I) must meet this requirement by either: (1) attaining an SAT ≥ 1020 or ACT ≥ 22 , or (2) passing the PRAXIS I tests (either the paper/pencil version or the computer-based version) before the departments can review their applications. Application materials for the PRAXIS I tests are available on line at www.ets.org/praxis.

Students should be aware that attaining the minimum scores does not guarantee admission to Vanderbilt's teacher education programs. Minimum scores set by the state for PRAXIS I tests are as follows: paper/pencil version=Math – 173; Reading – 174; Writing – 173. (Minimum scores for the computerized version are: Math 318, Reading 321, Writing 319.)

SECURITY CLEARANCE REQUIREMENT

Within the first two weeks in a teacher education program, students must be fingerprinted for a TBI/FBI background clearance review. Fingerprinting will be available on the Peabody campus during the first two weeks of classes (see the schedule on the www.peabody.vanderbilt.edu/licensure webpage. After that, fingerprinting may be done at the Metropolitan Nashville Public Schools Board of Education (2601 Bransford Avenue, Nashville, TN 37204) Information is detailed at <http://peabody.vanderbilt.edu/x3566.xml>. The identification number (ORI) for Vanderbilt is TNCC19116, transaction type is "DP." The background clearance report must come directly from the TBI to Vanderbilt. Students should save their fingerprinting receipt permanently.

ADMISSION TO THE TEACHER EDUCATION PROGRAM (Screening I)

Each student seeking teacher licensure must be admitted into the teacher education program (Screening I) of the department he/she plans to enter. The on-line applications must be submitted before the February 1stP screening deadline during the fall semester of the junior year. However, with consent of the student's faculty adviser, application for admission into teacher education may be made in the spring of the sophomore year. Students who transfer more than 24 hours to Vanderbilt from another institution must apply for admission into the teacher education program by the screening deadline of their second semester at Vanderbilt.

Deadlines to apply for admission into the teacher education program each semester are:

October 1stP and February 1stP (Note: If either of these dates fall on a weekend, the deadline is moved to the following Monday.)

Students MUST apply for Screening I at least one semester prior to completing Screening II (discussed in the next section).

The on-line application is at www.peabody.vanderbilt.edu/screening. It is the student's responsibility to complete the application by the deadline, which is enforced. After an initial review in the Office of Teacher Licensure, eligible applications will be forwarded to the appropriate department(s) for faculty review and vote. During the initial Screening I meeting, the faculty will review materials submitted by each applicant as well as discuss

each applicant's performance and participation in coursework and field work. During this initial meeting, concerns raised by the faculty will be documented and shared directly with the student(s) concerned. This will enable the student to address the concerns throughout the semester. The final vote by faculty regarding a Screening I application will be taken at the end of the semester in which the student applies for Screening I. Students will be notified of the results of the final departmental vote.

Criteria for formal admission to teacher education (Screening I) are:

A. Specific Criteria

- 1) 1020 SAT or 22 ACT (or passing scores on the PRAXIS I tests)
- 2) A minimum cumulative grade point average of 2.5 on the 4.0 system.
- 3) Successful completion of EDUC 1020 and SPED 1010 with a minimum grade of C- in each professional education course.
4. Successful background clearance.

B. Specific Faculty Evaluation Criteria

These criteria rest on the professional judgment of faculty members. Whether a student meets them or not is determined by a poll of appropriate faculty.

- 1) Endorsement by the appropriate faculty that the applicant has demonstrated that he/she possesses the academic qualifications expected of Vanderbilt teacher education candidates in areas in which teacher licensure is sought.*
- 2) Endorsement by the appropriate faculty that the applicant has demonstrated that he/she possesses the personal and character traits expected of Vanderbilt teacher education candidates in the areas in which teacher licensure is sought.*

**An undergraduate student also seeking secondary education endorsement must be approved by the Peabody Department of Teaching and Learning and also by the faculty of the College of Arts and Science department in which the student majors for the secondary education endorsement.*

Students should be aware that departmental reviews are important steps in the screening process and that admission to the teacher education program and student teaching are not automatic with the attainment of a certain minimum grade point average and the completion of required courses. In the evaluation of a candidate's suitability for teaching, faculty members take into consideration such things as:

- 1) Dependability (as evidenced by good attendance in classes and practica, as well as the completion of required assignments and procedures on time)
- 2) Professional and ethical behavior (honesty, acceptance of responsibility, emotional maturity, etc.).
- 3) Attitude and interpersonal skills (including the ability to work with children and peers).
- 4) Academic competence. It is possible for a student to meet minimum grade point requirements and pass all courses and still have specific academic weaknesses which might cause denial of admission.

Students seeking teacher licensure must be approved by each department through which licensure is sought. Secondary licensure candidates should contact an adviser or the Director of Undergraduate Studies in the appropriate Arts and Science department(s), to be informed of any specific departmental requirements or standards above the minimum requirements for licensure.

In order to help Department of Teaching and Learning faculty to make these evaluations, Screening I applicants must meet with faculty and/or individuals from local schools for a brief interview. Following the interview, interviewer(s) will submit a form directly to the appropriate Program Director. During the Screening I meeting, Department of Teaching and Learning faculty will review materials submitted for each applicant as well as discuss each applicant's performance and participation in course work and field work.

In order to help Department of Special Education faculty to make these evaluations, Screening I applicants must meet with faculty and individuals from local schools/agencies for a brief interview. Following the interview, faculty will submit a form directly to Professor Kim Paulsen, Director of Undergraduate Studies. During the Screening I meeting, Department of Special Education faculty will review materials submitted for each applicant as well as discuss each applicant's performance and participation in course work and field work.

Students in both the Departments of Special Education and Teaching and Learning will be notified in writing of the results of the departmental vote. In instances where there is a negative decision, a student wishing to appeal must do so in writing to the chairperson of the department denying the application. If the initial decision is upheld and the student wishes to continue the appeal. A written petition should be filed with the Undergraduate Administrative Committee of Peabody College.

FIRST AID AND CPR REQUIREMENT

To meet state standards, each licensure student must complete first aid and CPR training as a prerequisite to applying for Screening II (admission to student teaching). Information is detailed at <http://peabody.vanderbilt.edu/x3566.xml>. Training is offered on selected Saturdays in fall and spring semesters at the Vanderbilt Student Recreation Center (www.vanderbilt.edu/CampusRecreation), but may be done at any approved training center. A copy of both first aid and CPR cards must be submitted in the Office of Teacher Licensure prior to or during the Screening II online application process. For students graduating in four years, it is recommended that first aid and CPR training be done in the spring of the sophomore year. For licensure purposes, training is valid for two years.

ADMISSION INTO STUDENT TEACHING AND REQUESTING A STUDENT TEACHING PLACEMENT (SCREENING II)

The semester prior to the one in which a student plans to student teach, he/she must apply for student teaching (**Screening II**) and request student teaching placements. The student should be enrolled in any remaining required prerequisite courses. The

deadlines to apply are **October 1st** and **February 1st**. (**Note: if either of these dates falls on a weekend the deadline is moved to the following Monday.**) The screening application form is at www.peabody.vanderbilt.edu/screening. The applications will be processed in the Office of Teacher Licensure, and if eligible, forwarded to the appropriate faculty for review and vote. It is the student's responsibility to complete the application at the appropriate time.

Students must have passed Screening I at least one semester prior to applying for Screening II.

The criteria that must be met for a student to be admitted into student teaching are as follows:

- 1) Admission to a teacher education program (passing of Screening I)
- 2) At least second semester junior standing
- 3) Successful completion (C- or above) in each professional education course prerequisite to student teaching
- 4) A minimum cumulative grade point average of 2.5 (4.0 scale)
- 5) First aid and CPR cards copied and submitted before or with Screening II application
- 6) Satisfactory performance (C- or above) in course work in areas in which teacher licensure is sought (any secondary education major who receives a grade lower than a C- in the second major **MUST** meet with his/her academic advisor in the Department of Teaching and Learning to discuss implications for Screening II)
- 7) Approval by the appropriate faculty. (A student seeking a secondary education endorsement must be approved also by the Department of Teaching and the College of Arts and Science faculty in the department in which the student majors and seeks a second endorsement.)

Students should be aware that departmental reviews are important steps in the screening process and that admission to the teacher education program and student teaching are not automatic with the attainment of a certain minimum grade point average and the completion of required courses. In the evaluation of a candidate's suitability for student teaching, faculty members take into consideration such things as:

- 1) Dependability (as evidenced by good attendance in classes and practica and the completion of required assignments and procedures on time)
- 2) Professional and ethical behavior (honesty, acceptance of responsibility, emotional maturity, etc.)
- 3) Attitude and interpersonal skills (including the ability to work with children and peers)
- 4) Academic competence. It is possible for a student to meet minimum grade point requirements and pass all courses and still have specific academic weaknesses that might cause denial of admission. Students seeking licensure must be approved by each department through which licensure is sought. Secondary licensure candidates should contact an adviser or the Director of

Undergraduate Studies in the appropriate Arts and Science department to be informed of any specific departmental requirements or standards above the minimum requirements for licensure in that major.

Each Screening II application must be accompanied by additional documents. Faculty require that the following materials be submitted with the Screening II application:

- 1) professional resume
- 2) statement (addendum) articulating why the student wants to teach
- 3) copy of first aid and CPR cards to chris.lafevor@vanderbilt.edu

The above materials should be submitted electronically with the Screening II application to chris.lafevor@vanderbilt.edu AND depending on major to:

Early Childhood Majors: amy.palmeri@vanderbilt.edu

Elementary Education Majors: Sharon.yates@vanderbilt.edu

Secondary Education Majors: marie.hardenbrook@vanderbilt.edu

Special Education Majors: kim.paulsen@vanderbilt.edu

During the Screening II meeting, faculty in the appropriate department review materials submitted by each applicant, discuss each applicant's performance and participation in course work and practica, and discuss the type of student teaching placements most appropriate for each applicant given his/her prior experience. Students who are approved to student teach will receive notification of their student teaching placements no later than during the Student Teacher Orientation (MondayCC before Vanderbilt classes begin on Wednesday for the student teaching semester). There also is a required one-hour orientation with the Office of Teacher Licensure prior to the end of the Screening II semester.

Students who have passed Screening II are assigned two student teaching placements in the Nashville area. (Students who have a major in early childhood or elementary education may apply to the Department of Teaching and Learning for one summer student teaching placement in a British primary school in Cambridge, England. Those with an early childhood or secondary education major may student teach only in a spring semester.)

STUDENT TEACHING

Students who have passed Screening II to student teach the next semester must register for 12 semester hours of credit (9 hours of student teaching and 3 hours of seminar). State and district policy prohibits student teachers from taking any additional hours during the student teaching semester. **NO OTHER HOURS OR COURSES MAY BE TAKEN WITH STUDENT TEACHING.**


The 15 weeks of full-time student teaching will be divided into two placements. These placements will be based on each student's major(s) or area(s) of concentration.

Required orientations during the student teaching semester begin on Monday morning before Vanderbilt classes begin; student teachers begin their first placement on Wednesday. Observance of holidays during fall or spring semesters of student teaching is done according to the calendar of the school district where student teaching is performed. This means that the student teacher's holidays may not coincide with those recognized at Vanderbilt during the student teaching semester. The VU Director of Residential and Judicial Affairs may be of assistance if there are anticipated housing complications during the student teaching semester.

One of the most important benefits to successful student teaching is the weekly supervision and visit from a Peabody supervisor during the student teaching semester. This design for supervision and frequent communication about student teaching performance requires that student teaching placements are within the Nashville area. During the 15-week student teaching semester, students travel daily to their student teaching site and once a week return to Peabody to participate in an afternoon seminar.

To be eligible for a teaching license in Tennessee and other states, a graduate must earn a positive recommendation from the University. The University's recommendation of a candidate is based upon the following:

- 1) Maintaining the grade point average required for admission to teacher education (2.5 on a 4.0 scale)
- 2) Conferral of the bachelor's degree
- 3) Achieving at least the minimum required scores on the PRAXIS II examinations. **The student must have official score reports sent by ETS to Vanderbilt (code 1871).** Testing requirements change frequently ; check instructions in the Office of Teacher Licensure before registering to take PRAXIS exams.
- 4) Receiving positive recommendation from the department(s) of the education major(s) by the faculty as a result of the student teaching experience. (A "Pass" for student teaching does not guarantee a favorable recommendation.)
- 5) Completing an exit meeting with the Director of Teacher Licensure, including completion of required forms for transcripts and licensure
- 6) First aid and CPR certification done within two years prior to licensure recommendation.

Vanderbilt is accredited by the Southern Association of Colleges and Schools (SACS) and the National Council for Accreditation of Teacher Education (NCATE). Our teacher education programs also are approved by the Tennessee Department of Education and by each national professional organization corresponding with each endorsement program we offer—such as the Council on Exceptional Children (CEC) and the National Council of Teachers of Mathematics (NCTM).C

APPLICATION FOR LICENSURE AND UNIVERSITY RECOMMENDATION FOR LICENSURE

All students completing a teacher education program at Vanderbilt are strongly advised to apply for a teaching license in Tennessee whether or not they plan to teach in this state. In addition, licensure is available in most other states. The student is responsible

for applying for licensure through the Peabody Office of Teacher Licensure. Each state has its own set of application forms and procedures for licensure; information is available in the Office of Teacher Licensure. A required exit meeting to complete licensure application forms for Tennessee is scheduled for Monday evening the last week of student teaching.

PRAXIS EXAMS (Vanderbilt Recipient Code is 1871)

All students seeking Tennessee initial teacher licensure must pass required examinations. See the list of required tests for Tennessee at www.peabody.vanderbilt.edu/licensure. Students are required to take multiple tests, depending on their endorsement. Registration forms and test schedules are available at www.ets.org/praxis.

Because testing requirements change irregularly and frequently, check with the Office of Teacher Licensure prior to registering for PRAXIS exams.

Although passing PRAXIS II exams for licensure is not a graduation requirement, it is required for licensure in Tennessee. Even if a student does not plan to teach in Tennessee, having a Tennessee teaching license serves as a basis upon which applications for licensure can be made in other states where a student is interested in teaching. Vanderbilt does not require that passing PRAXIS II exams is a prerequisite to entering student teaching; however, it is recommended that students register for all required tests at the beginning of the senior year to ensure a seat at the preferred testing center and to request financial aid, if desired, from ETS to cover part of the testing fees. Testing early also allows for time to retake any tests, if necessary, and still have passing scores reported prior to graduation to avoid delay in the VU recommendation for licensure. For most endorsements (i.e., elementary, English, Special Education), testing must be done on at least two test dates because there are too many tests to take on only one test date. Required tests for Tennessee licensure, test dates and registration deadlines are detailed at www.peabody.vanderbilt.edu/licensure. Most students begin testing, which is always on a Saturday, prior to the student teaching semester and finish testing during student teaching. It is recommended that, for May graduation, all PRAXIS II testing is completed by the March test date so that scores will arrive at Vanderbilt just prior to commencement, allowing the licensure recommendation to be made to state offices as soon as the degree is conferred. Delaying completion of testing later than March causes delay in licensure recommendation, which may cause delays in a graduate's eligibility to sign a contract for a teaching position in Tennessee or other states. According to federally-prescribed schedules of testing and state calculations, Vanderbilt students completing PRAXIS II testing in 2006/2007 earned a cumulative pass rate of 99%.

TEACHER EDUCATION PROGRAM PROGRESSION CHECKLIST

When to Initiate?	What Procedure?	Where to Initiate?	Completed?
Fall of Freshman Year	Verify major	Office of Administration and Records	
	Fingerprinting	Office of Teacher Licensure or www.peabody.vanderbilt.edu/licensure Metro Schools Board of Education	
Sophomore Year	Declare Second Major	Office of Administration and Records	
Spring of Sophomore Year (Feb. 1)	Apply for Screening I	www.peabody.vanderbilt.edu/screening	
Semester prior to student teaching	Apply for Screening II	www.peabody.vanderbilt.edu/screening	
Summer before graduation	Register to take PRAXIS exams	Check with Office of Teacher Licensure (chris.lafevor@vanderbilt.edu) and www.ets.org/PRAXIS	
During senior year	Job Search Open a placement file (optional)	Interfolio (check with the VU Career Center) 322-8723 or Lori.bumgarner@vanderbilt.edu	
End of Student Teaching	Exit Meeting	Office of Teacher Licensure	

Early Childhood Education

EARLY CHILDHOOD EDUCATION MAJOR

(Offered by the Department of Teaching and Learning)

Early Childhood Endorsement (PreK-3)

The early childhood education program is designed to prepare students for work with children in preschool programs and primary grades (PreK-3). The programs unique focus on children's developmental thinking and reasoning prepares majors for work in both school and non-school settings that involve teaching, advocacy, policy, and informal learning opportunities. Beginning in the freshman year students observe and participate in a variety of educational activities in local schools, public agencies, and experimental schools on campus.

