Special Enrollment Request:
Undergraduate Enrollment in Graduate or Professional Course

Return the completed form to your school’s Office of Academic Services no later than the seventh day of classes.

Student ID (000#######):  
Student Name:  
Vanderbilt Email:  
Student School:  
Term (semester/year):  
Classification:  

CONDITIONS FOR ENROLLMENT:

- Student must be a SENIOR with a B (3.0) average. Students in the School of Engineering must have a B average in the preceding two semesters. Dual-degree students in the School of Engineering may enroll in graduate-level coursework in the JUNIOR year.
- Total term credit load may not exceed 15 credit hours for A&S or GPC students or 18 credit hours for ENG and BLR students.
- Work taken is limited to those courses approved for graduate/professional credit, excluding thesis and dissertation research courses and similar individual research and reading courses. (A&S students may not typically take professional courses for credit.)
- Permission for undergraduates to enroll in graduate/professional level courses does not constitute a commitment on the part of any department or program to accept the student as a graduate or professional student in the future.
- Students must comply with regulations in their home school’s section of the undergraduate catalog.

REQUESTED COURSE:

<table>
<thead>
<tr>
<th>Subject Area</th>
<th>Course Number</th>
<th>Section Number</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
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APPROVAL TO ENROLL:

<table>
<thead>
<tr>
<th>Name (Print)</th>
<th>Signature</th>
<th>Date</th>
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<tbody>
<tr>
<td>Course Instructor</td>
<td></td>
<td></td>
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<tr>
<td>Director of Graduate Studies (for the course)</td>
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<tr>
<td>Student Adviser</td>
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STUDENT DIRECTIVE: If approved by the school, I request that credit for this course be (select one):

- Applied to my undergraduate degree (default enrollment if no choice indicated)
- Reserved for a future graduate degree — conditions apply:
  - Work should be in excess of that required for the bachelor’s degree.
  - All undergraduate students exercising this option are treated as graduate students with regard to class requirements and grading standards.
  - Peabody students: courses taken are subject to departmental approval before they may be used toward a Peabody post-baccalaureate program.

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<th>Student Signature</th>
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<th>School OAS Verification</th>
<th>Date</th>
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Blair School of Music: Main Office, Blair School of Music
College of Arts & Science: 311 Kirkland Hall
Peabody College: 211 Peabody Administration Building
School of Engineering: 104 Featheringill Hall

Revised September 2015