Peabody College
of
Vanderbilt University

CLASS OF 2014

Psychology and Human Development

2010/2011
FOREWORD

Welcome to Peabody! This is your guidebook designed to lead you to successful completion of your major in Child Development, Child Studies, or Cognitive Studies offered through the Department of Psychology and Human Development. Over the next four years, you will find it to be a ready source of information on your major requirements, policies and procedures, and offices to contact with your questions as you make your journey toward the Bachelor of Science degree in May 2014.

You will be expected to keep this handbook for four years and carry it to each advising appointment with your academic adviser. Each semester, you should update your program of studies checklist in the handbook noting the courses that you are taking to fulfill both Liberal Education Core and Major requirements. Keeping the program of studies checklist updated and checking your on-line degree audit will let you and your adviser know what is remaining in your degree program. Always go to advising sessions prepared with the list of courses that you plan to undertake for the up-coming semester and a copy of your degree audit.

The Peabody academic policies and procedures may not be the same as other Vanderbilt undergraduate schools. You should be familiar with the Peabody policies contained in this handbook regarding class-standing, probation/dismissal, transfer of credit, pass/fail, registration for independent study courses, and others.

If you have questions concerning information in this handbook always consult your academic adviser first. If your adviser is unavailable to help you, contact your department's Director of Undergraduate Studies. Finally, if you still need assistance or are uncertain of where to find an answer, contact the Office of Student Affairs (343-6947) or the Office of Records and Registration (322-8400).
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# PEABODY COLLEGE ACADEMIC CALENDAR 2010-2011

*Any posted times are Central Standard/Daylight time.*

## FALL 2010

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<tr>
<th>Date</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td>June 7, Mon</td>
<td>Fall Registration on YES opens for First Year Students 8:00 A.M.</td>
</tr>
<tr>
<td>June 25, Fri</td>
<td>Fall Registration ends at 4:00 P.M.</td>
</tr>
<tr>
<td>July 14, Wed</td>
<td>Fall confirmation schedules mailed to home addresses</td>
</tr>
<tr>
<td>July 21, Wed</td>
<td>Fall Registration Resumes for all students</td>
</tr>
<tr>
<td>Aug 18, Wed</td>
<td>Deadline for all students to pay fall charges</td>
</tr>
<tr>
<td>Aug 21, Sat</td>
<td>Orientation begins for all new undergraduate students; residence halls open at 7:00 A.M.</td>
</tr>
<tr>
<td>Aug 23, Mon</td>
<td>Mandatory Peabody Undergraduate First Year Orientation sessions; Peabody picnic; Adviser Appointments</td>
</tr>
<tr>
<td>Aug 25, Wed</td>
<td>First Day of Classes</td>
</tr>
<tr>
<td>Aug 31, Tue</td>
<td>Fall Registration on YES ends at 11:59 P.M.; wait lists end, last day to add a fall course; last day to drop a fall course without a “W” grade; pass/fail declaration ends; all students schedules must be finalized by 11:59 P.M.</td>
</tr>
<tr>
<td>Oct 4-8, Mon-Fri</td>
<td>Mid-term examination period</td>
</tr>
<tr>
<td>Oct 13, Wed</td>
<td>Deadline for Faculty to submit Mid-Term deficiency grades</td>
</tr>
<tr>
<td>Oct 15, Fri</td>
<td>Mid-term deficiency grade reports are posted on YES</td>
</tr>
<tr>
<td>Oct 14-15, Thurs-Fri</td>
<td>October Break – enjoy!</td>
</tr>
<tr>
<td>Oct 22, Fri</td>
<td>Last day to drop a fall course with a &quot;W&quot; grade</td>
</tr>
<tr>
<td>TBA</td>
<td>Spring Registration on YES</td>
</tr>
<tr>
<td>Nov 20-28, Sat-Sun</td>
<td>Thanksgiving Holidays</td>
</tr>
<tr>
<td>Dec 9, Thurs</td>
<td>Last day of fall classes; spring registration resumes on YES</td>
</tr>
<tr>
<td>Dec 10-18, Fri-Sat</td>
<td>Fall semester reading days and final examinations</td>
</tr>
</tbody>
</table>
**SPRING 2011**

Jan 6, Thurs  
Deadline for students to pay spring tuition and fee charges

Jan 13, Wed  
First day of spring classes

Jan 18, Tues  
Spring 2011 registration ends at 11:59 P.M.; wait lists end; last day to add a spring course; last day to drop a spring course without a “W” grade; pass/fail declaration period ends; all student’ schedules must be finalized by 11:59 P.M.