All early childhood education majors must complete Liberal Education Core requirements, a major in Child Studies, and the Early Childhood Education major. Additionally students may choose to add a third major in Human and Organizational Development (Health and Human Services Track).

State licensure regulations which govern early childhood education (PreK-3) require Liberal Education Core courses beyond the 44 semester hours specified for a Peabody degree. Thus the program of studies for an early childhood major (PreK-3) will contain a minimum of 60 hours of Liberal Education Core courses instead of 44.

Although degree requirements for the various Peabody majors are outlined in the *Undergraduate Catalog*, students find it useful to have these requirements organized in worksheet form so they may keep track of their progress. A program of studies worksheet is provided at the end of this section. A schedule plan is also included to provide an overview of the program. In order to ensure completion of degree requirements within 4 academic years, this schedule plan **MUST** be followed.

As with other teacher licensure majors, students in the early childhood major must have a second major in another field of study. Due to the interdisciplinary nature of the early childhood profession, it is required that the second major be Child Studies.

Note: Vanderbilt students seeking Tennessee teacher licensure must apply for licensure through the Vanderbilt Office of Teacher Licensure and **must meet licensure requirements in effect at the time of their graduation** – which may be different from those in effect at the time they entered Vanderbilt. Requirements are currently undergoing change. Teacher licensure candidates are urged to consult the current Vanderbilt *Undergraduate Catalog* and/or materials published by the Vanderbilt Office of Teacher Licensure **each year** to keep abreast of possible changes in Tennessee requirements. Students should be aware that the requirements may change after publications of the Handbook and should be alert to notices or reminders sent from advisors or from the Office of Teacher Licensure.

WARNINGS:

1. Because many courses for the Early Childhood major are offered once per year it is essential that you follow the suggested schedule plan. Deviation from the suggested schedule will likely require an additional semester (beyond the usual 4 year Undergraduate program) in order to complete required courses.
2. Because this specialization requires more than the minimum 120 hours to graduate and be licensed, students must begin their second major their freshman year. Students need to plan to take more than the normal 15 hours each semester and/or plan to attend summer school in order to graduate within four years.

Peabody College Early Childhood Education (ECE) Major Degree Audit

The on-line Peabody major degree audits are still in an experimental stage and should be used in conjunction with this [Peabody Undergraduate Handbook](#). **Students are responsible for monitoring their own degree programs and satisfying all program and degree requirements listed in this handbook.**

Logging On:

Go to the Vanderbilt Home page and click on students. Under Taking Care of Business, click on *Access 2 Academic Information*. Enter your VUNET ID and your E-Password. You will then be given a choice of viewing your academic record or your degree audit.

Reading the Degree Audit on line:

Open your degree audit and follow along with these instructions. (Audit categories may be expanded or collapsed by clicking on the + or - while viewing your audit)

Plan: Bachelor of Science Degree

This could print satisfied if you have at least a 2.0 GPA and 120 earned hours or greater. If the Audit Status under your name says "Not Satisfied", then all specific degree requirements have not been completed.

Cumulative GPA

A 2.0 cumulative GPA is required to graduate with a B.S. degree from Vanderbilt. Education majors must have a 2.5 cumulative Grade Point Average to be licensed to teach. **Required: 2.0 / Applied: _____**

The current cumulative GPA will be in the above blank once you have graded courses.

Total Hours

Required: 120.0 / Applied: _____ Total Hours

Applied hours include both earned hours (transfer, AP/IB, Vanderbilt) and current registered hours. The total of these will appear in the above blank. Some majors or major combinations require more than 120 hours to complete. A minimum of 120 hours with all requirements completed is required to graduate

Pending: Courses listed below this heading are the courses that you are currently enrolled in or courses with incompletes or missing grades from previous semesters. If you already have 120 hours or above, the audit will not list the current courses in this position.

Minimum 60 Vanderbilt Hours required for Transfer Students

This category is solely for students who have transferred to Vanderbilt University to be certain that they have the required minimum of sixty Vanderbilt hours to be awarded a Vanderbilt degree. Students who began their program as freshman at Vanderbilt may disregard this listing.

Plan: The Core is Part of Your 1st Major: This status does not apply

Peabody Students should disregard this area. It will always be on the audit and say "Satisfied" but has **no** relevance to the Peabody major or Liberal Core audit.

Plan: Early Childhood Education

Major GPA

Required: 2.5 / Applied: _____

Your current major GPA will be listed in the blank above. The courses with grades, hours and terms taken will be listed under this category.

Major Core Components and Requirement categories will be listed.

Course that fulfill these areas will populate the audit as courses are completed and the notations "Not Satisfied", "Pending", or "Satisfied" will appear for each major requirement area.

Liberal Education Core Requirements are sub plans of the major and are listed after your Peabody first major requirements. If you are taking a course that will count for both a first major requirement and a Liberal Education Core requirement, you must notify the Peabody Registrar's Office once the course has been successfully completed to have the course fulfill both requirements. An example is PSY 1630 which may be an ECE/CST major core course as well as a course for the social science area of the Liberal Education Core. The Liberal Education Core categories follow those listed in the Peabody handbook.

The Natural Science Lab Science category may seem confusing as the lab science list includes all the possible combinations that can fulfill the lab science requirement. All combinations other than the one taken will always print "not satisfied". If the main heading on any requirement prints "satisfied", then you have completed that requirements listed below. All Peabody students must have at least one science that has a laboratory component and an additional science course.

The Other Science category checks to make sure that the student has taken at least one other 3- or 4- hour science course. The student's lab science course will also be applied in this area in partial fulfillment of this category.

Minimum 60 Hours (With all Liberal Core Areas Satisfied)

This category will list all the courses that make up the Liberal Education Core hour requirement depending on the student's major. It includes the required elective hours that are required in the major liberal education core. Students awarded the SAT II Mathematics course exemption must still take additional hours in the liberal core to make up for those credit hours that would have been attributed to an actual mathematics course.

General Notes:

- ❑ The Peabody first major is not totally satisfied until the Liberal Education Core is also satisfied.
- ❑ The degree audit does not list every course that a student has taken. Only courses that fulfill listed audit categories appear. Courses not listed are calculated into the hours need for the 120 minimum and the grades are included in the Cumulative Grade Point Average.
- ❑ The Main Headings for a requirement will have a green dash (-) if satisfied, orange dash if pending, or a red dash if not satisfied. If the dash is green, click on it and the specific requirements that make up the main heading will disappear and you may continue reviewing your audit. The orange pending dash means that you must successfully complete the listed current course or remove an Incomplete to satisfy that requirement. The red dash means that you have not completed the designated course(s) to fulfill the requirement.
- ❑ All 2nd and 3rd majors and minors will also be listed on the degree audit after the Peabody Liberal Education Core. Child Studies is a required second major for all Early Childhood Education Students and will be audited after the Early Childhood Liberal Education Core requirements
- ❑ Students who have questions concerning their **non-Peabody majors or minors** should contact the department and adviser of the non-Peabody majors or minors. Any substitutions for non-Peabody majors and minors are initiated by the student with that major/minor department who will in turn forward the variance (substitution) to their school Dean's Office for approval and entry into that particular major/minor audit. The Peabody Registrar's Office can only enter approved substitutions for Peabody majors or minors.
- ❑ Peabody has certain courses that may count for either Communications, Humanities, or other core area combinations. For example, ENGL 118W could be listed for Humanities even though you want that course to be applied under the Communications Area. If a case like this arises, students must email Jonnelle Rein (j.rein@vanderbilt.edu) or Betty Lee (betty.s.lee@vanderbilt.edu) to have their audit manually adjusted.

Printing the Degree Audit

Students may print the degree audit by clicking on "PRINT ALL" at the top right-hand part of the audit screen. (Clicking on "PRINT CORE" will not produce anything for Peabody Students.) The printed audit will be from 3 to 5 pages depending on the number of majors and minors that you have declared and the number of courses completed.

How to Most Effectively Use the Degree Audit

1. Students should print their audit prior to every appointment with their adviser.
2. Highlight the highest level requirement areas on the audit that print "Not Satisfied"
3. Look up the courses that may be used to fulfill an area that is not satisfied in this handbook.
4. Take the highlighted audit to the advising appointment with a plan and course selections for completing "not satisfied" areas.
5. When students register for an up-coming semester, they can check their degree audit the next day to confirm that their course selections are being counted in the intended "not satisfied" area(s) on the degree audit.
6. Report any discrepancies regarding Peabody majors/minors or liberal core requirements on the audit to Jonnelle Rein (j.rein@vanderbilt) or Betty Lee (betty.s.lee@vanderbilt.edu) in the Peabody Registrar's Office.

Running a Special Audit

Students who are thinking about changing their school, first major or adding a second/third major may use the special audit feature to see how their coursework would fall into those new major/minor requirements. **This does not replace the procedures for formally declaring majors and minors.**

Procedures:

1. Click on the special audit selection
2. Enter the **name** of the major or minor you are wishing to audit. Example: Spanish
3. Click on the search button
4. Make your selection from the choices you are given by clicking the green check mark
5. If you are a Peabody student who is thinking about transferring to A&S, you would put AXLE in the box to see where your courses would fall if you were to transfer Schools. You would then separately audit the proposed major that you would declare as an A&S student.
6. The result will be what your audit would look like if you formally made that major/minor declaration
7. To formally declare a second major/minor in another school, you must go to that major's department and secure the major/minor declaration form, have an adviser assigned and return the form to the Peabody Registrar's Office. To change or add Peabody Majors/Minors, pick up the form in the Peabody Registrar's Office in 216 Administration Building.

**Liberal Education Core Requirements
For Early Childhood Education Major
(Minimum 60 Credit Hours)
2008-2009**

Communications (7 hours) to include:

One "W" course required (3 hours):

Communications Studies: All CMST courses count (except CMST 280ABC and up)

Education: EDUC 2530

English: ENGL 102W, 104W, 105W, 106W, 112W, 115F, 116W, 117W, 118W, 120W

Humanities: HUM 105W, 106W, 107W, 108W, 115F

Theatre: THTR 100, 115F

Plus (1 hour):

Education: EDUC 2040

Humanities (9 hours) to include:

One course (3 hours) from the following courses:

African American and Diaspora Studies: AADS 260

Arabic: ARA 210B

Chinese: CHIN 202

Classical Studies: CLAS 115F, 130, 146, 150, 203-206, 216, 217, 224

Comparative Literature: CLT 202, 203, 215, 224, 240, 278, 285, 286, 287

English (the same course may not count for both Communications and Humanities):

ENGL 102W, 104W, 105W, 106W, 112W, 115F, 116W, 117W, 118W, 208A and up (except

ENGL 269, 288 & up)

Film Studies: FILM 125, 133

French: FREN 102 and up (except FREN 287A and up)

German: GER 102 and up (except GER 289A and up)

Greek: GRK 202 and up (except GRK 289)

Hebrew: HEBR 111B and up (except HEBR 289A and up)

Humanities: HUM 105W, 106W, 107W, 108W, 140, 141, 150, 151, 156, 175

Italian: ITA 101B and up (except ITA 289 and 294)

Japanese: JAPN 202 and up (except JAPN 289AB)

Jewish Studies: JS 135

Latin: LAT 102 and up (except LAT 289)

Philosophy: PHIL 100 and up (except PHIL 289AB and 294)

Portuguese: PORT 102 and up (except PORT 289 and 294)

Religious Studies: RLST 100 and up (except RLST 280 and up)

Russian: RUSS 102 and up (except RUSS 171, 172, 289A and up)

Spanish: SPAN 102 and up (except SPAN 280, 289, 294 and up)

Theatre: THTR 100, 170, 201, 202, 203, 204, 232, 271

Women's and Gender Studies: WGS 150, 239, 271

Art and Music (3 hours) from the following:

Art Studio: ARTS 101 and up (except ARTS 288 and up)

Classical Studies: CLAS 203, 204, 205, 206, 216, 217

History of Art: HART 110 and up (except HART 288 and up)

Music Composition: MUSC 100 and up (except MUSC 294 and up)

Music Literature: MUSL 103 and up (except MUSL 147, 160, 170, 171, 289 and up)

Literature and Drama for Young Children (3 hours):

English Education: ENED 2100

Mathematics (9 hours):

Statistics (3 hours):

Mathematics: MATH 127A, 127B

Psychology: PSY 2101

Mathematics (3 hours):

SAT-II Math Test Score Level I of 620 and up or Level II of 570 and up will exempt a student from the 3 hour math requirement. Academic credit is not awarded for SAT II scores.

Students with SATII Math exemption should take three additional elective Liberal Core hours.

Or one course from:

MATH 140, 150A, 150B, 155A, 155B (Math 140 is recommended)

MATH 127A or 127B may be used here if not used for the statistics requirement


Mathematics Education: MTED 2100 (3 hours)

Natural Science (7 hours):

One Biological Science/Nursing course is required

One lab science (4 or 5 hours) from:

Astronomy: ASTR 102 & 103, 175 & 103

Biological Science: BSCI 100, 105, 110A & 111A, 110B & 111B, 218, 219 

Chemistry: CHEM 101A & 100A, 101B & 100B, 102A & 104A, 102B & 104B

Earth & Environmental Sciences: EES 101 and 111, 102, 103 and 113, 225

Nursing: NURS 150, 210A, 210B

Physics: PHYS 105 & 111, 110 & 111, 117A & 119A, 117B & 119B, 121A, 121B

And one of the following 3 hours – must be a Biological Sciences/Nursing course if not taken as a lab science:

Astronomy: ASTR 102, 130, 175

Biological Science: BSCI 110A, 110B

Chemistry: CHEM 101A

Earth & Environmental Sciences: EES 100, 101, 103, 106, 108, 150

Neuroscience: NSC 201

Nursing: NURS 231A and NURS 231B or NURS 231C

Physics: PHYS 105, 110

Or two lab science courses (8-10 hours) will meet the Natural Science requirement as long as one is a Biological Science course.

Cultural Studies (3 hours) one course from the following:

African American and Diaspora Studies: AADS 101, 110, 120, 155, 200, 201, 210, 215, 221, 230, 260

American Studies: AMER 100, 101, 104

Anthropology: ANTH 101, 103, 106, 206, 207, 210, 214, 220, 222, 223, 226, 228, 232, 233, 234, 237, 243, 246, 247, 248, 249, 251, 253, 259, 260, 262, 263, 264, 265, 266, 267

Chinese: CHIN 251, 252

Classical Studies: CLAS 130, 146, 150, 160, 171, 203, 204, 205, 206, 211, 217, 220, 222, 224, 236, 238

Communication Studies: CMST 223, 224, 228, 235, 240, 242

Comparative Literature: CLT 237, 240, 278, 285, 286, 287

Earth & Environmental Sciences: EES 205

East Asian Studies: EAS 211, 240

Cultural Studies continued

Economics: ECON 224, 267, 288
Education: EDUC 2060
English: ENGL 118W, 246, 260, 263, 267, 268A, 268B, 271, 275, 276, 277, 279G, 282
European Studies: EUS 201
Film Studies: FILM 133, 235
French: FREN 207 - 209, 215, 218, 232, 234, 239, 251, 255, 258, 261, 269, 270
German: GER 172, 201, 216, 221, 222, 235, 237, 241, 270, 271 - 275
Greek: GRK 212
History: HIST 101, 105-109, 127, 128, 137, 138, 143, 144, 149, 160, 161, 176, 181-186, 202, 203, 205, 206, 209, 210, 213, 222, 223, 231, 234, 241, 243-247, 249-251, 257-260, 262-264, 269, 280-283
History of Art: HART 120, 130, 222, 223, 234, 238, 239, 241, 242, 245, 251 - 257
Human and Organizational Development: HOD 2240, 2400, 2410, 2420, 2430, 2460, 2660
Humanities: HUM 107W, 156
Italian: ITA 230
Jewish Studies: JS 120, 121, 135, 155, 156, 245, 250, 251, 252, 254, 255
Latin: LAT 206, 215
Latin American Studies: LAS 201, 235, 260
Medicine, Health and Society: MHS 201
Music Literature: MUSL 103, 160, 170, 171, 200, 201, 250, 252, 261, 262
Philosophy: PHIL 103, 211, 235, 238, 252, 258, 261, 262, 263
Political Science: PSCI 101, 102, 204, 205, 206, 208, 212 - 219, 228, 230, 247, 263
Portuguese: PORT 225
Psychology: A&S – PSY 217, 240, 243, 266, 276; *Peabody* – PSY 2230
Religious Studies: RLST 107, 110W, 112 -114, 130, 131 - 133, 145, 150, 204 - 206, 219, 220, 222, 223, 226, 228 - 233, 241, 244, 249, 251, 254
Russian: RUSS 171, 172, 231, 232, 234
Sociology: SOC 101 - 104, 203, 215, 218, 224, 226 - 229, 230, 234, 237, 239, 242, 244, 246, 248 - 251, 254 - 258, 260, 261, 267 - 269, 272, 275 - 279, 291
Spanish: SPAN 202, 204, 208, 221, 223, 226, 231, 235, 243, 244, 276
Special Education: SPED 2060
Theatre: THTR 216
Women's and Gender Studies: WGS 150, 201, 210, 212, 226, 239, 240, 243, 244, 245, 261, 264, 265, 267, 268, 269, 270, 271, 272

Social Science (9 hours) to include:

United States History (3 hours) from the following:

History: HIST 139, 141-144, 166, 169, 173, 174, 185, 185, 258, 259, 261-265, 269-271

Other required Social Science courses (6 hours):

Psychology: PSY 1630

Social Studies Education: SSED 2100

Liberal Core Elective (16 hours):

Any non-education course listed to satisfy any area of the Liberal Education Core that is not already being used to fulfill a core area.

