Peabody College Pass/Fail Policy:

Students may elect to take courses in which they can receive the grade P (Pass). This grade is entered for the student enrolled under the P/F option who is awarded a grade of D- or higher. The grade P is neither counted in the grade point average nor used in the determination of honors. A failing grade will appear on the student record as F and will be counted in the student’s grade point average. The following regulations apply to pass/fail:

1. Students must have completed two full semesters at Vanderbilt before being eligible to take a course pass/fail.

2. Students must be in good academic standing.

3. Students may elect to take no more than one course per semester pass/fail.*

4. Students must maintain registration for at least twelve hours in addition to the course they are taking or planning to take on a pass/fail basis or the pass/fail notation is removed.

5. Students may elect to take no more than three (3) courses pass/fail during their undergraduate career.*

6. No more than one course from any liberal core area may be taken pass/fail.

7. Liberal Education Core Courses that have been specifically identified by the student’s primary major as needing to be taken on a graded basis may not be taken pass/fail. By program, these courses are:

   **Human and Organizational Development:** Courses taken to satisfy the 3-hour Liberal Core Economic requirement (i.e., Econ 1010, 1020, HOD 2260);

   **Child Development, Child Studies, and Cognitive Studies:** Courses taken to satisfy the 3-hour Liberal Core Statistics requirement (i.e., ECON 1500, PSY-PC 2110, PSY 2100).

   **Special Education:** PSY-PC 1250, PSY-PC 2600, EDUC 1220, SPED 1210, SPED 2120, SPED 2160, SPED 2430, SPED 3348.

   **Early Childhood Education:** ENED 2430, EDUC 3750, ENED 2100, MTED 2100, PSY-PC 1250, SSED 2100.

   **Elementary Education:** ENED 2430, EDUC 3750, ENED 2200, MTED 2200, SCED 2200, PSY-PC 1250.

   **Secondary Education:** PSY-PC 2550.

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8. For students with a single, double major/minor, or interdisciplinary plan, courses in the department(s) of the major(s)/minor(s)/interdisciplinary plan or other courses counted toward the major(s)/minor(s) may not be taken pass/fail.

9. Pass/fail must be requested on this form and submitted to the Peabody Office of Academic Services. Requests to change a course to pass/fail after the last day to add a course will not be approved.

10. Students enrolled in a course pass/fail may elect to change back to a graded status by the published deadline (available on the Undergraduate Academic Calendar).

11. When a student wishes to complete a major or minor in a field in which a grade of P has been received, the registrar converts this grade to the regular grade originally earned.

*NOTE: Courses that are only offered on a pass/fail basis by the University (e.g., certain field-experience courses) are not counted against the number of courses that a student may voluntarily elect to take on a pass/fail basis, either within or across semesters.

Seniors who have met all other criteria may declare a course pass/fail with fewer than twelve additional hours. This must take place senior year during the fall or spring in which they are not completing student teaching or the HOD Internship. This applies to only one semester of the student’s senior year. Registration for pass/fail with fewer than twelve hours must be processed through the Peabody Office of Records and Registration.

Seniors with fewer then twelve graded hours are not eligible for the Dean’s List.

I meet the above policy conditions & request to take __________________ in a pass/fail status.

______________________________________________________________
Student’s Name & Signature ________________________________

Date

OAS Use Only

__________________________________________________________
OAS Signature ________________________________

Date