Feb 28-Mar 5, M-F  
Mid-term examination period

Mar 5-13, Sat-Sun  
Spring Holidays

Mar 8, Wed  
Deadline for Faculty to submit Mid-Term deficiency grades

Mar 11, Fri  
Mid-term deficiency grade reports are posted on YES

Mar 18, Fri  
Last day students may drop a spring course with a W grade

Mar 28-Apr 22  
Registration for summer classes on YES

Apr 4, Mon  
Registration windows for Fall begin

Apr 15, Fri  
Last day for students to submit completed summer school elsewhere approval forms to the Office of Records and Registration

Apr 26, Tues  
Spring classes end

Apr 27-May 5  
Spring semester reading days and final examinations

May 13, Fri  
Commencement

**Summer 2011**

May 9, Mon  
Supplemental registration for May session courses; May session

June 4, Fri  
May session courses end

June 6, Mon  
Registration for summer sessions

June 7, Tues  
First-half classes begin

July 8, Fri  
Examinations for first-half courses

July 11, Mon  
Supplementary registration for second-half courses;

July 12, Tues  
Second-half courses begin

Aug 12, Fri  
Examinations for first-half courses; summer terms ends
Peabody Office of Records and Registration

The Office of Records and Registration is responsible for maintaining academic records of Peabody students from matriculation to graduation. This office prepares the Peabody undergraduate handbooks and the schedule of courses for each semester. It is also responsible for the maintenance of the on-line Degree Audits for all Peabody undergraduate majors and minors.

This office processes all academic record entries and changes such as address, adviser, grades, major, minor, track, and transfer of credit. This office also reviews students’ academic programs at time of degree completion. The Office of Records and Registration will send important notices by email to your Vanderbilt email account regularly. Students are expected to check their Vanderbilt email account regularly.

Peabody Office of Student Affairs

The Office of Student Affairs serves Peabody’s students by facilitating their success and development. This office provides students with support and advocacy for a variety of academic, developmental, and personal issues. It also assists students in navigating the university’s programs, policies, services, and resources. In its work with students the office also assists their faculty and families when needed. The office is focused on promoting student accountability and problem solving as well as on supporting their educational and personal development.

The Office of Student Affairs works closely with other offices on campus to ensure that students are able to make connections and contacts that will enrich and improve their educational experience. This office also sponsors the Peabody Council, Peabody’s arm of the university’s student government, as well as the Peabody Academic Leaders (PALs) who serve to improve and support Peabody programs. The office coordinates events and activities such as Picnic with Profs, the Hanging of the Green, the gingerbread house contest and community service. Students are welcome in the office at any time to discuss their Vanderbilt experience and to take advantage of services available.

Peabody Office of Teacher Licensure

The Office of Teacher Licensure monitors progress toward teacher licensure for Vanderbilt students, including admission to teacher education (Screening I), admission to student teaching (Screening II), student teaching, and final recommendations for licensure in Tennessee and other states. It also facilitates and tracks PRAXIS testing.
Peabody Departmental and Program Offices

The five Peabody departments are Human and Organizational Development, Leadership, Policy and Organizations, Psychology and Human Development, Special Education, and Teaching and Learning. The departments administer the eight undergraduate majors.

Each department has a Director of Undergraduate Studies who is responsible for updating programmatic requirements, assigning academic advisers, meeting with students when advisers are not available, monitoring the progress of students in their program and sitting on the Peabody Undergraduate Administrative Committee.