Note: Special topics courses and independent study courses are not acceptable to meet liberal education core requirements. Courses chosen to fulfill an area of the Liberal Education Core can only be used to satisfy that one requirement. You may not use the same course for two requirement areas. **Exception:** Courses used to fulfill the Writing requirement below may also be used to satisfy the appropriate area of the Liberal Education Core.

English 100 requirement:

English 100 is required unless students have satisfied one of the following:

1. SAT I Critical Reading and writing combined test score of 1220 or above with a minimum test score of 500 in each component
2. ACT English test score of 27 or above **and** an ACT writing test score of 7 or above
3. AP/IB English test scores of 4 and 6 respectively

English 100 counts in the required credit hours only for completion of the B.S. degree. Academic credit is not awarded for SAT or ACT test scores.

Writing Requirement:

All first year students must successfully complete one writing intensive course at the 100 level before their fourth semester. In addition, before graduation, all students must successfully complete a second writing course at the 100 or 200 level. Writing intensive courses have a **W** after the course number.

Early Childhood Education students may substitute CMST 100, 101, or Theatre 100 for one of the Writing courses to facilitate meeting the licensure requirement.

Note: First Year Seminars (courses labeled 115F) offered through the College of Arts and Science and Blair School of Music may count as writing intensive courses. Peabody freshmen may only register for First Year Seminars during the first week of the fall and spring semesters if the courses are open.

**Early Childhood Education (PreK-3)
Schedule for Coursework in Majors**

		Traditional Sequence	Study Abroad Sequence
First Year	Fall Semester	EDUC 1020 [F/S] (3 hrs) PSY 1630 [F/S] (3 hrs) Liberal Core/Electives (9-10 hrs)	EDUC 1020 [F/S] (3 hrs) PSY 1630 [F/S] (3 hrs) Liberal Core/Electives (9-10hrs)
	Spring Semester	SPED 1010 [F/S] (3 hrs) EDUC 2040 [F/S] (1 hr) Liberal Core/Electives (12-13 hrs)	SPED 1010 [F/S] (3 hrs) EDUC 2040 [F/S] (1 hr) Liberal Core/Electives (12-13 hrs)
Second Year	Fall Semester	EDUC 2130 [F] (3 hrs) MTED 2100 [F] (3 hrs) SSED 2100 [F] (3 hrs) SPED 2010 [F] (3 hrs) Liberal Core/Electives (3-6 hrs)	EDUC 2130 [F] (3 hrs) ENED 2100 [F] (3 hrs) EDUC 2115 [F] (3 hrs) MTED 2100 [F] (3 hrs) SSED 2100 [F] (3hrs) SPED 2030 [F] (3 hrs)
	Spring Semester	EDUC 2140 [S] (3 hrs) EDUC 2150 [S] (3 hrs) EDUC 2151 [S] (1 hr) MTED 2150 [S] (2 hrs) PSY 1500, 1750, or 2250 [F/S] (3 hrs) Liberal Core/Elective (3-6 hours)	EDUC 2140 [S] (3 hrs) EDUC 2150 [S] (3 hrs) EDUC 2151 [S] (1 hr) MTED 2150 [S] (2 hrs) PSY 1500, 1750, or 2250 [F/S] (3 hrs) Liberal Core/Elective (3-6 hours)
Third Year	Fall Semester	EDUC 2180 [F] (2 hrs) ENED 2100 [F] (3 hrs) EDUC 2115 [F] (3 hrs) SPED 2030 [F] (3 hrs) PSY 2510, 2520, or 2530 [F/S](3hrs) Liberal Core/Electives (3 hrs)	SEMESTER ABROAD Liberal Core/Electives (15-16 hrs)
	Spring Semester	EDUC 2116 [S] (1 hr) EDUC 2117 [S] (3 hrs) HMED 2150 [S] (2 hrs) PSY 1500, 1750, or 2250 [F/S] (3hrs) SPED 2870 [S] (3 hrs) Liberal Core/Electives (3-6 hrs)	EDUC 2116 [S] (1 hr) EDUC 2117 [S] (3 hrs) HMED 2150 [S] (2 hrs) PSY 1500, 1750, or 2250 [F/S] (3 hrs) SPED 2870 [S] (3 hrs) Liberal Core/Electives (3-6 hrs)
Fourth Year	Fall Semester	EDUC 2120 [F] (3 hrs) SPED 2420 [F] (3 hrs) Liberal Core/Electives (9-12 hrs)	EDUC 2120 [F] (3 hrs) EDUC 2180 [F] (2 hrs) SPED 2010 [F] (3 hrs) SPED 2420 [F] (3 hrs) PSY 2510, 2520, or 2530 [F/S] (3hrs) Liberal Core/Electives (3 hrs)
	Spring Semester	EDUC 2702 [S] (9 hrs) EDUC 2291 [S] (3 hrs)	EDUC 2702 [S] (9 hrs) EDUC 2291 [S] (3 hrs)

Courses in **bold** are prerequisite to student teaching

[F] – course only offered in the fall

[S] – course only offered in the spring

[F/S] – course offered both fall and spring

Liberal Education Core Progression Checklist
Early Childhood/Child Studies Majors
[60 Semester Hours Minimum]

(See Pages 40- 43 for approved course selections)

COMMUNICATIONS [7 HOURS]

- _____ Eng/Hum "W" Course (3) (May also count in the writing requirement below)
- _____ Other Communications Area Course (3)
- _____ EDUC 2040 Introduction to Classroom Technologies (1)

CULTURAL STUDIES [3 HOURS]

- _____ Cultural Studies Course (3)

HUMANITIES [9 HOURS]

- _____ Humanities Elective (3)
- _____ Art, Art History, or Music (3)
- _____ ENED 2100 Literature and Drama for Young Children (3)

MATHEMATICS [9 HOURS]

- _____ Statistics Course (3)
- _____ Math (3-4) or SAT II Test Score Exemption
- _____ MTED 2100 Young Children's Mathematical Thinking and Learning (3)

NATURAL SCIENCES [7 Hours - 1 lab science required]

- _____ Biological Science (3-4)
- _____ Other Natural Science Course (3-4)

SOCIAL SCIENCE [9 HOURS]

- _____ American History (3)
- _____ PSY 1630 Developmental Psychology (3)
- _____ SSED 2100 Scientific and Historical Reasoning in Young Children (3)

ELECTIVES [16 HOURS] Any Non-Education Courses

_____ ()	_____ ()
_____ ()	_____ ()
_____ ()	_____ ()
_____ ()	_____ ()

_____ English 100 or approved exemption: AP/IB ___ or Test Scores ____

***WRITING REQUIREMENT [6 Hours]**

_____ ()	_____
_____ ()	_____

****All Students must successfully complete one W course before their fourth semester***

*****Before graduation all students must complete a second W course at the 100 or 200 level.***

Early Childhood Education/Child Studies Major Checklists

EARLY CHILDHOOD

Pedagogical Courses [27 hours]

_____	EDUC 2117	Methods of Language and Literacy in Early Childhood	(3)
_____	EDUC 2130	Curriculum Programming: Birth-Age 3	(3)
_____	EDUC 2140	Curriculum Programming: Age 3-Kindergarten	(3)
_____	EDUC 2150	Science and Social Studies Instruction in Early Grades	(3)
_____	EDUC 2180	Managing Instructional Settings for Young Children	(2)
_____	HMED 2150	Arts Education for Young Children	(2)
_____	MTED 2150	Mathematics Instruction in Early Grades	(2)
_____	SPED 2010	Introduction to Instructional Model	(3)
_____	SPED 2420	Assessment Procedures for Young Children	(3)
_____	SPED 2870	Accommodating Academic Diversity in the Classroom	(3)

Field Experiences [14 hours]

_____	EDUC 2116	Practicum Teaching Early Childhood Reading & Lang.Arts	(1)
_____	EDUC 2151	Practicum Mathematics, Science, & Social Studies	(1)
_____	EDUC 2291	Student Teaching Seminar: Early Childhood	(3)
_____	EDUC 2702	Student Teaching in Early Childhood	(9)

CHILD STUDIES [24 hours + 12 hours in the Liberal Core noted with an X]

__X__	PSY 1630	Developmental Psychology (Liberal Core)	(3)
-------	----------	---	-----

One Course from:

_____	PSY 2510	Experimental Research Methods	(3)
_____	PSY 2520	Observational Research Methods	(3)
_____	PSY 2530	Psychometric Methods	(3)
_____	HOD 1700	Systematic Inquiry	(3)

Two Courses from:

_____	PSY 1500	Cognitive Aspects of Human Development	(3)
_____	PSY 1750	Social and Personality Development	(3)
_____	PSY 2250	Infancy	(3)

Other Required Courses:

_____	EDUC 1020	Society, the School, and the Teacher	(3)
_____	EDUC 2115	Language & Literacy Learning in Young Children	(3)
_____	EDUC 2120	Parents and Their Developing Children	(3)
__X__	ENED 2100	Literature and Drama for Young Children (Liberal Core)	(3)
__X__	MTED 2100	Young Child. Math. Thinking and Learning (Liberal Core)	(3)
__X__	SSED 2100	Scientific & Historical Reasoning in YC (Liberal Core)	(3)
_____	SPED 1010	Introduction to Exceptionality	(3)
_____	SPED 2030	Introduction to Language and Communication	(3)

**POTENTIAL THIRD MAJOR WITH
EARLY CHILDHOOD EDUCATION FIRST MAJOR**

HUMAN AND ORGANIZATIONAL DEVELOPMENT [27 Hours]

Core Courses [9hours]

_____	HOD 1100 Small Group Behavior	(3)
_____	HOD 1200 Understanding Organizations	(3)
_____	HOD 1800 Public Policy	(3)

Health and Human Services (HHS) Track [15 hours]

HHS track core:

_____	HOD 2510 Health Service Delivery to Diverse Populations	(3)
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2 courses chosen from the following 3 options:

_____	HOD 2500 Introduction to Human Services (Spring)	(3)
_____	HOD 2505 Introduction to Counseling (Fall, Spring)	(3)
_____	HOD 2525 Introduction to Health Services (Fall)	(3)

Plus 2 additional HOD courses above the 2100 level [6 hours] excluding HOD 2260, 2900, 2910, 2920, 2930, 2980 - 2989: track electives may be from any area of concentration.

_____		(3)
_____		(3)

Senior Project [3 hours]

_____	HOD 2930 Senior Project	(3)
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The senior project is normally completed during the senior year. Students should contact the H&OD Internship Office prior to registration.

Elementary Education

ELEMENTARY EDUCATION MAJOR

(offered by the Department of Teaching and Learning)

Elementary Endorsement (K-6)

The elementary education program is currently designed to prepare students for work with children in grades K-6. Beginning in the freshman year students observe and participate in a variety of educational activities in local schools, public agencies, and experimental schools on campus.

All elementary education majors must complete Liberal Education Core requirements, the Elementary Education Major, and a non-education major. The non-education major can be any major within Peabody College or the College of Arts & Science. Students choosing a second major in Special Education will receive dual endorsements in Elementary Education (K-6) and Special Education. Requirements for Peabody second majors are listed at the end of this section.

State licensure regulations which govern elementary programs require Liberal Education Core courses beyond the 44 semester hours specified for a Peabody degree. Thus the program of studies for an elementary education major (K-6) will contain a minimum of 60 hours of Liberal Education Core courses instead of 44.

Although degree requirements for the various Peabody majors are outlined in the *Undergraduate Catalog*, students find it useful to have these requirements organized in worksheet form so they may keep track of their progress. A program of studies worksheet is provided at the end of this section. A schedule plan is included to assist students' planning for experiences like a semester for studying abroad. Choosing the appropriate pathway will ensure that students meet all prerequisites prior to student teaching.

As with other teacher licensure majors, students in elementary education must have a second major in another field of study. Students may choose either an interdisciplinary or a single discipline major from the following:

Peabody College Interdisciplinary Majors

Child Studies

Language and Literacy Studies

Math/Science Studies

Natural Science Studies

Social Studies

Peabody College Single Discipline

Child Development

Cognitive Studies

Human and Organizational Development

Special Education

College of Arts and Science Single Discipline

Any major offered by the College

A description and listing of required courses for each of the Peabody Majors are found later in this manual. College of Arts and Science major requirements are listed in the Undergraduate Bulletin.

Note: Vanderbilt students seeking Tennessee teacher licensure must apply for licensure through the Vanderbilt Office of Teacher Licensure and **must meet licensure requirements in effect at the time of their graduation** – which may be different from those in effect at the time they entered Vanderbilt. Requirements are currently undergoing change. Teacher licensure candidates are urged to consult the current Vanderbilt *Undergraduate Catalog* and/or materials published by the Vanderbilt Office of Teacher Licensure **each year** to keep abreast of possible changes in Tennessee requirements. Students should be aware that the requirements may change after publications of the Handbook and should be alert to notices or reminders sent from advisors or from the Office of Teacher Licensure.

WARNING: Because this specialization requires more than the 120 hours to graduate and be licensed, students must begin their second major their freshman year. Students need to plan to take more than the normal 15 hours each semester and/or plan to attend summer school in order to graduate within four years.

Elementary Education (ELEM) Major Degree Audit

The on-line Peabody major degree audits are still in an experimental stage and should be used in conjunction with this [Peabody Undergraduate Handbook](#). **Students are responsible for monitoring their own degree programs and satisfying all program and degree requirements listed in this handbook.**

Logging On:

Go to the Vanderbilt Home page and click on students. Under Taking Care of Business, click on *Access 2 Academic Information*. Enter your VUNET ID and your E-Password. You will then be given a choice of viewing your academic record or your degree audit.

Reading the Degree Audit on line:

Open your degree audit and follow along with these instructions. (Audit categories may be expanded or collapsed by clicking on the + or - while viewing your audit)

Plan: Bachelor of Science Degree

This could print satisfied if you have at least a 2.0 GPA and 120 earned hours or greater. If the Audit Status under your name says "Not Satisfied", then all specific degree requirements have not been completed.

Cumulative GPA

A 2.0 cumulative GPA is required to graduate with a B.S. degree from Vanderbilt. Education majors must have a 2.5 cumulative Grade Point Average to be licensed to teach. **Required: 2.0 / Applied: _____**
The current cumulative GPA will be in the above blank once you have graded courses.

Total Hours

Required: 120.0 / Applied: _____ Total Hours

Applied hours include both earned hours (transfer, AP/IB, Vanderbilt) and current registered hours. The total of these will appear in the above blank. Some majors or major combinations require more than 120 hours to complete. A minimum of 120 hours with all requirements completed is required to graduate

Pending: Courses listed below this heading are the courses that you are currently enrolled in or courses with incompletes or missing grades from previous semesters. If you already have 120 hours or above, the audit will not list the current courses in this position.

