Minutes for March 2017
Peabody College Faculty Council Meeting
March 14, 2017 12:00 to 1:30 pm
Peabody Administration Building Room 318

Present: Camilla Benbow, John Braxton, Jeannette Mancilla-Martinez, Nina Martin, Velma Murry, Craig Smith, Amy Palmieri, Georgene Troseth, Naomi Tyler, Andrea Capizzi, Jonathan Lane, Kimberly (HOD), Patrick, Melissa Mallon, and Lori Troxel

Meeting called to order by John at 12:04pm

Approval of Minutes of the February 2017 Meeting of the Peabody Faculty Council (John Braxton): motioned by Nina and seconded by Andrea; all in favor

Library Review of Print Journals (Melissa Mallon, Director of Peabody Library): seeking faculty feedback on the distributed list (all journal have some online access) by some point in mid-April, via email; noted there is roughly a $5,000 cost savings by minimizing print journals; their main goal is to make the library a comfortable area for students; on April 24, 2017 they will host a reception for the new librarian

Presentation on DIVE (Lori Troxel): DIVE is Vanderbilt’s Quality Enhancement Plan (QEP); showed a short PPT, underscoring that QEP is a human-centered design (empathize, define, ideate, prototype, and test); the basic structure = half-day boot camps followed by 3 deep dive experiences; 1st boot camp = March 25, 2017 from 11-4pm; center for teaching course design institute is one way to support faculty (applications due March 19 and the institute will take place May 8-10, 2017); requested that we notify them if any faculty members utilize design thinking in courses as they want to designate those courses; question emerged regarding whether this helps fulfill the immersion requirement and noted it is indeed intended to

Faculty Awards (Naomi Tyler): a draft was distributed to all; the nature of the awards was discussed and revised; for now, an ad-hoc committee will make the nominations; the nominations will be due Monday, April 3, 2017; Nina motioned to approve the revisions and Velma seconded; all approved

Elections to Replace Council Members (John Braxton): John Braxton will email department chairs to replace department representatives; for at-large representatives, the nominees will also come from the department (note that at least 2 nominees are required for at-large representatives)

Interim Faculty Council Secretary for fall 2017 (Jeannette Mancilla-Martinez): Mancilla-Martinez will be on sabbatical in fall 2017 and will thus need a) an interim secretary for fall 2017 or b) election of a new secretary as Mancilla-Martinez does not have to serve as secretary again next AY; once the new Faculty Council members are elected, will return to this issue and determine who will serve as secretary next AY

Curriculum Committee Business (Nina Martin): a handout was distributed; 6 courses in total to review (from T&L, HOD/HDC, and PSYC&HD) and the curriculum committee has approved all 6 with considerable discussion; from T&L there were 3 items; a revision to the title of EDUC 6330 was proposed, as follows: Recognizing and Responding to Learners with Special Needs (the key point is that there is a need to have people first language); the title issue led to a discussion concerning the extent to which special education faculty should be involved in the design and/or teaching of EDUC 6330; it was
agreed that there is a need for consultation and approval from special education for EDUC 6330; from HOD/HDC there was 1 item and no concerns were raised; finally, from PSYCH&HD there were 2 items and no concerns were raised; Nina motioned to approve only items 1A (not 1B and 1C), 2, and 3, and Naomi seconded; all approved

**Immersions Proposal (Velma Murry):** meeting at 1:45pm today (3.14.17) and will update Faculty Council after that meeting; Velma motioned to approve the revised proposal for the immersion program that reflects Peabody’s concerns, and Amy seconded; all approved

**Proposal on Doctoral Student/Instructor of Record (Naomi Tyler):** the Faculty Affairs committee recommends that each department cover this issue in their own way, but they must document how this is being handled by submitting their plan to the Associate Dean for Graduate Education for review and approval (note: a copy will be kept by Faculty Affairs committee); it was recommended that there be a mechanism to ensure that this is being attended to; it was agreed that, at the end of each academic year (~May), the plan be submitted; LPOs approach was distributed as a handout (and will also be emailed to Faculty Council members) as LPO gave permission for the distribution in case anyone wants a model; Naomi motioned for approval, and Nina seconded; all approved; Faculty Council representatives should inform their departments of this plan, and Craig Smith will also inform department chairs

**Proposal Regarding Professional Admissions (Andrea Capizzi):** a proposal for consideration of the addition of an Enrollment Manager for Peabody was distributed; a first step will be to bring in a consultant to determine Peabody’s needs before moving forward with adding an Enrollment Manager; all in favor of supporting consideration of this proposal by the Dean

**Posting of Council Minutes (Camilla Benbow and John Braxton):** discussion of council minutes

**Adjournment:** by John at 2:15pm