The Undergraduate Administrative Committee (UAC) is a faculty committee that reviews academic actions, academic honors, petitions for policy exceptions, and requests for readmission.
# Peabody College Administrative Office Directory

## Central Offices

<table>
<thead>
<tr>
<th>Office</th>
<th>Location</th>
<th>Phone</th>
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<tbody>
<tr>
<td>Office of the Dean</td>
<td>201 Administration Bldg</td>
<td>322-8407</td>
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<tr>
<td>Office of Records &amp; Registration</td>
<td>216 Administration Bldg</td>
<td>322-8400</td>
</tr>
<tr>
<td>Office of Student Affairs</td>
<td>215 Administration Bldg</td>
<td>322-6947</td>
</tr>
<tr>
<td>Office of Teacher Licensure</td>
<td>210 Administration Bldg</td>
<td>322-8270</td>
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## Departments and Programs

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<td>Human &amp; Organizational Development</td>
<td>206 Mayborn</td>
<td>322-6881</td>
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<tr>
<td>Leadership, Policy, &amp; Organizations</td>
<td>202 Payne</td>
<td>322-8000</td>
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<tr>
<td>Psychology &amp; Human Development</td>
<td>104 Jesup</td>
<td>322-8141</td>
</tr>
<tr>
<td>Special Education</td>
<td>313 MRL</td>
<td>322-8280</td>
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<tr>
<td>Teaching &amp; Learning</td>
<td>240 Wyatt Center</td>
<td>322-8100</td>
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## Other

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<tr>
<td>Peabody Computer Lab</td>
<td>130 Wyatt Center</td>
<td>343-1867</td>
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<tr>
<td>Peabody Education Library</td>
<td></td>
<td>322-8095</td>
</tr>
<tr>
<td>Peabody Graduate Admissions &amp; Recruitment</td>
<td>003 Home Economics Bldg</td>
<td>322-8410</td>
</tr>
<tr>
<td>University Registrar</td>
<td>110 Baker Bldg</td>
<td>322-7701</td>
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</table>
First Time Student Registration Help Document

YES (Your Enrollment Services) will be your entry point to access online academic services at Vanderbilt. Your academic record, mid-term and final grades, class and catalog searches, and term schedule will all be accessible from your YES “landing” page. YES is also where you will go to register for classes.

Tutorials, printed instructions, and online help will be accessible from YES to assist you in using the site. The URL for the online help is listed at the end of this document. This document focuses on the registration features of YES.
LANDING PAGE

Understanding your Student Landing Page
When you log into YES, Your Enrollment Services, you will enter the student landing page. You will use your VUnet ID and e-password to log into this page. This page will launch you to your academic applications. You can link to Access to Academic Information (AAI), Address Change, Graduation System (GRAD), Financial Aid, OAK, and many more.

On the top right hand corner there is a list of your enrollment windows. During these windows of time you will have the ability to enroll in classes. If you are not within an enrollment window, you will not be able to enroll in classes but will be able to search for classes, use your cart, and your planner.
You will also see a holds box on your landing page. If you have any enrollment holds, (student accounts, dean’s, etc) they will appear in this box.

Once you have enrolled, your schedule will be available at the bottom right hand corner of this page.

REGISTRATION

Searching for a class
When you enter the student registration application, the system will default you to the class search. The class search is term based. The term and session can be selected from the top left corner of the screen. Once you have the correct term and session selected, you can begin your search using the quick search or the advanced search.

The quick search is based on the subject area, subject area number, and title. The search will return any classes with your criteria in those three fields.

To refine your search, use the advanced search link on the right hand side of the quick search. Select the advanced search link and a box will open up with additional search criteria. Title, Catalog Number, Instructor, Subject Areas, School, Instruction Mode, Career, Component, and Meeting Days and Times are all available for you to use in your search. To search between times or credit hours, slide the black circles inward and outward. The tags can be used if you have added tags to courses within your planner. Please see the Catalog Search/Planner section for more information on tags.