Minimum 60 Vanderbilt Hours required for Transfer Students

This category is solely for students who have transferred to Vanderbilt University to be certain that they have the required minimum of sixty Vanderbilt hours to be awarded a Vanderbilt degree. Students who began their program as freshman at Vanderbilt may disregard this listing.

Plan: The Core is Part of Your 1st Major: This status does not apply
Peabody Students should disregard this area. It will always be on the audit and say "Satisfied" but has **no** relevance to the Peabody major or Liberal Core audit.

Plan: Elementary Education Major GPA

Required: 2.5 / Applied: _____

Your current major GPA will be listed in the blank above. The courses with grades, hours and terms taken will be listed under this category.

Major Core Components and Requirement categories will be listed.

Course that fulfill these areas will populate the audit as courses are completed and the notations "Not Satisfied", "Pending", or "Satisfied" will appear for each major requirement area.

Liberal Education Core Requirements are sub plans of the major and are listed after your Peabody first major requirements. The Liberal Education Core categories follow those listed in the Peabody handbook.

The Natural Science Lab Science category may seem confusing as the lab science list includes all the possible combinations that can fulfill the lab science requirement. All combinations other than the ones taken will always print "not satisfied". If the main heading on any requirement prints "satisfied", then you have completed the requirements listed below. All Elementary majors must have two science courses that have a laboratory component.

Minimum 60 Hours (With all Liberal Core Areas Satisfied)T

This category will list all the courses that make up the Liberal Education Core hour requirement depending on the student's major. It includes the required elective hours that are required in the major liberal education core. Students awarded the SAT II Mathematics course exemption must still take additional hours in the liberal core to make up for those credit hours that would have been attributed to an actual mathematics course.

General Notes:

- ❑ The Peabody first major is not totally satisfied until the Liberal Education Core is also satisfied.
- ❑ The degree audit does not list every course that a student has taken. Only courses that fulfill listed audit categories appear. Courses not listed are calculated into the hours need for the 120 minimum and the grades are included in the Cumulative Grade Point Average.
- ❑ The Main Headings for a requirement will have a green dash (-) if satisfied, orange dash if pending, or a red dash if not satisfied. If the dash is green, click on it and the specific requirements that make up the main heading will disappear and you may continue reviewing your audit. The orange pending dash means that you must successfully complete the listed current course or remove an Incomplete to satisfy that requirement. The red dash means that you have not completed the designated course(s) to fulfill the requirement.
- ❑ All 2P^{ndP} and 3P^{rdP} majors and minors will also be listed on the degree audit after the Peabody Liberal Education Core. Elementary Education students are required to have an approved second major. This should be formally declared in the second semester of the sophomore year.
- ❑ Students who have questions concerning their **non-Peabody majors or minors** should contact the department and adviser of the non-Peabody majors or minors. Any substitutions for non-Peabody majors and minors are initiated by the student with that major/minor department who will in turn forward the variance (substitution) to their school Dean's Office for approval and entry into that particular major/minor audit. The Peabody Registrar's Office can only enter approved substitutions for Peabody majors or minors.
- ❑ Peabody has certain courses that may count for either Communications, Humanities, or other core area combinations. For example, ENGL 118W could be listed for Humanities even though you want that course to be applied under the Communications Area. If a case like this arises, students must email Jonnelle Rein (j.rein@vanderbilt.edu) or Betty Lee (betty.s.lee@vanderbilt.edu) to have their audit manually adjusted.

Printing the Degree Audit

Students may print the degree audit by clicking on "PRINT ALL" at the top right-hand part of the audit screen. (Clicking on "PRINT CORE" will not produce anything for Peabody Students.) The printed audit will be from 3 to 5 pages depending on the number of majors and minors that you have declared and the number of courses completed.

How to Most Effectively Use the Degree Audit

1. Students should print their audit prior to every appointment with their adviser.
2. Highlight the highest level requirement areas on the audit that print "Not Satisfied"
3. Look up the courses that may be used to fulfill an area that is not satisfied in this handbook.
4. Take the highlighted audit to the advising appointment with a plan and course selections for completing "not satisfied" areas.
5. When students register for an up-coming semester, they can check their degree audit the next day to confirm that their course selections are being counted in the intended "not satisfied" area(s) on the degree audit.
6. Report any discrepancies regarding Peabody majors/minors or liberal core requirements on the audit to Jonnelle Rein (j.rein@vanderbilt) or Betty Lee (betty.s.lee@vanderbilt.edu) in the Peabody Registrar's Office.

Running a Special Audit

Students who are thinking about changing their school, first major or adding a second/third major may use the special audit feature to see how their coursework would fall into those new major/minor requirements. **This does not replace the procedures for formally declaring majors and minors.**

Procedures:

1. Click on the special audit selection
2. Enter the **name** of the major or minor you are wishing to audit.
Example: Spanish
3. Click on the search button
4. Make your selection from the choices you are given by clicking the green check mark
5. If you are a Peabody student who is thinking about transferring to A&S, you would put AXLE in the box to see where your courses would fall if you were to transfer Schools. You would then separately audit the proposed major that you would declare as an A&S student.
6. The result will be what your audit would look like if you formally made that major/minor declaration
7. To formally declare a second major/minor in another school, you must go to that major's department and secure the major/minor declaration form, have an adviser assigned and return the form to the Peabody Registrar's Office. To change or add Peabody Majors/Minors, pick up the form in the Peabody Registrar's Office in 216 Administration Building.

**Liberal Education Core Requirements
For Elementary Education Major
(Minimum 60 Credit Hours)
2008-2009**

Communications (7 hours) to include:

One “W” course required (3 hours):

Communications Studies: All CMST courses count (**except CMST 280ABC and up**)

Education: EDUC 2530

English: ENGL 102W, 104W, 105W, 106W, 112W, 115F, 116W, 117W, 118W, 120W

Humanities: HUM 105W, 106W, 107W, 108W, 115F

Theatre: THTR 100, 115F

Plus (1 hour):

Education: EDUC 2040

Humanities (9 hours) to include:

One course (3 hours) from the following courses:

African American and Diaspora Studies: AADS 260

Arabic: ARA 210B

Chinese: CHIN 202

Classical Studies: CLAS 115F, 130, 146, 150, 203-206, 216, 217, 224

Comparative Literature: CLT 202, 203, 215, 224, 240, 278, 285, 286, 287

English (the same course may not count for both Communications and Humanities):

ENGL 102W, 104W, 105W, 106W, 112W, 115F, 116W, 117W, 118W, 208A and up (**except**

ENGL 269, 288 & up)

Film Studies: FILM 125, 133

French: FREN 102 and up (**except FREN 287A and up**)

German: GER 102 and up (**except GER 289A and up**)

Greek: GRK 202 and up (**except GRK 289**)

Hebrew: HEBR 111B and up (**except HEBR 289A and up**)

Humanities: HUM 105W, 106W, 107W, 108W, 140, 141, 150, 151, 156, 175

Italian: ITA 101B and up (**except ITA 289 and 294**)

Japanese: JAPN 202 and up (**except JAPN 289AB**)

Jewish Studies: JS 135

Latin: LAT 102 and up (**except LAT 289**)

Philosophy: PHIL 100 and up (**except PHIL 289AB and 294**)

Portuguese: PORT 102 and up (**except PORT 289 and 294**)

Religious Studies: RLST 100 and up (**except RLST 280 and up**)

Russian: RUSS 102 and up (**except RUSS 171, 172, 289A and up**)

Spanish: SPAN 102 and up (**except SPAN 280, 289, 294 and up**)

Theatre: THTR 100, 170, 201, 202, 203, 204, 232, 271

Women’s and Gender Studies: WGS 150, 239, 271

Art and Music (3 hours) from the following:

Art Studio: ARTS 101 and up (**except ARTS 288 and up**)

Classical Studies: CLAS 203, 204, 205, 206, 216, 217

History of Art: HART 110 and up (**except HART 288 and up**)

Music Composition: MUSC 100 and up (**except MUSC 294 and up**)

Music Literature: MUSL 103 and up (**except MUSL 147, 160, 170, 171, 289 and up**)

Literature for Children (3 hours):

English Education: ENED 2200

Mathematics (9 hours):

Mathematics (6 hours):

Six hours (two courses) in mathematics or one mathematics course and PSY 2101
SAT-II Math Test Score Level I of 620 and up or Level II of 570 and up will exempt a student from 3 hours of the six hour math requirement. Academic credit is not awarded for SAT II scores. Students with SATII Math exemption should take three additional elective Liberal Core hours.


Mathematics: 127A, 127B, 140, 150A, 150B, 155A, 155B, PSY 2101

Mathematics Education: MTED 2200 (3 hours)

Natural Science (11 hours):

Two lab science (8 to 10 hours) from:

Astronomy: ASTR 102 & 103, 175 & 103

Biological Science: BSCI 100, 105, 110A & 111A, 110B & 111B, 218, 219 

Chemistry: CHEM 101A & 100A, 101B & 100B, 102A & 104A, 102B & 104B

Earth and Environmental Sciences: EES 101 & 111, 102, 103 & 113, 225

Nursing: NURS 150, 210A, 210B

Physics: PHYS 105 & 111, 110 & 111, 117A & 119A, 117B & 119B, 121A, 121B

One lab science from **Biological Science, Chemistry, Nursing or Physics** is required.

Science Education: SCED 2200 (3 hours)

Cultural Studies (3 hours) one course from the following:

African American and Diaspora Studies: AADS 101, 110, 120, 155, 200, 201, 210, 215, 221, 230, 260

American Studies: AMER 100, 101, 104

Anthropology: ANTH 101, 103, 106, 206, 207, 210, 214, 220, 222, 223, 226, 228, 232, 233, 234, 237, 243, 246, 247, 248, 249, 251, 253, 259, 260, 262, 263, 264, 265, 266, 267

Chinese: CHIN 251, 252

Classical Studies: CLAS 130, 146, 150, 160, 171, 203 - 206, 211, 217, 220, 222, 224, 236, 238

Communication Studies: CMST 223, 224, 228, 235, 240, 242

Comparative Literature: CLT 237, 240, 278, 285 - 287

Earth & Environmental Sciences: EES 205

East Asian Studies: EAS 211, 240

Economics: ECON 224, 267, 288

Education: EDUC 2060

English: ENGL 118W, 246, 260, 263, 267, 268A/B, 271, 275-277, 279G, 282

European Studies: EUS 201

Film Studies: FILM 133, 235

French: FREN 207-209, 215, 218, 232, 234, 239, 251, 255, 258, 261, 269, 270

German: GER 172, 201, 216, 221, 222, 235, 237, 241, 270, 271, 273, - 275

Greek: GRK 212

History: HIST 101, 105-109, 127, 128, 137, 138, 143, 144, 149, 160, 161, 176, 181-186, 202, 203, 205, 206, 209, 210, 213, 222, 223, 231, 234, 241, 243-247, 249-251, 257-260, 262- 264, 269, 280-283

Cultural Studies continued

History of Art HART 120, 130, 222, 223, 234, 238, 239, 241, 242, 245, 251 - 257
Human and Organizational Development: HOD 2240, 2400, 2410, 2420, 2430, 2460, 2660
Humanities: HUM 107W, 156
Italian: ITA 230
Jewish Studies: JS 120, 121, 135, 155, 156, 245, 250, 251, 252, 254, 255
Latin: LAT 206, 215
Latin American Studies: LAS 201, 235, 260
Medicine, Health and Society: MHS 201
Music Literature: MUSL 103, 160, 170, 171, 200, 201, 250, 252, 261, 262
Philosophy: PHIL 103, 211, 235, 238, 252, 258, 261 - 263
Political Science: PSCI 101, 102, 204 - 206, 208, 212, 213 - 219, 228, 230, 247, 263
Portuguese: PORT 225
Psychology: A&S – PSY 217, 240, 243, 266, 276; *Peabody* – PSY 2230
Religious Studies: RLST 107, 110W, 112 - 114, 130 - 133, 145, 150, 204 - 206, 219, 220, 222, 223, 226, 228 - 233, 241, 244, 249, 251, 254
Russian: RUSS 171, 172, 231, 232, 234
Sociology: SOC 101 - 104, 203, 215, 218, 224, 226 - 230, 234, 237, 239, 242, 244, 246, 248 - 251, 254 - 258, 260, 261, 267 - 269, 272, 275 - 279, 291
Spanish: SPAN 202, 204, 208, 221, 223, 226, 231, 235, 243, 244, 276
Special Education: SPED 2060
Theatre: THTR 216
Women's and Gender Studies: WGS 150, 201, 210, 212, 226, 239, 240, 243, 244, 245, 261, 264, 265, 267, 268, 269, 270, 271, 272

Social Science (6 hours) to include:

United States History (3 hours) from the following:

HIST 139, 141-144, 166, 169, 173, 174, 185, 185, 258, 259, 261-265, 269-271

Required Social Science courses (3 hours):

Psychology: PSY 1630

Liberal Core Elective (15 hours):

Any non-education course listed to satisfy any area of the Liberal Education Core that is not already being used to fulfill a core area.

Note: Special topics courses and independent study courses are not acceptable to meet liberal education core requirements. Courses chosen to fulfill an area of the Liberal Education Core can only be used to satisfy that one requirement. You may not use the same course for two requirement areas. **Exception:** Courses used to fulfill the Writing requirement or second major may also be used to satisfy the appropriate area of the Liberal Education Core.

English 100 requirement:

English 100 is required unless students have satisfied one of the following:

1. SAT I Critical Reading and writing combined test score of 1220 or above with a minimum test score of 500 in each component
2. ACT English test score of 27 or above **and** an ACT writing test score of 7 or above
3. AP/IB English test scores of 4 and 6 respectively

English 100 counts for elective credit only toward the required hours for the B.S. degree. Academic credit is not awarded for SAT or ACT test scores.

Writing Requirement:

All first year students must successfully complete one writing intensive course at the 100 level before their fourth semester. In addition, before graduation, all students must successfully complete a second writing course at the 100 or 200 level. Writing intensive courses have a **W** after the course number.

Elementary Education students may substitute CMST 100, 101, or Theatre 100 for one of the Writing courses to facilitate meeting the licensure requirement.

Note: First Year Seminars (courses labeled 115F) offered through the College of Arts and Science and Blair School of Music may count as writing intensive courses. Peabody freshmen may only register for First Year Seminars during the first week of the fall and spring semesters if the courses are open.