Class attributes are a way for you to search for classes that are eligible for your major but are listed under a different subject area. For example, if you are an American Studies major all of your required classes may not be listed under the American Studies subject area. Some may be Sociology or Political Science classes. If you search by an ‘eligible for’ tag it will only return results for classes that are not within that subject area. Use the subject area field in addition to the ‘eligible for’ attribute if you want to see the subject area and all classes eligible for that particular major.

The search results are listed underneath your search criteria. You can see more details on the classes by clicking anywhere on the desired class in your results. Within the details, there is a link to the class syllabus and book information, if provided by the instructor. The book information hyperlink will bring you to the eFollett website for textbook pricing information.

The class can be added to your cart from the class detail or from the blue plus sign to the right of your search results. You can begin adding classes to your cart as soon as they are available for the term you wish to register for. You can add up to twenty classes in your cart from the search.
Enrolling in a class from your cart
If you are within an enrollment appointment or within open enrollment, the enroll button will be available in the class cart. If you are not within an enrollment appointment or open enrollment, you can still put classes into the cart as soon as the schedule is published for your career. Saving a class in your cart does not guarantee you a seat in the class.

If you need to edit the grading basis, add a permission number, or edit the credit hours of a course prior to enrolling, select the blue notebook icon on the right hand side of the screen for the class you want to edit. The icon next to the edit icon is the swap icon. Please see the edit and swap sections for more information on these functions. To remove a class from your cart, press the red minus sign.

To enroll in all of the classes you have put into your cart, press the select all button at the bottom of the cart. To select a few at a time, use the checkboxes to the left of your cart to choose the classes. Once the classes are selected, click the enroll button at the bottom of the list of classes.

Messages will appear at the bottom of your screen after you select the enroll button. The messages will either say you have successfully enrolled in the class or that you were not enrolled. If you were not enrolled, the error message will tell you why. If you receive an error message or a waitlist message, you will have to click on the message to make it go away. Success messages will disappear after five seconds.

Dropping a class
To drop a class, you must be within an appointment window or within open enrollment. If you are not within an appointment window then you will either have to wait for your next window to open or if you have no more appointments, you will need to be dropped by an administrator from that class’s department or by your school registrar.

If you are within an appointment window, navigate to your enrolled classes. Click the red minus sign next to the class you wish to drop. When you click the minus sign, the system will ask “are you sure you want to drop this class?”. If you are, press yes.

Once the system has dropped you from the class, it will no longer show in your enrolled classes list. To see the dropped class, select the dropped filter checkbox at the top right of your screen. The dropped class will appear in this list.

Swapping a class
If you are already enrolled in a class and want to enroll in a different class, use the swap function. The swap function will make sure you can enroll in the desired class prior to dropping you from the enrolled class. This functionality is available from both the enrolled list of classes and the classes in the cart.

To swap from the cart, select the orange icon with the horizontal arrows to the right on the class you wish to enroll in from the cart. If you are swapping from your list of enrolled classes, select the same orange icon to the right of the class you wish to drop.

Selecting this icon on either screen will bring you to a list of your enrolled classes or a list of the classes in your cart. If you are swapping from the cart, select the class to drop if you are successfully enrolled in the class. If you are swapping from the enrolled list, select the class you want to enroll in. Once you have made your selection, click the swap button.

The system will take you to your list of enrolled classes. If the swap was successful, you should see the class you wanted to enroll in from the cart in your list of enrolled classes. If the swap was
not successful, the system will give you an error message at the bottom right hand corner that tells you why you were not put into the class. Remember, the system will never drop you from a class using the swap unless it knows you can get into the class you selected from your cart.

**Drop if Enrolled**
Drop if enrolled can be used if you are waitlisted for a class. If you want to drop a class from your enrolled list upon getting enrolled from the waitlist, you can tell the system what class you wish to drop. This can be done as soon as you are added to the waitlist. This functionality is particularly useful if you have a time conflict with the class you are waitlisted for. YES will not let you enroll in a class from the waitlist if you are currently enrolled in a class that has a time conflict with the waitlisted class. You will remain on the waitlist if you do not set up a drop if enroll class in this situation.