Elementary Education (K-6) Schedule for Coursework in Major

	Traditional Program	Study Abroad		
First Year				
Fall	EDUC 1020 (3) Liberal Core (12-15 hrs)	EDUC 1020 (3) Liberal Core (12-15 hrs)		
Spring	SPED 1010 (3) PSY 1630 (3) Liberal Core (9-12 hrs)	SPED 1010 (3) PSY 1630 (3) Liberal Core (9-12 hrs)		
Second Year				
Fall	PSY 2310 (3)* EDUC 2040 (1)* Liberal Core & 2 nd Major (11-14 hrs)	SSED 2210 (2) EDUC 2210 (1) SCED 2200 (3) MTED 2200 (3) ENED 2200 (3)* Liberal Core & 2 nd Major (3-6 hrs)		
Spring	SSED 2210 (2) EDUC 2210 (1) SCED 2200 (3) MTED 2200 (3) ENED 2200 (3)* Liberal Core & 2 nd Major (3-6 hrs)	MTED 2250 (2) SCED 2250 (2) EDUC 2250 (1) EDUC 2270 (2) EDUC 2040 (1) PSY 2310 (3)* Liberal Core & 2 nd Major (4-7 hrs)		
Third Year		Cambridge or Summer Abroad ++	Study Abroad FALL Semester	Study Abroad SPRING semester
Fall	MTED 2250 (2) SCED 2250 (2) EDUC 2250 (1) EDUC 2270 (2) Liberal Core & 2 nd Major (8-11 hrs)	EDUC 2215 (3) EDUC 2216 (1) EDUC 2217 (3) HMED 2250 (2) 2 nd Major & Electives (5-8 hrs)	STUDY ABROAD 2 nd major & Electives (15-18 hrs)	EDUC 2215 (3) EDUC 2216 (1) EDUC 2217 (3) HMED 2250 (2) 2 nd Major & Electives (5-8 hrs)
Spring	EDUC 2215 (3) EDUC 2216 (1) EDUC 2217 (3) HMED 2250 (2) 2 nd Major & Electives (5-8 hrs)	EDUC 2430 (3) 2 nd Major & Electives (12-15 hrs)	EDUC 2215 (3) EDUC 2216 (1) EDUC 2217 (3) HMED 2250 (2) 2 nd Major & Electives (5-8 hrs)	STUDY ABROAD 2 nd major & Electives (15-18 hrs)
Fourth Year		Cambridge or Summer Abroad ++	Semester Long Study Abroad during third year	
Fall	EDUC 2430 (3) 2 nd Major & Electives (12-15 hrs)	Student Teach EDUC 2701 (9) EDUC 2290 (3)	Student Teach EDUC 2701 (9) EDUC 2290 (3)	
Spring	Student Teach EDUC 2701 (9) EDUC 2290 (3)	2 nd Major & Electives (15-18 hrs)	EDUC 2430 (3) 2 nd Major & Electives (12-15 hrs)	

*Course fits in this space, but is not corequisite to other semester coursework

++Sequence also appropriate for candidates with 2nd majors requiring significant capstone project work

**Liberal Education Core Progression Checklist
Elementary Education Major
[60 Semester Hour Minimum]
(See Pages 55-58 for approved course selections)**

COMMUNICATIONS [7 HOURS]

- _____ Eng/Hum "W" Course (3) (May also count in the writing requirement)
- _____ Other Communications Area Course (3)
- _____ EDUC 2040 Introduction to Classroom Technologies (1)

CULTURAL STUDIES [3 HOURS]

- _____ Cultural Studies Course (3)

HUMANITIES [9 HOURS]

- _____ Humanities Elective (3)
- _____ Art, Art History, or Music (3)
- _____ ENED 2200 Literature for Children

MATHEMATICS [9 HOURS]

- _____ Math/Statistics Course (3)
- _____ Math (3-4) or SAT Test Score Exemption
- _____ MTED 2200 Mathematics for Elementary Teachers (3)

NATURAL SCIENCES [11 Hours - 2 lab science required]

- _____ Natural Science (4)
- _____ Natural Science (4)
- _____ SCED 2200 Science for Elementary Teachers (3)

SOCIAL SCIENCE [6 HOURS]

- _____ American History (3)
- _____ PSY 1630 Developmental Psychology (3)

ELECTIVES [15 HOURS] Any Non-Education Courses

- _____ () _____ ()
- _____ () _____ ()
- _____ () _____ ()
- _____ () _____ ()

_____ English 100 or approved exemption: AP/IB ____ or Test Scores ____

***WRITING REQUIREMENT [6 Hours]**

- _____ () _____
- _____ () _____

**All Students must successfully complete one W course before their fourth semester
**Before graduation all students must complete a second W course at the 100 or 200 level.*

ELEMENTARY EDUCATION MAJOR CHECKLIST [43 Hours]

Foundations Courses [9 hours]

- _____ EDUC 1020 Society, the School, and the Teacher (3)
- _____ SPED 1010 Introduction to Exceptionality (3)
- _____ PSY 2310 Educational Psychology (3)

Pedagogical Courses [19 hours]

- _____ EDUC 2215 Theory & Methods of Reading Instruction Elementary (3)
- _____ EDUC 2217 Language Arts in Elementary School (3)
- _____ EDUC 2270 Managing Instructional Settings (2)
- _____ EDUC 2430 Addressing Problems in Literacy Learning (3)
- _____ HMED 2250 Introduction to Arts Education (2)
- _____ MTED 2250 Teaching Mathematics in Elementary Schools (2)
- _____ SCED 2250 Teaching Science in Elementary Schools (2)
- _____ SSED 2210 Teaching Social Studies in Elementary Schools (2)

Field Experiences [15 hours]

- _____ EDUC 2210 Practicum in Elementary Education (1)
- _____ EDUC 2216 Practicum Elementary Reading & Language Arts (1)
- _____ EDUC 2250 Practicum in Elementary Sciences (1)
- _____ EDUC 2290 Student Teaching Seminar: Elementary (3)
- _____ EDUC 2701 Student Teaching in the Elementary School (9)

Required Second Major in _____

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Note: Many second major courses may also count in the Liberal Education core.

The Liberal education Core, Elementary Education Major, and Second Major must total a minimum of 120 hours for graduation with the Bachelor of Science degree.

POTENTIAL PEABODY SECOND MAJORS

Child Studies [18 additional hours] hours]

Two of the following:

- _____ PSY 1500 Cog. Aspects Hum. Devl. (3)
- _____ PSY 1750 Soc.& Personality Devl. (3)
- _____ PSY 2320 Adolescent Development (3)

One of the following:

- _____ PSY 2510 Experimental Methods (3)
- _____ PSY 2520 Observational Methods (3)
- _____ PSY 2530 Psychometric Methods (3)
- _____ HOD 1700 Systematic Inquiry (3)

One of the following:

- _____ PSY 2000 Psychology and Lang. (3)
- _____ SPED 2030 Language & Com. (3)

And if not taken in the Liberal Core:

- _____ PSY 2101 Introduction to Statistics (3)

Cognitive Studies [30-33 hours] Development

- _____ PSY 1200 Minds, Brains, Cont. (3)
- _____ PSY 1600 Psychology of Thinking (3)
- _____ PSY 2100 Advanced Seminar (3)

One of the following:

- _____ PSY 2510 Experimental Methods (3)
- _____ PSY 208 Prin. Experimental Dsgn. (3)

Methods of Inquiry [6 hours]
Development

- _____ (3)
- _____ (3)

Cognitive Studies Electives [12 hours]

- _____ (3)
- _____ (3)
- _____ (3)
- _____ (3)

Child Development [27 additional hours]

- _____ PSY 1500 Cog. Aspects Hum. Devl. (3)
- _____ PSY 1750 Soc.& Personality Devl. (3)
- _____ PSY 2102 Statistical Analysis (3)
- _____ PSY 2250 or 2320 (3)

Two of the following:

- _____ PSY 2510 Experimental Methods (3)
- _____ PSY 2520 Observational Methods (3)
- _____ PSY 2530 Psychometric Methods (3)
- _____ PSY 2980 Directed Research (3)
- _____ PSY 2990 Honors Research (3)

Child Development Elective [3 hours]

- _____ (3)

And if not taken in the Liberal Core

- _____ PSY 2101 Introduction to Statistics (3)
- _____ Philosophy Course (3)

Human & Organizational

[33 hours]

- _____ HOD 1000 Applied Human Behavior (3)
- _____ HOD 1100 Small Group Behavior (3)
- _____ HOD 1200 Understanding Organiz. (3)
- _____ HOD 1700 Systematic Inquiry (3)
- _____ HOD 1800 Public Policy (3)
- _____ HOD 2930 Senior Project (3)

HOD Track Core [9 hours] from one track:

- _____ Community Leadership and
- _____ Health and Human Services
- _____ International Leadership & Development
- _____ Leadership & Organizationl Effectiveness
- _____ Public Policy

HOD Track Electives [6 hours]

- _____ (3)
- _____ (3)

Students should always consult their adviser and degree audit for the second major concerning course selections and progression toward major completion.

Special Education

Comprehensive Program [33 hours]

_____	SPED 2010 Instructional Models	(3)
_____	SPED 2050 Augmentative and Alternative Communication	(3)
_____	SPED 2110 Managing Academic and Social Behavior	(3)
_____	SPED 2301 Practicum: Academic and Social Behavior	(1)
_____	SPED 2300 Intro. Learners with Severe Disabilities	(3)
_____	SPED 2301 Practicum: Learners w/ Severe Disabilities	(1)
_____	SPED 2330 Procedures Learners w/ Multiple Disabilities	(3)
_____	SPED 2331 Practicum: Learners w/ Multiple Disabilities	(1)
_____	SPED 2340 Transition to Adult Life	(3)
_____	SPED 2341 Practicum: Transition to Adult Life	(1)
_____	SPED 2350 Adv. Procedures Severe Disabilities	(3)
_____	SPED 2870 Accommodating Academic Diversity	(3)
_____	SPED 2871 Practicum: Accommodating Academic Diversity	(5)

Hearing Program [35 Hours]

_____	SPED 2010 Instructional Models	(3)
_____	SPED 2110 Managing Academic and Social Behavior	(3)
_____	SPED 2600 Audiology in Education	(3)
_____	SPED 2601 Audiology Lab	(1)
_____	SPED 2610 Speech for Hearing Impaired Children	(3)
_____	SPED 2620 Language for the Hearing Impaired Child	(3)
_____	SPED 2621 Practicum: Language for the HI Child	(1)
_____	SPED 2630 Education Programs for HI Children	(3)
_____	SPED 2631 Practicum: Educ. Prog. For HI Children	(1)
_____	SPED 2640 Manual Communication	(3)
_____	SPED 2650 Advanced Manual Communication	(3)
_____	SPED 2870 Accommodating Academic Diversity	(3)
_____	SPED 2871 Practicum: Accommodating Academic Diversity	(5)

Modified Program [32 Hours]

_____	SPED 2010 Instructional Models	(3)
_____	SPED 2110 Managing Academic and Social Behavior	(3)
_____	SPED 2800 Characteristics of High-Incidence Disabilities	(3)
_____	SPED 2810 Assessment Strat. For Stud. W/ Disabilities	(3)
_____	SPED 2811 Practicum: Assessment Strat.	(1)
_____	SPED 2820 Instructional Procedures Lang. Arts	(3)
_____	SPED 2821 Practicum: Inst. Procedures Lang. Arts	(1)
_____	SPED 2830 Instructional Procedures in Math	(3)
_____	SPED 2831 Practicum: Inst. Procedures in Math	(1)
_____	SPED 2860 Procedures Mgnt. & Collaboration with Fam.	(3)
_____	SPED 2870 Accommodating Academic Diversity	(3)
_____	SPED 2871 Practicum: Accommodating Academic Diversity	(5)

Secondary Education

SECONDARY EDUCATION MAJOR

(Offered by the Department of Teaching and Learning)

Secondary Endorsement (7 - 12)

The major in secondary education is designed to prepare students to teach one or more subjects at the secondary school level (grades 7 – 12). Students must complete Liberal Education Core requirements, the Secondary Education Major, and an Arts & Science major in at least one endorsement field, which involves 27 – 36 hours of coursework in the discipline. Students may wish to add an additional endorsement. Students are required to complete the appropriate methods of teaching course for each area of endorsement. In addition to completing a content major and the content based course(s) in the secondary education major, some licensure areas may have additional requirements as determined by State Licensure criteria.

Undergraduate students applying for admission into the teacher education program (Screening I) and into student teaching (Screening II) for secondary licensure must be approved by the faculty in the Department of Teaching and Learning **and** by the faculties of each Arts & Science department in which the student is seeking licensure. Students are instructed to consult an advisor or the Director of Undergraduate Studies in each Arts & Science department involved in order to be informed of departmental policy on approving students for teacher licensure.

Although degree and licensure requirements for the secondary education major are outlined in the *Undergraduate Catalog*, students find it useful to have these requirements organized in worksheet form so they may keep track of their progress. A general program of studies worksheet is provided in this section, and the Liberal Education Core and Professional Core requirements for the secondary education major are outlined on it. Specific licensure requirements, above and beyond the Secondary Education Major and A&S major requirements for the various licensure areas follow the program of studies worksheet.

Added Endorsements

Added Endorsements within the Social Sciences:

- Majors in economics, political science, psychology, and sociology who are seeking licensure in Secondary Education are required to have an added endorsement in history
- An individual who seeks primary endorsement in one social science area may add an endorsement in another social science area with the following requirements:
 - For an added endorsement in government, economics, sociology, or psychology you will need 9 hours in that content area.
 - For an added endorsement in history you will need 18 hours of history courses (6 hours of US history, 6 hours of European history, 3 hours of non US, Latin American, or European History, and 3 hours of history 200.

Licensure in Two Content Areas (example uses Mathematics and History):

- Methods course in each content area is required (e.g. MTED 2380 and SSED 2380)
- Practicum in each content area (e.g. MTED 2360 and SSED 2360) not to exceed 45 combined practicum hours.
- Student teaching is split between the two content areas – with one placement in Mathematics and the other in Social Studies
- Student Teaching Seminar will be split. While student teaching in Mathematics you will attend the Math Seminar (MTED 2292), while student teaching in Social Studies you will attend the Social Studies Seminar (SSED 2292)

Note: Vanderbilt students seeking Tennessee teacher licensure must apply for licensure through the Vanderbilt Office of Teacher Licensure and **must meet licensure requirements in effect at the time of their graduation** – which may be different from those in effect at the time they entered Vanderbilt. Requirements are currently undergoing change. Teacher licensure candidates are urged to consult the current Vanderbilt *Undergraduate Catalog* and/or materials published by the Vanderbilt Office of Teacher Licensure each year to keep abreast of possible changes in Tennessee requirements. Students should be aware that the requirements may change after publications of the Handbook and should be alert to notices or reminders sent from advisors or from the Office of Teacher Licensure.

Secondary Education (SED) Major Degree Audit

The on-line Peabody major degree audits are still in an experimental stage and should be used in conjunction with this [Peabody Undergraduate Handbook](#). **Students are responsible for monitoring their own degree programs and satisfying all program and degree requirements listed in this handbook.**

Logging On:

Go to the Vanderbilt Home page and click on students. Under Taking Care of Business, click on *Access 2 Academic Information*. Enter your VUNET ID and your E-Password. You will then be given a choice of viewing your academic record or your degree audit.

Reading the Degree Audit on line:

Open your degree audit and follow along with these instructions. (Audit categories may be expanded or collapsed by clicking on the + or - while viewing your audit)

Plan: Bachelor of Science Degree

This could print satisfied if you have at least a 2.0 GPA and 120 earned hours or greater. If the Audit Status under your name says "Not Satisfied", then all specific degree requirements have not been completed.

Cumulative GPA

A 2.0 cumulative GPA is required to graduate with a B.S. degree from Vanderbilt. Education majors must have a 2.5 cumulative Grade Point Average to be licensed to teach. **Required: 2.0 / Applied: _____**
The current cumulative GPA will be in the above blank once you have graded courses.

Total Hours

Required: 120.0 / Applied: _____ Total Hours

Applied hours include both earned hours (transfer, AP/IB, Vanderbilt) and current registered hours. The total of these will appear in the above blank. Some majors or major combinations require more than 120 hours to complete. A minimum of 120 hours with all requirements completed is required to graduate

Pending: Courses listed below this heading are the courses that you are currently enrolled in or courses with incompletes or missing grades from previous semesters. If you already have 120 hours or above, the audit will not list the current courses in this position.

Minimum 60 Vanderbilt Hours required for Transfer Students

This category is solely for students who have transferred to Vanderbilt University to be certain that they have the required minimum of sixty Vanderbilt hours to be awarded a Vanderbilt degree. Students who began their program as freshman at Vanderbilt may disregard this listing.

Plan: The Core is Part of Your 1st Major: This status does not apply

Peabody Students should disregard this area. It will always be on the audit and say "Satisfied" but has **no** relevance to the Peabody major or Liberal Core audit.

Plan: Secondary Education

Major GPA

Required: 2.5 / Applied: _____

Your current major GPA will be listed in the blank above. The courses with grades, hours and terms taken will be listed under this category.

Major Core Components and Requirement categories will be listed.

Course that fulfill these areas will populate the audit as courses are completed and the notations "Not Satisfied", "Pending", or "Satisfied" will appear for each major requirement area.

Liberal Education Core Requirements are sub plans of the major and are listed after your Peabody first major requirements. The Liberal Education Core categories follow those listed in the Peabody handbook.

The Natural Science Lab Science category may seem confusing as the lab science list includes all the possible combinations that can fulfill the lab science requirement. All combinations other than the one taken will always print "not satisfied". If the main heading on any requirement prints "satisfied", then you have completed that requirements listed below. All Peabody students must have at least one science that has a laboratory component and an additional science course.

The Other Science category checks to make sure that the student has taken at least one other 3- or 4- hour science course. The student's lab science course will also be applied in this area in partial fulfillment of this category.

Minimum 60 Hours (With all Liberal Core Areas Satisfied)

This category will list all the courses that make up the Liberal Education Core hour requirement depending on the student's major. It includes the required elective hours that are required in the major liberal education core. Students awarded the SAT II Mathematics course exemption must still take additional hours in the liberal core to make up for those credit hours that would have been attributed to an actual mathematics course.