Drop if enrolled works the same way if you are trying to enroll in a class that will take you over the maximum number of hours for your term. The system will not let you enroll off of the waitlist if that class will put you over the maximum hours allowed for the term. Your workaround is to set up a class to drop if you are enrolled in a class.

To set up this drop if enroll class, you must be on the waitlist already. Once on the waitlist, navigate to your list of enrolled classes. Select the brown icon with vertical arrows pointing up and down on the row next to your waitlisted class. Selecting this icon will bring you to a list of your enrolled classes. From the list of enrolled classes, select the class to drop if you are enrolled from the waitlist. To do so, select the same brown icon next to the class you wish to drop.

Once you have selected your drop if enroll class, press the save button. The system will bring you to your list of enrolled classes. There will be a note underneath your waitlisted class that tells you what class will be dropped if you are enrolled off of the waitlist.

**Editing hours/Grading Basis**
Editing a class will allow you to do a variety of things. You can edit a class to change the grading basis, change the credit hours if your class is a variable credit class, or enter in permission numbers.

**If you are eligible** to change the grading basis for the class you wish to enroll in, you can do so from the cart or the list of enrolled classes. Select the icon to the right of the class that looks like a notebook. This will prompt a pop up that will let you edit the class. If you are editing the grading basis, you can select from here. P/NP stands for pass/no pass. If you are not eligible to take a class P/NP, this option will not appear. First year students are not allowed to elect to take a class P/NP.

To edit the hours of a variable credit class, use the same blue notebook icon to the right of the class.

Use the hours dropdown to select the number of hours.

If a class requires consent, you may be given a permission number to enroll in the class. If you are given a permission number upon receiving consent for a class, you must enter the permission number in the edit function prior to enrolling in the class. To do this, select the same blue notebook icon next to the class. If a class requires a permission number, you will not be able to enroll in the class without adding your permission number in the cart.

**Catalog Search and Planner**
Unlike the class search, the catalog is available year round. The class search is only available for schedules that have been published for the term. You can search the catalog and add courses to
your planner whenever you want to. The catalog search works very much like the class quick search. The search will return anything with your criteria if it is in the subject area, subject area code, or title.

The course detail is available from the list of results. To view the detail, click anywhere on the course row. The course can be added to the planner from the detail screen or from the blue plus sign to the right of the search results. Once courses are in your planner, you can organize them.

You can add tags to the courses in your planner. If you are thinking about taking courses in a particular term, use the term tags. You can add tags by selecting the purple tag icon to the right of the course in your planner and using the tags that are available to you in the pop up window. Please note that just because a course is in the catalog, it will not necessarily be scheduled in the term you want to take it. The planner should be used as a tool to help you visualize what courses you want to take during your time here at Vanderbilt. Just because you add a course into your planner does not mean you actually have to take the course.

The planner also allows you to create unique tags. Use the free format text box in the tag pop up window to add unique tags to a course. For example, if you know that certain courses are required for your major, you can create a tag that says ‘major requirement’. The system will keep a record of all the tags you have used so that you can reuse them on other courses within your planner.

The courses and tags you add to your planner will save between logins. So, if you add a few courses to your semester this term, they will still be there next term if you do not remove them from your planner.

**Your Schedule: Printing and Importing**

When you select the schedule link within your navigation bar, the system will display a graphical view of your schedule. This view is of a typical week. If you are enrolled in classes with ad hoc meeting patterns, you will not see them here. Use the filter checkboxes on the top right of your screen to overlay the classes in your cart and your waitlisted classes with your current schedule. The schedule is also available in a list view as well as a graphical view. To see the list view, select the list link above your graphical view.

If you need to email your schedule, select the email icon at the top right corner of the screen. When this icon is selected, you will see a pop up window with email fields. Enter in the email addresses of your desired recipients and click send.

You can also import your schedule to your personal calendar system. This import will pick up any ad hoc meeting patterns with your classes as well as your typical week schedule. To import your schedule, select the icon to the right of the email icon. Use the pop up window to enter the email address that you use with your personal calendar system (Gmail, Outlook, Entourage..etc).