General Notes:

- ❑ The Peabody first major is not totally satisfied until the Liberal Education Core is also satisfied.
- ❑ The degree audit does not list every course that a student has taken. Only courses that fulfill listed audit categories appear. Courses not listed are calculated into the hours need for the 120 minimum and the grades are included in the Cumulative Grade Point Average.
- ❑ The Main Headings for a requirement will have a green dash (-) if satisfied, orange dash if pending, or a red dash if not satisfied. If the dash is green, click on it and the specific requirements that make up the main heading will disappear and you may continue reviewing your audit. The orange pending dash means that you must successfully complete the listed current course or remove an Incomplete to satisfy that requirement. The red dash means that you have not completed the designated course(s) to fulfill the requirement.
- ❑ All 2P^{ndP} and 3P^{rdP} majors and minors will also be listed on the degree audit after the Peabody Liberal Education Core. Secondary Education majors must have an approved (non-Peabody) second major that should be formally declared in the second semester of the sophomore year.
- ❑ Students who have questions concerning their **non-Peabody majors or minors** should contact the department and adviser of the non-Peabody majors or minors. Any substitutions for non-Peabody majors and minors are initiated by the student with that major/minor department who will in turn forward the variance (substitution) to their school Dean's Office for approval and entry into that particular major/minor audit. The Peabody Registrar's Office can only enter approved substitutions for Peabody majors or minors.
- ❑ Peabody has certain courses that may count for either Communications, Humanities, or other core area combinations. For example, ENGL 118W could be listed for Humanities even though you want that course to be applied under the Communications Area. If a case like this arises, students must email Jonnelle Rein (j.rein@vanderbilt.edu) or Betty Lee (betty.s.lee@vanderbilt.edu) to have their audit manually adjusted.

Printing the Degree Audit

Students may print the degree audit by clicking on "PRINT ALL" at the top right-hand part of the audit screen. (Clicking on "PRINT CORE" will not produce anything for Peabody Students.) The printed audit will be from 3 to 5 pages depending on the number of majors and minors that you have declared and the number of courses completed.

How to Most Effectively Use the Degree Audit

1. Students should print their audit prior to every appointment with their adviser.
2. Highlight the highest level requirement areas on the audit that print "Not Satisfied"
3. Look up the courses that may be used to fulfill an area that is not satisfied in this handbook.
4. Take the highlighted audit to the advising appointment with a plan and course selections for completing "not satisfied" areas.
5. When students register for an up-coming semester, they can check their degree audit the next day to confirm that their course selections are being counted in the intended "not satisfied" area(s) on the degree audit.
6. Report any discrepancies regarding Peabody majors/minors or liberal core requirements on the audit to Jonnelle Rein (j.rein@vanderbilt) or Betty Lee (betty.s.lee@vanderbilt.edu) in the Peabody Registrar's Office.

Running a Special Audit

Students who are thinking about changing their school, first major or adding a second/third major may use the special audit feature to see how their coursework would fall into those new major/minor requirements. **This does not replace the procedures for formally declaring majors and minors.**

Procedures:

1. Click on the special audit selection
2. Enter the **name** of the major or minor you are wishing to audit.
Example: Spanish
3. Click on the search button
4. Make your selection from the choices you are given by clicking the green check mark
5. If you are a Peabody student who is thinking about transferring to A&S, you would put AXLE in the box to see where your courses would fall if you were to transfer Schools. You would then separately audit the proposed major that you would declare as an A&S student.
6. The result will be what your audit would look like if you formally made that major/minor declaration
7. To formally declare a second major/minor in another school, you must go to that major's department and secure the major/minor declaration form, have an adviser assigned and return the form to the Peabody Registrar's Office. To change or add Peabody Majors/Minors, pick up the form in the Peabody Registrar's Office in 216 Administration Building.

**Liberal Education Core Requirements
For Secondary Education Major
(Minimum 60 Credit Hours)
2008-2009**

Communications (7 hours) to include:

One “W” course is required (3 hours):

Communications Studies: All CMST courses count (**except CMST 280ABC and up**)

English: ENGL 102W, 104W, 105W, 106W, 112W, 115F, 116W, 117W, 118W, 120W

Humanities: HUM 105W, 106W, 107W, 108W, 115F

Theatre: THTR 100, 115F

Linguistic Diversity (3 hours)

Education: EDUC 2530

Plus (1 hour):

Education: EDUC 2040

Humanities (9 hours from at least two subject areas) to include:

Three courses from the following:

African American and Diaspora Studies: AADS 260

Arabic: ARA 210B

Art Studio: ARTS 101 and up (**except ARTS 288 and up**)

Chinese: CHIN 202

Classical Studies: CLAS 115F, 130, 146, 150, 203, 204, 205, 206, 216, 217, 224

Comparative Literature: CLT 202, 203, 215, 224, 240, 278, 285, 286, 287

English (the same course may not count for both Communications and Humanities):

ENGL 102W, 104W, 105W, 106W, 112W, 115F, 116W, 117W, 118W, 208A and up (**except ENGL 269, 288 & up**)

Film Studies: FILM 125, 133

French: FREN 102 and up (**except FREN 287A and up**)

German: GER 102 and up (**except GER 289A and up**)

Greek: GRK 202 and up (**except GRK 289**)

Hebrew: HEBR 111B and up (**except HEBR 289A and up**)

History of Art: HART 110 and up (**except AHST 288 and up**)

Humanities: HUM 105W, 106W, 107W, 108W, 140, 141, 150, 151, 156, 175

Italian: ITA 101B and up (**except ITA 289 and 294**)

Japanese: JAPN 202 and up (**except JAPN 289AB**)

Jewish Studies: JS 135

Latin: LAT 102 and up (**except LAT 289**)

Music Composition: MUSC 100 and up (**except MUSC 294 and up**)

Music Literature: MUSL 103 and up (**except MUSL 147, 160, 170, 171, 289 and up**)

Philosophy: PHIL 100 and up (**except PHIL 289AB and 294**)

Portuguese: PORT 102 and up (**except PORT 289 and 294**)

Religious Studies: RLST 100 and up (**except RLST 280 and up**)

Russian: RUSS 102 and up (**except RUSS 171, 172, 289A and up**)

Spanish: SPAN 102 and up (**except SPAN 280, 289, 294 and up**)

Theatre: THTR 100, 170, 201, 202, 203, 204, 232, 271

Women’s and Gender Studies: WGS 150, 239, 271

Mathematics (6 hours):


Mathematics: MATH 127A, 127B, 140, 150A, 150B, 155A, 155B, PSY 2101

SAT-II Math Test Score Level I of 620 and up or Level II of 570 and up will exempt a student from 3 of the 6 required hours. Academic credit is not awarded for SAT II scores. Students with SATII Math exemption are required take three additional elective Liberal Core hours.

Natural Science (7 hours):

One lab science (4 or 5 hours) from:

Astronomy: ASTR 102 & 103, 175 & 103

Biological Science: BSCI 100, 105, 110A & 111A, 110B & 111B, 218, 219 

Chemistry: CHEM 101A & 100A, 101B & 100B, 102A & 104A, 102B & 104

Earth and Environmental Sciences: EES 101 & 111, 102, 103 & 113, 225

Nursing: NURS 150, 210A, 210B

Physics: PHYS 105 & 111, 110 & 111, 117A & 119A, 117B & 119B, 121A, 121B

And one of the following 3 hours:

Astronomy: ASTR 102, 130, 175

Biological Science: BSCI 110A, 110B

Chemistry: CHEM 101A

Earth and Environmental Sciences: EES 100, 101, 103, 106, 108, 150

Neuroscience: NSC 201

Nursing: NURS 231A and NURS 231B or NURS 231C

Physics: PHYS 105, 110

Or two lab science courses (8-10 hours) will meet the Natural Science requirement

Cultural Studies (3 hours) one course from the following:

African American and Diaspora Studies: AADS 101, 110, 120, 155, 200, 201, 210, 215, 221, 230, 260

American Studies: AMER 100, 101, 104

Anthropology: ANTH 101, 103, 106, 206, 207, 210, 214, 220, 222, 223, 226, 228, 232, 233, 234, 237, 243, 246, 247, 248, 249, 251, 253, 259, 260, 262, 263, 264, 265, 266, 267

Chinese: CHIN 251, 252

Classical Studies: CLAS 130, 146, 150, 160, 171, 203, 204, 205, 206, 211, 217, 220, 222, 224, 236, 238

Communication Studies: CMST 223, 224, 228, 235, 240, 242

Comparative Literature: CLT 237, 240, 278, 285, 286, 287

Economics: ECON 224, 267, 288

East Asian Studies: EAS 211, 240

Education: EDUC 2060

Earth and Environmental Sciences: EES 205

English: ENGL 118W, 246, 260, 263, 267, 268A, 268B, 271, 275, 276, 277, 279G, 282

European Studies: EUS 201

Film Studies: FILM 133, 235

French: FREN 207, 208, 209, 215, 218, 232, 234, 239, 251, 255, 258, 261, 269, 270

Cultural Studies continued:

German: GER 172, 201, 216, 221, 222, 235, 237, 241, 270, 271, 273, 274, 275
Greek: GRK 212
History: HIST 101, 105-109, 127, 128, 137, 138, 143, 144, 149, 160, 161, 176, 181-186, 202, 203, 205, 206, 209, 210, 213, 222, 223, 231, 234, 241, 243-247, 249-251, 257-260, 262-264, 269, 280-283
History of Art: HART 120, 130, 222, 223, 234, 238, 239, 241, 242, 245, 251-257
Human and Organizational Development: HOD 2240, 2400, 2410, 2420, 2430, 2460, 2660
Humanities: HUM 107W, 156
Italian: ITA 230
Jewish Studies: JS 120, 121, 135, 155, 156, 245, 250, 251, 252, 254, 255
Latin: LAT 206, 215
Latin American Studies: LAS 201, 235, 260
Medicine, Health and Society: MHS 201
Music Literature: MUSL 103, 160, 170, 171, 200, 201, 250, 252, 261, 262
Philosophy: PHIL 103, 211, 235, 238, 252, 258, 261, 262, 263
Political Science: PSCI 101, 102, 204 - 206, 208, 212 - 219, 228, 230, 247, 263
Portuguese: PORT 225
Psychology: A&S – PSY 217, 240, 243, 266, 276; *Peabody* – PSY 2230
Religious Studies: RLST 107, 110W, 112 - 114, 130 - 133, 145, 150, 204 - 206, 219, 220, 222, 223, 226, 228 - 233, 241, 244, 249, 251, 254
Russian: RUSS 171, 172, 231, 232, 234
Sociology: SOC 101 - 104, 203, 215, 218, 224, 226 - 230, 234, 237, 239, 242, 244, 246, 248, 249, 250, 251, 254, 255, 256, 257, 258, 260, 261, 267, 268, 269, 272, 275 - 279, 291
Spanish: SPAN 202, 204, 208, 221, 223, 226, 231, 235, 243, 244, 276
Special Education: SPED 2060
Theatre: THTR 216
Women's and Gender Studies: WGS 150, 201, 210, 212, 226, 239, 240, 243, 244, 245, 261, 264, 265, 267, 268, 269, 270, 271, 272

Social Science (6 hours) to include:

United States History (3 hours) from the following:

History : HIST 139, 141-144, 166, 169, 173, 174, 185, 185, 258, 259, 261-265, 269-271

Required Social Science course (3 hours):

Psychology: PSY 2320

Liberal Core Elective (22 hours):

Any non-education course listed to satisfy any area of the Liberal Education Core that is not already being used to fulfill a core area.

Note: Special topics courses and independent study courses are not acceptable to meet liberal education core requirements. Courses chosen to fulfill an area of the Liberal Education Core can only be used to satisfy that one requirement. You may not use the same course for two requirement areas. **Exception:** Courses used to fulfill the Writing requirement or second major may also be used to satisfy the appropriate area of the Liberal Education Core.

English 100 requirement:

English 100 is required unless students have satisfied one of the following:

1. SAT I Critical Reading and writing combined test score of 1220 or above with a minimum test score of 500 in each component
2. ACT English test score of 27 or above **and** an ACT writing test score of 7 or above
3. AP/IB English test scores of 4 and 6 respectively

English 100 counts as elective credit only for the hours required for the B.S. degree. Academic credit is not awarded for SAT or ACT test scores.

Writing Requirement:

All first year students must successfully complete one writing intensive course at the 100 level before their fourth semester. In addition, before graduation, all students must successfully complete a second writing course at the 100 or 200 level. Writing intensive courses have a **W** after the course number.

Secondary Education students may substitute CMST 100, 101, or Theatre 100 for one of the Writing courses to facilitate meeting the licensure requirement.

Note: First Year Seminars (courses labeled 115F) offered through the College of Arts and Science and Blair School of Music may count as writing intensive courses. Peabody freshmen may only register for First Year Seminars during the first week of the fall and spring semesters if the courses are open.

Secondary Education (7 - 12) Schedule for Coursework in Major

		English Education	Mathematics Education	Science Education	Social Studies Education
First Year	Fall	EDUC 1020 (3) Liberal Core and 2 nd Major (12-15 hrs)	EDUC 1020 (3) Liberal Core and 2 nd Major (12-15 hrs)	EDUC 1020 (3) Liberal Core and 2 nd Major (12-15 hrs)	EDUC 1020 (3) Liberal Core and 2 nd Major (12-15 hrs)
	Spring	SPED 1010 (3) Liberal Core and 2 nd Major (12-15 hrs)	SPED 1010 (3) Liberal Core and 2 nd Major (12-15 hrs)	SPED 1010 (3) Liberal Core and 2 nd Major (12-15 hrs)	SPED 1010 (3) Liberal Core and 2 nd Major (12-15 hrs)
Second Year	Fall	EDUC 2040 (1) PSY 2320(3) & EDUC 2340 (1) OR EDUC 2920 (3) Liberal Core and 2 nd Major (12-15 hrs)	EDUC 2040 (1) PSY 2320(3) & EDUC 2340 (1) OR EDUC 2920 (3) MTED 2800 (3) Liberal Core and 2 nd Major (8-10 hrs)	EDUC 2040 (1) PSY 2320(3) & EDUC 2340 (1) OR EDUC 2920 (3) Liberal Core and 2 nd Major (11-15 hrs)	EDUC 2040 (1) PSY 2320(3) & EDUC 2340 (1) OR EDUC 2920 (3) HIST 200 (3) Liberal Core and 2 nd Major (8-11 hrs)
	Spring	EDUC 2040 (1) PSY 2320(3) & EDUC 2340 (1) OR EDUC 2920 (3) Liberal Core and 2 nd Major (12-15 hrs)	EDUC 2040 (1) PSY 2320(3) & EDUC 2340 (1) OR EDUC 2920 (3) Liberal Core and 2 nd Major (12-15 hrs)	EDUC 2040 (1) PSY 2320(3) & EDUC 2340 (1) OR EDUC 2920 (3) Liberal Core and 2 nd Major (11-15 hrs)	EDUC 2040 (1) PSY 2320(3) & EDUC 2340 (1) OR EDUC 2920 (3) Liberal Core and 2 nd Major (11-15 hrs)
Third Year	Fall	EDUC 2530 (3) ENED 2320 (3) ENED 2280 (3) EDUC 2350 (1) or spring Liberal Core, 2 nd Major and Electives (6-9 hrs)	EDUC 2530 (3) MTED 2320 (3) EDUC 2350 (1) or spring Liberal Core, 2 nd Major and Electives (9-12 hrs)	EDUC 2530 (3) SCED 2320 (3) EDUC 2350 (1) or spring Liberal Core, 2 nd Major and Electives (9-12 hrs)	EDUC 2530 (3) EDUC 2350 (1) or spring Liberal Core, 2 nd Major and Electives (12-15 hrs)
	Spring	ENED 2920 (3) EDUC 2350 (1) or fall Liberal Core, 2 nd Major, & Electives (12-15 hrs)	EDUC 2350 (1) or fall Liberal Core, 2 nd Major, & Electives (15-18 hrs)	EDUC 2350 (1) or fall Liberal Core, 2 nd Major, & Electives (15-18 hrs)	EDUC 2350 (1) or fall Liberal Core, 2 nd Major, & Electives (15-18 hrs)
Fourth Year	Fall	EDUC 2310 (3) ENED 2360 (1) ENED 2370 (3) ENED 2380 (3) 2 nd Major and Electives (5-8 hrs)	EDUC 2310 (3) MTED 2360 (1) MTED 2370 (3) 2 nd Major and Electives (9-11 hrs)	EDUC 2310 (3) SCED 2360 (1) SCED 2370 (3) 2 nd Major and Electives (9-11 hrs)	EDUC 2310 (3) SSED 2360 (1) SSED 2370 (3) 2 nd Major and Electives (9-11 hrs)
	Spring	EDUC 2703 (9) ENED 2292 (3)	EDUC 2703 (9) MTED 2292 (3)	EDUC 2703 (9) SCED 2292 (3)	EDUC 2703 (9) SSED 2292 (3)

NOTE: When planning a study abroad semester, move any courses listed in bold for the spring semester of the third year to an earlier semester

ADDITIONAL LICENSURE REQUIREMENTS IN CONTENT AREAS 2008

<p>BIOLOGICAL SCIENCES</p> <ul style="list-style-type: none"> ❑ Completed Biological Science Major ❑ 3 Credit Hours of Ecology, Botany, or Zoology ❑ 8 Credit Hours of General Chemistry ❑ 8 Credit Hours of Organic Chemistry ❑ 4 Credit Hours of Introductory or General Physics ❑ 3 Credit Hours of Environmental Geology ❑ 3 Credit Hours of Calculus 	<p>CHEMISTRY</p> <ul style="list-style-type: none"> ❑ Completed Chemistry Major (Program A) ❑ 8 Credit Hours of General Physics ❑ 4 Credit Hours of General Biology ❑ 3 Credit Hours of Environmental Geology ❑ 6 Credit Hours of Calculus
<p>EARTH & ENVIRONMENTAL SCIENCES</p> <ul style="list-style-type: none"> ❑ Completed Earth & Environmental Science Major ❑ 8 Credit Hours of General Chemistry ❑ 4 Credit Hours of Introductory or General Physics ❑ 3 Credit Hours of Atmospheric Physics ❑ 4 Credit Hours of Introductory Astronomy ❑ 4 Credit Hours of General Biology ❑ 3 Credit Hours of Calculus 	<p>ECONOMICS</p> <ul style="list-style-type: none"> ❑ Completed Economics Major ❑ 6 Credit Hours of United States History ❑ History 200 ❑ 3 Credit Hours of Human Geography <p>Second Area of Endorsement in History</p> <p>Fulfilled by above History Courses and the following additional History Coursework:</p> <ul style="list-style-type: none"> ❑ 6 Credit Hours of European History from HIST 135, 136, 160, 223-227 ❑ 3 Credit Hours of History that is not United States, Latin American, or European
<p>ENGLISH</p> <ul style="list-style-type: none"> ❑ Completed English Major (Program 1) ❑ 3 Credit Hours of Shakespeare ❑ 3 Credit Hours of Advanced Writing ❑ 3 Credit Hours of Language Study in Secondary Classrooms (ENED 2280) ❑ 3 Credit Hours of Literature for Adolescents (ENED 2920) ❑ Two Semesters of College coursework in a Foreign Language 	<p>HISTORY</p> <ul style="list-style-type: none"> ❑ Completed History Major (US or European) ❑ 6 Credit Hours of United States History ❑ 6 Credit Hours of European History from HIST 135, 136, 160, 223-227 ❑ 3 Credit Hours in that is not United States, Latin American, or European History ❑ 3 Credit Hours of Human Geography ❑ 9 Credit Hours of Social Science Electives from Economics, Geography, Political Science, or Sociology

<p>MATHEMATICS</p> <ul style="list-style-type: none"> ❑ Completed Mathematics Major <p>The following courses which may be embedding in the Mathematics Major are specifically required:</p> <ul style="list-style-type: none"> ❑ MATH 215 ❑ MATH 218 and MATH 218L ❑ MATH 221 ❑ MATH 240 ❑ MATH 250 ❑ MATH 252 <ul style="list-style-type: none"> ❑ 3 Credit Hours of MTED 2800 	<p>PHYSICS</p> <ul style="list-style-type: none"> ❑ Completed Physics Major ❑ 8 Credit Hours of General Chemistry ❑ 4 Credit Hours of General Biology ❑ 3-4 Credit Hours of Environmental Geology or Earth Systems Science
<p>POLITICAL SCIENCE</p> <ul style="list-style-type: none"> ❑ Completed Political Science Major ❑ 6 Credit Hours of United States History ❑ History 200 ❑ 3 Credit Hours of Human Geography <p>Second Area of Endorsement in History Fulfilled by above History Courses and the following additional History Coursework:</p> <ul style="list-style-type: none"> ❑ 6 Credit Hours of European History from HIST 135, 136, 160, 223-227 ❑ 3 Credit Hours of History that is not United States, Latin American, or European 	<p>PSYCHOLOGY</p> <ul style="list-style-type: none"> ❑ Completed Psychology Major ❑ 6 Credit Hours of United States History ❑ History 200 ❑ 3 Credit Hours of Human Geography <p>Second Area of Endorsement in History Fulfilled by above History Courses and the following additional History Coursework:</p> <ul style="list-style-type: none"> ❑ 6 Credit Hours of European History from HIST 135, 136, 160, 223-227 3 Credit Hours of History that is not United States, Latin American, or European
<p>SOCIOLOGY</p> <ul style="list-style-type: none"> ❑ Completed Sociology Major ❑ 6 Credit Hours of United States History ❑ History 200 ❑ 3 Credit Hours of Human Geography <p>Second Area of Endorsement in History</p> <p>Fulfilled by above History Courses and the following additional History Coursework:</p> <ul style="list-style-type: none"> ❑ 6 Credit Hours of European History from HIST 135, 136, 160, 223-227 ❑ 3 Credit Hours of History that is not United States, Latin American, or European 	

Liberal Education Core Progression Checklist
Secondary Education
[60 Semester Hours Minimum]

(See Pages 71 - 74 for approved course selections)

COMMUNICATIONS [7 HOURS]

- _____ Eng/Hum "W" Course (3) (May also count in the writing requirement)
- _____ EDUC 2530 Teaching Linguistically Diverse Students
- _____ EDUC 2040 Introduction to Classroom Technologies (1)

CULTURAL STUDIES [3 HOURS]

- _____ Cultural Studies Course (3)

HUMANITIES - Two Subject Areas - 3 Courses [9 HOURS minimum]

- _____ Humanities selection course 1
- _____ Humanities selection course 2
- _____ Humanities selection course 3

MATHEMATICS [6 HOURS]

- _____ Math/Statistics Course (3)
- _____ Math (3-4) or SAT Test Score Exemption

NATURAL SCIENCES [7 Hours - 1 lab science required]

- _____ Natural Science (4)
- _____ Natural Science (3-4)

SOCIAL SCIENCE [6 HOURS]

- _____ American History (3)
- _____ PSY 2320 Adolescent Psychology

ELECTIVES [22 HOURS] Any Non-Education Courses

- | | |
|-----------|-----------|
| _____ () | _____ () |
| _____ () | _____ () |
| _____ () | _____ () |
| _____ () | _____ () |
| _____ () | _____ () |
| _____ () | _____ () |

ENGL 100 or approved exemption: AP/IB ___ or Test Scores___ ENGL 100 ___

***WRITING REQUIREMENT [6 Hours]**

- _____ () _____
- _____ () _____

****All Students must successfully complete one W course before their fourth semester***

*****Before graduation all students must complete a second W course at the 100 or 200 level.***

Secondary Education Major Checklist [36 hours]

Foundation Courses [12 hours]

_____	EDUC 1020 Society, the School, and the Teacher	(3)
_____	EDUC 2530 Teaching Linguistically Diverse Students	(3)
_____	EDUC 2920 Social & Philosophical Aspects of Education	(3)
_____	SPED 1010 Introduction to Exceptionality	(3)

Pedagogical Courses [9-12 hours]

_____	EDUC 2310 Teaching in Secondary Schools	(3)
_____	ENED/MTED/ SCED/SSED 2320 Content Literacy	(3)
_____	ENED/MTED/SCED/SSED 2370	(3)
_____	ENED 2380 Seminar English Educ. (English 2PndP majors only)	(3)

Field Experiences [15 hours]

_____	EDUC 2340 Practicum in Secondary Education I	(1)
_____	EDUC 2350 Practicum in Secondary Education II	(1)
_____	ENED/MTED/SCED/SSED 2360 Practicum SED III	(1)
_____	ENED/MTED/SCED/SSED 2292 Professional Seminar	(3)
_____	EDUC 2703 Student Teaching in the Secondary School	(9)

Required Second Major in _____

_____ ()	_____ ()
_____ ()	_____ ()
_____ ()	_____ ()
_____ ()	_____ ()
_____ ()	_____ ()
_____ ()	_____ ()
_____ ()	_____ ()
_____ ()	_____ ()

Note: Many second major courses may also count in the Liberal Education core. Students must consult their Arts and Science second major adviser and degree audit regarding completion of the second major requirements. Also refer to the Additional Licensure Requirements on the following pages.

The Liberal Education Core, Secondary Education Major, and Second Major must total a minimum of 120 hours for graduation with the Bachelor of Science degree.

Educational Studies

REQUIREMENTS FOR EDUCATIONAL STUDIES MAJOR

A student wishing to graduate with this major must apply through the Office of Records and Registration. This major DOES NOT lead to initial licensure.

GUIDELINES FOR PROGRAM OF STUDIES FOR EDUCATIONAL STUDIES

38 Hours Liberal Education Core

Communications (7 hours)
Cultural Studies (3 hours)
Humanities (9 hours)
Mathematics (6 hours)
Natural Science (7 hours)
Social Science (6 hours)

10-28 Hours Electives

9 Hours Major Core

EDUC 1020 (3 hours)
SPED 1010 (3 hours)
Psychology – Child or Adolescent development (PSY 1630 or 2320) (3 hrs)

18-23 Hours Area of Specialization

Areas of specialization are outlined below

27-36 Hours Second Major or other courses

TOTAL 120 Hours Graduation Requirement

Areas of specialization within Educational Studies Major:

Early Childhood Specialization (21 hours)

EDUC 2115 Literacy Development in Young Children
EDUC 2116 ECE Practicum: Language and Literacy
EDUC 2117 Methods in Language Development and Beginning Reading
EDUC 2150 Science, Social Studies Inst. in the Early Grades
MTED 2150 Mathematics Instruction in the Early Grades
EDUC 2151 ECE Practicum: Math, Science, Social Studies
HMED 2150 Introduction to Arts Education

Plus two of:

EDUC 2120 Parents and their Developing Children
EDUC 2130 Curriculum Programming: Birth – Age 3
EDUC 2140 Curriculum Programming: Age 3 - Kindergarten

Elementary Specialization (23 hours)

EDUC 2215 Reading in Elementary Schools
EDUC 2217 Language Arts in Elementary Schools
EDUC 2430 Addressing Problems in Literacy Learning
MTED 2250 Teaching Mathematics in Elementary Schools
SSED 2210 Teaching Social Studies in Elementary Schools
SCED 2250 Teaching Science in Elementary Schools
HMED 2250 Introduction to Arts Education
EDUC 2210 ELE Practicum: Social Studies
EDUC 2216 ELE Practicum: Language and Literacy
EDUC 2250 ELE Practicum: Mathematics and Science
PSY 2310 Educational Psychology

Secondary Specialization (21 hours)

EDUC 2310 Teaching in Secondary Schools
EDUC 2530 Foundations for Teaching Linguistically Diverse Students
EDUC 2920 Foundations of Education
ENED/FLED/SCED/MTED/SSED 2320
FLED/SCED/MTED/SSED 2370 or ENED 2380 Teaching Methods
EDUC 2340 Practicum in Secondary Education I
EDUC 2350 Practicum in Secondary Education II
ENED/FLED/SCED/MTED/SSED 2360 Practicum in Secondary Education III
Plus 3 hours of electives

Special Education: (18 – 22 hours)

All students are required to take the following 10 hours:

SPED 2010 Introduction to Instructional Models
SPED 2020 Family Intervention
SPED 2110 Managing Academic and Social Behavior
SPED 2111 Practicum: Managing Academic and Social Behavior

Students will select 8-12 hours in one of the following areas:

High Incidence

SPED 2810 Assessing Students with Disabilities
SPED 2811 Practicum: Assessing Students
SPED 2820 Instructional Procedures Students w/ Mild/Moderate Disabilities
SPED 2821 Practicum: Students w/ Mild/Moderate Disabilities
SPED 2830 Advanced Instructional Procedures Mild/Moderate Disabilities
SPED 2831 Practicum for SPED 2830

Comprehensive

- SPED 2300 Procedures – Severe Disabilities
- SPED 2301 Practicum for SPED 2300
- SPED 2330 Instructional Procedures – Multi-Handicapped
- SPED 2331 Practicum for SPED 2330
- SPED 2340 Transition to Adult Life
- SPED 2341 Practicum for SPED 2340

Hearing

- SPED 2600 Audiology
- SPED 2601 Practicum for SPED 2600
- SPED 2610 Speech
- SPED 2640 Manual Communication

Interdisciplinary Majors

**INTERDISCIPLINARY MAJORS SPONSERED BY
THE DEPARTMENT OF TEACHING AND LEARNING**

The Department of Teaching and Learning sponsors a variety of interdisciplinary majors that are best suited for those students majoring in Elementary Education. However, these majors are available to any Peabody College student as a second major.

Specifically, the following interdisciplinary majors are available:

- Language and Literacy Studies
- Mathematics and Science Studies
- Natural Science Studies
- Social Studies focused on Anthropology
- Social Studies focused on Economics
- Social Studies focused on United States History
- Social Studies focused on European History
- Social Studies focused on American Politics
- Social Studies focused on World Politics
- Social Studies focused on Sociology

Program of study sheets for each of these interdisciplinary majors are included in this section. For more information, contact Professor Amy Palmeri, Director of Undergraduate Studies in the Department of Teaching and Learning.

REQUIREMENTS FOR **LANGUAGE AND LITERACY STUDIES**
INTERDISCIPLINARY MAJOR

PS/06

Required (27 Hours)

CMST	100	(3)	_____	Fundamentals of Public Speaking
CMST	101	(3)	_____	Interpersonal Communication
CMST	230	(3)	_____	Theory of Communication
ENGL	102W			Forms and Techniques
or ENGL	106 W	(3)	_____	Introduction to Literary Criticism
ENGL	112W	(3)	_____	Introduction to Poetry
ENGL	200+	(3)	_____	_____
ENED	2200	(3)	_____	Exploring Literature for Children
ENED	2280	(3)	_____	Lang.Study in the ELEM & SED Classroom
SPED	2030			Introduction to Language and Communication
or PSY	2000	(3)	_____	Language and Representational Systems

Three of the following (9 Hours):

ANTH	201	(3)	_____	Introduction to Linguistics
CMST	210	(3)	_____	Rhetoric of Civic Life
CMST	220	(3)	_____	Rhetoric of American Exp.: 1640 - 1965
CMST	221	(3)	_____	Rhetoric of American Exp.: 1865 - Present
CMST	223	(3)	_____	Values in Modern Communication
ENED	2920	(3)	_____	Literature for Adolescents
ENGL	240	(3)	_____	The History of the English Language
HUM	106W	(3)	_____	Ideological Discourse: Fiction vs. Non-Fiction
PHIL	102	(3)	_____	General Logic
PSCI	242	(3)	_____	Political Communication
PSY	242	(3)	_____	Psychology of Language
THTR	100	(3)	_____	Fundamentals of Theatre

TOTAL HOURS: 36

**REQUIREMENTS FOR MATHEMATICS AND SCIENCE STUDIES
INTERDISCIPLINARY MAJOR PS/06**

8 hours from

CHEM	101a	(4) _____	Introductory Chemistry
CHEM	101b	(4) _____	Introductory Chemistry
PHYS	105	(3) _____	Conceptual Physics
and PHYS	106	(1) _____	Conceptual Physics Lab

Biological Sciences:

BSCI	100	(4) _____	Biology Today
------	-----	-----------	---------------

One of the Following:

EES	100	(3) _____	Environmental Geology
EES	101/111	(4) _____	The Dynamic Earth
EES	102	(4) _____	Geological History of the Earth
EES	103/113	(4) _____	Oceanography
EES	106	(3) _____	Marine and Coastal Environments
EES	108	(3) _____	Earth and the Atmosphere
ASTR	101/102	(4) _____	Introductory Astronomy: Stars & Galaxies

One of the following:

HIST	280	(3) _____	Modern Medicine
ASTR	130	(3) _____	Astronomy through the Ages
PHIL	244	(3) _____	Philosophy and the Natural Sciences
SCED	2200	(3) _____	Science for Elementary Teachers

8-9 Hours of Calculus from:

MATH	150a	(3) _____	First-Year Calculus
MATH	150b	(3) _____	First-Year Calculus
MATH	170a	(3) _____	Second-Year Calculus
		OR	
MATH	155a	(4) _____	First-Year Accelerated Calculus
MATH	155b	(4) _____	First-Year Accelerated Calculus

Six Hours from Two of the Following Areas:

Probability and Statistics (Math 180, 214, 215, 218, or PSY 2101)

Geometry (MATH 210 or 240)

Algebra (MATH 194, 223, or 204)

_____	(3) _____	_____
_____	(3) _____	_____

3 Additional hours from any 200 level course in Mathematics

_____	(3) _____	_____
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TOTAL HOURS = 35-37 HOURS

**REQUIREMENTS FOR NATURAL SCIENCE STUDIES
INTERDISCIPLINARY MAJOR**

PS/06

Chemistry (8 hours)

CHEM	101a,b	(4) _____	(4) _____	Introductory Chemistry
or CHEM	102/104a	(3) _____	(1) _____	General Chemistry w/ Lab
and CHEM	102/104b	(3) _____	(1) _____	General Chemistry w/ Lab

Physics (4 hours)

PHYS	105	(3) _____	Conceptual Physics
PHYS	111	(1) _____	Conceptual Physics Lab

Biological Sciences (8 Hours)

BSCI	110a	(3) _____	Introduction to Biological Sciences
BSCI	111a	(1) _____	Introduction to Biological Sciences Lab
BSCI	219	(4) _____	Introduction to Zoology
or BSCI	218	(4) _____	Introduction to Botany

One of the Following:

ASTR	101/102	(4) _____	Introductory Astronomy: Stars & Galaxies
EES	100	(3) _____	Environmental Geology
EES	101/111	(4) _____	The Dynamic Earth
EES	102	(4) _____	Geological History of the Earth
EES	103/113	(4) _____	Oceanography
EES	106	(3) _____	Marine and Coastal Environments
EES	108	(3) _____	Earth and the Atmosphere

One of the following:

HIST	280	(3) _____	Modern Medicine
ASTR	130	(3) _____	Astronomy through the Ages
PHIL	244	(3) _____	Philosophy and the Natural Sciences
SCED	2200	(3) _____	Science for Elementary Teachers

Plus three additional courses in Chemistry, Physics, Biological Science, Earth and Environmental Sciences, Astronomy, or History and Natural Science.