**General Navigation**

YES is available from the Vanderbilt home page. You will see a link at the bottom left hand corner of the Vanderbilt homepage to YES, Your Enrollment Services. Select this link to log in. Use your VUnetID and e-password to access YES.

Once you are logged in, the system will default you to your landing page. The landing page will launch you to your academic applications. To navigate to these applications, use the icons below your student photo or the applications tab in your navigation bar at the top of your screen. The navigation bar is the same throughout many of your academic applications.
Select the student registration link from your navigation bar or the available icons. When you enter student registration, the system will default you to the class search. The registration application uses carousel navigation within the class search, catalog search, and schedule. Within the class search carousel, you can view your cart and your enrolled classes by selecting the arrows next to the quick search or by using the links to the top right of your screen.

When you view your enrolled list of classes from the class search carousel, the default view shows classes you are enrolled in or wait listing. If you dropped a class, use the dropped filter at the top right hand corner to view the dropped class.

Catalog navigation works the same way as the class search. To navigate to the catalog search and planner, select the catalog link within the navigation bar at the top of the screen. To see the planner, you can use the carousel to the right of the catalog search or click the planner link at the top right.

To view your schedule, select schedule in your navigation bar. The system will display a graphical view of your class schedule. You can use the filters at the top right of this graphical view to overlay the classes in your cart and the classes you are waitlisted for on this screen. A list view is also available for your schedule. Select the list icon above your graphical view or use the carousel navigation arrows next to your schedule.

**Contact Information**
Peabody College 322-8400 216 Administration Building

**YES Help**
[http://www.vanderbilt.edu/helpcontent/wp/](http://www.vanderbilt.edu/helpcontent/wp/)

**Email YES**
[YES@Vanderbilt.edu](mailto:YES@Vanderbilt.edu)
# HAVE A QUESTION OR NEED A FORM?

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<th>QUESTIONS REGARDING</th>
<th>WHERE TO GO</th>
<th>PHONE</th>
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</thead>
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<td>Academic Advising</td>
<td>Faculty Adviser</td>
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<tr>
<td>Academic Probation</td>
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<td>Dean’s List</td>
<td>Records &amp; Registration</td>
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</tr>
<tr>
<td>Degree Audit</td>
<td>Records &amp; Registration</td>
<td></td>
</tr>
<tr>
<td>Drop &amp; Add Courses</td>
<td>Records &amp; Registration</td>
<td></td>
</tr>
<tr>
<td>Enrollment Verification</td>
<td>University Registrar</td>
<td>322-7701</td>
</tr>
<tr>
<td>Financial Aid (Undergraduate)</td>
<td>Financial Aid Office</td>
<td>322-3591</td>
</tr>
<tr>
<td>Five Year Program Applications</td>
<td>Admissions &amp; Recruitment</td>
<td>322-8410</td>
</tr>
</tbody>
</table>