_____	(3) _____	_____
_____	(3) _____	_____
_____	(3) _____	_____

TOTAL HOURS = 35-36 HOURS

**REQUIREMENTS FOR SOCIAL STUDIES INTERDISCIPLINARY MAJOR
FOCUSED ON ANTHROPOLOGY** **PS/06**

Required (18 Hours)

ANTH	101	(3)	_____	Introduction to Anthropology
ANTH	103	(3)	_____	Origins and Evaluation of Human Culture
ANTH	104	(3)	_____	The Rise and Fall of Civilization
One Comparative Anthropology and Anthropological Theory Course				
ANTH	_____	(3)	_____	_____
One Archeology and Physical Anthropology Theory Course				
ANTH	_____	(3)	_____	_____
One Ethnography, Ethnohistory, and Linguistic Course				
ANTH	_____	(3)	_____	_____

**18 Hours of Additional Coursework drawn from at least 3 of the following areas:
Economics, History, Political Science, Psychology, and Sociology**

_____	(3)	_____	_____
_____	(3)	_____	_____
_____	(3)	_____	_____
_____	(3)	_____	_____
_____	(3)	_____	_____
_____	(3)	_____	_____

TOTAL HOURS = 36 HOURS

**REQUIREMENTS FOR SOCIAL STUDIES INTERDISCIPLINARY MAJOR
FOCUSED ON ECONOMICS** **PS/06**

Required (18 Hours)

ECON	100	(3)	_____	Principles of Macroeconomics
ECON	101	(3)	_____	Principles of Microeconomics
ECON	150	(3)	_____	Economic Statistics
Three other Economics Courses				
ECON	_____	(3)	_____	_____
ECON	_____	(3)	_____	_____
ECON	_____	(3)	_____	_____

**18 Hours of Additional Coursework drawn from at least 3 of the following areas:
Anthropology, History, Political Science, Psychology, and Sociology**

_____	(3)	_____	_____
_____	(3)	_____	_____
_____	(3)	_____	_____
_____	(3)	_____	_____
_____	(3)	_____	_____
_____	(3)	_____	_____

TOTAL HOURS = 36 HOURS

**REQUIREMENTS FOR SOCIAL STUDIES INTERDISCIPLINARY MAJOR
FOCUSED ON UNITED STATES HISTORY PS/06**

Required (18 Hours)

Two of:

HIST	139	(3) _____	America to 1776: Discovery to Revolution
HIST	141	(3) _____	U.S. 1877-1945: Reconstruction through WWII
HIST	142	(3) _____	U.S. Post 1945: Cold War to the Present

Four other Courses on United States History (HIST 139, 141-144, 166, 169, 173, 185, 186, 258, 259, 261-265, 269-271, 292)

HIST	_____	(3) _____	_____
HIST	_____	(3) _____	_____
HIST	_____	(3) _____	_____
HIST	_____	(3) _____	_____

**18 Hours of Additional Coursework drawn from at least 3 of the following areas:
Anthropology, Economics, Political Science, Psychology, and Sociology**

_____	(3) _____	_____
_____	(3) _____	_____
_____	(3) _____	_____
_____	(3) _____	_____
_____	(3) _____	_____
_____	(3) _____	_____

TOTAL HOURS = 36 HOURS

**REQUIREMENTS FOR SOCIAL STUDIES INTERDISCIPLINARY MAJOR
FOCUSED ON EUROPEAN HISTORY PS/06**

Required (18 Hours)

HIST	135	(3) _____	Western Civilization to 1700
HIST	136	(3) _____	Western Civilization since 1700

Four other Courses on European History (HIST 160, 209-210, 222-231, 234, and 241)

HIST	_____	(3) _____	_____
HIST	_____	(3) _____	_____
HIST	_____	(3) _____	_____
HIST	_____	(3) _____	_____

**18 Hours of Additional Coursework drawn from at least 3 of the following areas:
Anthropology, Economics, Political Science, Psychology, and Sociology**

_____	(3) _____	_____
_____	(3) _____	_____
_____	(3) _____	_____
_____	(3) _____	_____
_____	(3) _____	_____
_____	(3) _____	_____

TOTAL HOURS = 36 HOURS

**REQUIREMENTS FOR SOCIAL STUDIES INTERDISCIPLINARY MAJOR
FOCUSED ON AMERICAN POLITICS** **PS/06**

Required (18 Hours)

PSCI 100 (3) _____ Intro. to American Government & Politics
 Any 5 of the following PSCI courses: 204, 222, 223, 240-262
 PSCI _____ (3) _____
 PSCI _____ (3) _____
 PSCI _____ (3) _____
 PSCI _____ (3) _____
 PSCI _____ (3) _____

**18 Hours of Additional Coursework drawn from at least 3 of the following areas:
Anthropology, Economics, History, Psychology, and Sociology**

_____ (3) _____
 _____ (3) _____
 _____ (3) _____
 _____ (3) _____
 _____ (3) _____
 _____ (3) _____

TOTAL HOURS = 36 HOURS

**REQUIREMENTS FOR SOCIAL STUDIES INTERDISCIPLINARY MAJOR
FOCUSED ON WORLD POLITICS** **PS/06**

Required (18 Hours)

PSCI 101 (3) _____ Intro. to Comparative Politics
 or PSCI 102 (3) _____ Intro. to International Politics
 Any 5 of the following PSCI courses: 210-220, and 224-236
 PSCI _____ (3) _____
 PSCI _____ (3) _____
 PSCI _____ (3) _____
 PSCI _____ (3) _____
 PSCI _____ (3) _____

**18 Hours of Additional Coursework drawn from at least 3 of the following areas:
Anthropology, Economics, History, Psychology, and Sociology**

_____ (3) _____
 _____ (3) _____
 _____ (3) _____
 _____ (3) _____
 _____ (3) _____
 _____ (3) _____

TOTAL HOURS = 36 HOURS

**REQUIREMENTS FOR SOCIAL STUDIES INTERDISCIPLINARY MAJOR
FOCUSED ON SOCIOLOGY PS/06**

Required (18 Hours)

- SOC 101 (3) _____ Introduction to Sociology
- or SOC 102 (3) _____ Contemporary Social Problems
- SOC 201 (3) _____ Sociological Perspectives
- One Sociology Course drawn for the core area of Organizations, Politics, & Inequity
SOC _____ (3) _____
- One Sociology Course drawn for the core area of Crime, Law, and Deviance
SOC _____ (3) _____
- One Sociology Course drawn for the core area of Family, Medicine, and Mental Health
SOC _____ (3) _____
- One Sociology Course drawn for the core area of Culture and Social Change
SOC _____ (3) _____

**18 Hours of Additional Coursework drawn from at least 3 of the following areas:
Anthropology, Economics, History, Political Science, and Psychology.**

_____	(3) _____	_____
_____	(3) _____	_____
_____	(3) _____	_____
_____	(3) _____	_____
_____	(3) _____	_____
_____	(3) _____	_____

TOTAL HOURS = 36 HOURS

PEABODY MINORS

A minor is a program with recognized area of knowledge offering students more than a casual introduction to the area but less than a major. Although the completion of a minor is not a degree requirement, students may elect to complete the courses specified for one or more minors. A student who completes all designated courses in a minor with a grade point average of at least 2.0 will have the minor entered on the academic transcript at the time of graduation.

Minors may be combined with any departmental major or interdisciplinary major. Each minor must, however, include at least fifteen credit hours that are not being counted toward any major. Courses being taken to fulfill a minor may not be taken on a Pass/Fail basis.

Students wishing to declare a Peabody minor must obtain a "Minor Declaration" form available in the Office of Records and Registration or the Departmental Offices. An adviser will not be assigned for minors, and it will not appear on the transcript until the time of graduation. It is the student's responsibility to know and satisfy all the requirements for minors which he/she intends to complete. Minors will be checked during graduation check-out.

Students wishing to declare a minor in the College of Arts and Science must obtain a "Minor Declaration" form from the appropriate department in the College of Arts and Science where the student will be acknowledged as having a minor. This form must be submitted to the Peabody Office of Records and Registration for processing. A list of Arts and Science minors available to Peabody students are in the *Undergraduate Catalog*.

Note:

Minors, either Peabody or Arts and Science, are in addition to the Peabody major. Courses in the student's minor must be completed with a cumulative grade point average of 2.000 or better and all courses must be completed on a graded basis.

The following Peabody minors are offered:

- Child Development
- Cognitive Studies
- Educational Studies
- Human and Organizational Development
- Reading/Literacy Education
- Teaching Linguistically Diverse Students
- Special Education

CHILD DEVELOPMENT

The minor in Child Development consists of 18 hours in the following courses:

Required Courses:

PSY 1630	Developmental Psychology	3
PSY 2101	Introduction to Statistical Analysis	3

(may be taken as part of the Liberal Education Core)

One of the following: 3

PSY 1500	Cognitive Aspects of Human Development
PSY 1750	Social and Personality Development

One of the following: 3

PSY 2250	Infancy
PSY 2320	Adolescent Development

One of the following: 3

PSY 2510	Experimental Research Methods
PSY 2520	Observational Research Methods
PSY 2530	Psychometric Methods

One Child Development elective course 3

Any of the courses above not taken to meet a minor requirement or any Special Topic Seminar in Child Development

Total Hours in the Minor **18**

COGNITIVE STUDIES

The minor in Cognitive Studies consists of 15 hours in the following courses:

Required Courses: 6

PSY 1200	Minds, Brains, Contexts, and Cultures
PSY 1600	Psychology of Thinking

Electives: 3 courses from the following: 9

PSY 1150	Freshman Seminar
PSY 1300	Cognition and Instruction
PSY 1500	Cognitive Aspects of Human Development
PSY 1700	Social and Emotional Context of Cognition
PSY 1750	Social and Personality Development
PSY 2000	Psychology and Language
PSY 2100	Advanced Topical Seminar (may be repeated providing no duplication of content)
PSY 2560	Health Psychology
PSY 2700	Introduction to Clinical Psychology
PSY 2980	Directed Research (may not be repeated for minor credit)
SPED 2030	Introduction to Language and Communication

Total Hours in the Minor **15**

EDUCATIONAL STUDIES

The minor in Educational Studies is offered through the Department of Teaching and Learning. This minor has a Secondary Education Emphasis that requires 17 hours of credit from the following courses.

EDUC 1020	Society, School, and the Teacher	3
SPED 1010	Introduction to Exceptionality	3
EDUC 2310	Teaching in Secondary Schools	3
EDUC 2920	Social and Philosophical Aspects of Education	3
EDUC 2340	Practicum in Secondary Education I (with ED 2920)	1
EDUC 2350	Practicum in Secondary Education II (with PSY 2320)	1
PSY 2320	Adolescent Development	3
<u>Total Hours in the Minor</u>		<u>17</u>

Students interested in pursuing a minor in Educational Studies with an emphasis in Early Childhood, Elementary Education, or related to other educational contexts should contact Professor Amy Palmeri, Director of Undergraduate Studies, in the Department of Teaching and Learning.

HUMAN AND ORGANIZATIONAL DEVELOPMENT

The minor in Human and Organizational Development consists of 18 credit hours in the following courses:

Required Courses:		9
HOD 1000	Applied Human Development	
HOD 1100	Small Group Behavior	
HOD 1200	Understanding Organizations	

Elective Courses:		9
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Nine hours at the 2000 level with either:

1. All nine hours in a given H&OD track:

- Community Leadership and Development
- Health and Human Services
- International Leadership and Development
- Leadership and Organizational Effectiveness
- Public Policy

OR

2. Two of the three introductory track courses:

- HOD 2400 Global Dimensions of Community Development
- HOD 2510 Health Service Delivery to Diverse Populations
- HOD 2600 Community Development Theory
- HOD 2700 Leadership Theory and Practice
- HOD 2800 Policy Analysis Methods

And

One additional 3-hour HOD course

<u>Total Hours in the Minor</u>		<u>18</u>
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READING/LITERACY EDUCATION

The minor in Reading/Literacy Education is offered through the Department of Teaching and Learning. This minor consists of 16 credit hours from the following courses:

EDUC2215	Theory & Methods of Reading	3
EDUC 2216	Practicum in Teaching Reading/Language Arts	1
EDUC 2217	Language Arts in Elementary Schools	3
EDUC 2430	Addressing Problems in Literacy Learning	3
ENED 2200	Exploring Literature for Children	3
PSY 2310	Educational Psychology	3
<u>Total Hours in the Minor</u>		<u>16</u>

TEACHING LINGUISTICALLY DIVERSE STUDENTS (18 hours)

(Leads to an added endorsement in teaching English as a second language)

EDUC 2530	Foundations Teaching Linguistically Diverse Students	3
EDUC 2540	Meth. & Materials Teaching Linguistically Diverse Students	3
EDUC 2550	Teaching Linguistically and Culturally Diverse Students	3
EDUC 2560	English as a Second Language Assessment for Teachers	3
EDUC 2570	Teaching Practicum for Linguistically Diverse Students	3
ENED 2200	Exploring Literature for Children	3
	or ENED 2920 Literature for Adolescents	

Total Hours in the Minor 18

SPECIAL EDUCATION

The minor in Special Education provides students with an opportunity to develop familiarity and expertise in working with children who have learning and social behavior problems. The minor requires 17-18 credit hours. The first seven credits are required for all minors. Students then select an area of interest and complete an additional 10-11 credit hours in that area. Students who complete a minor in any area will not be recommended for licensure in that area.

Required Courses:

SPED 1010	Introduction to Exceptionality	3
SPED 2110	Managing Academic and Social Behavior	3
SPED 2111	Practicum: Managing Academic & Social Behavior	1

Option 1: Clinical and School Services Cluster

SPED 2800	Characteristics of Students with HI Disabilities	
SPED 2810	Assessment Strategies for Students with Disabilities	3
SPED 2811	Practicum: Assessment Strategies	1
SPED 2010	Introduction to Instructional Methods	3

Option 2: Community Involvement Cluster

SPED 2340	Transition to Adult Life	3
SPED 2341	Practicum: Transition to Adult Life	1
SPED 2300	Procedures for Students with Severe Disabilities	3
SPED 2301	Practicum: Procedures for Severe Disabilities	1
SPED 2350	Adv. Instructional Principles Severe Disabilities	3

Option 3: Hearing Impaired Cluster

SPED 2600	Audiology	3
SPED 2601	Lab: Audiology in Education	1
SPED 2610	Speech for Hearing Impaired Child	3
SPED 2640	Manual Communication	3