**Forms:**

<table>
<thead>
<tr>
<th>Form</th>
<th>Where to Go</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alternate Track</td>
<td>Student Affairs</td>
<td></td>
</tr>
<tr>
<td>Change of Address</td>
<td>University Registrar</td>
<td></td>
</tr>
<tr>
<td>Change of Course</td>
<td>Records &amp; Registration</td>
<td></td>
</tr>
<tr>
<td>Change of Name</td>
<td>University Registrar</td>
<td></td>
</tr>
<tr>
<td>Change of Records</td>
<td>Records &amp; Registration</td>
<td></td>
</tr>
<tr>
<td>Course Substitution</td>
<td>Records &amp; Registration</td>
<td></td>
</tr>
<tr>
<td>Course Time Conflict</td>
<td>Records &amp; Registration</td>
<td></td>
</tr>
<tr>
<td>Course Underload/Overload</td>
<td>Student Affairs</td>
<td></td>
</tr>
<tr>
<td>Declaration of Major/Minors</td>
<td>Records &amp; Registration</td>
<td></td>
</tr>
<tr>
<td>Good Standing Letters</td>
<td>Records &amp; Registration</td>
<td></td>
</tr>
<tr>
<td>Grade Changes</td>
<td>Records &amp; Registration</td>
<td></td>
</tr>
<tr>
<td>Graduation</td>
<td>Records &amp; Registration</td>
<td></td>
</tr>
<tr>
<td>Graduation Checkout</td>
<td>Records &amp; Registration</td>
<td></td>
</tr>
<tr>
<td>Graduate Course Credit</td>
<td>Records &amp; Registration</td>
<td></td>
</tr>
<tr>
<td>Graduate/Professional Programs</td>
<td>Admissions &amp; Recruitment</td>
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</tr>
<tr>
<td>Health Center</td>
<td></td>
<td>343-4078</td>
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<tr>
<td>Housing</td>
<td></td>
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</tr>
<tr>
<td>Incomplete Grade</td>
<td>Records &amp; Registration</td>
<td></td>
</tr>
<tr>
<td>Individual Learning Contracts</td>
<td>Records &amp; Registration</td>
<td></td>
</tr>
<tr>
<td>Insurance (Student)</td>
<td>Student Accounts</td>
<td>322-6693</td>
</tr>
<tr>
<td>Intra University Transfer</td>
<td>University Registrar</td>
<td></td>
</tr>
<tr>
<td>Leave of Absence</td>
<td>Student Affairs</td>
<td></td>
</tr>
<tr>
<td>Licensure Requirements</td>
<td>Teacher Licensure Office</td>
<td>322-8270</td>
</tr>
<tr>
<td>Lost and Found</td>
<td></td>
<td>322-2745</td>
</tr>
<tr>
<td>Mid-Semester Deficiencies</td>
<td>Student Affairs</td>
<td></td>
</tr>
<tr>
<td>Service</td>
<td>Department/Office</td>
<td>Phone Number</td>
</tr>
<tr>
<td>----------------------------------</td>
<td>--------------------------------------------</td>
<td>--------------</td>
</tr>
<tr>
<td>PALS (Peabody Academic Leaders)</td>
<td>Student Affairs</td>
<td></td>
</tr>
<tr>
<td>Peabody Student Association</td>
<td>Student Affairs</td>
<td></td>
</tr>
<tr>
<td>Police/Security</td>
<td>Student Affairs</td>
<td>322-2745</td>
</tr>
<tr>
<td>PRAXIS Registration Bulletin</td>
<td>Department Offices</td>
<td>322-8270</td>
</tr>
<tr>
<td>Program Requirements</td>
<td>Adviser/Department</td>
<td></td>
</tr>
<tr>
<td>Recreation Center</td>
<td>Student Affairs</td>
<td>322-8270</td>
</tr>
<tr>
<td>Registration for Courses</td>
<td>Records &amp; Registration</td>
<td></td>
</tr>
<tr>
<td>Screening Forms (Teacher Education)</td>
<td>Departments/On-line</td>
<td></td>
</tr>
<tr>
<td>Summer Course Work Approval</td>
<td>Records &amp; Registration</td>
<td></td>
</tr>
<tr>
<td>Study Abroad Approval</td>
<td>Records &amp; Registration</td>
<td></td>
</tr>
<tr>
<td>Study Elsewhere Approval</td>
<td>Records &amp; Registration</td>
<td></td>
</tr>
<tr>
<td>Track Declaration</td>
<td>Major Department (HOD, SED, &amp; SPED only)</td>
<td></td>
</tr>
<tr>
<td>Transcripts</td>
<td>University Registrar</td>
<td>322-7701</td>
</tr>
<tr>
<td>Vanderbilt Study Abroad</td>
<td>Global Education Office</td>
<td>343-3139</td>
</tr>
<tr>
<td>Verification of Enrollment</td>
<td>University Registrar</td>
<td></td>
</tr>
<tr>
<td>Transfer Credit</td>
<td>Records &amp; Registration</td>
<td></td>
</tr>
<tr>
<td>Transfer Intra-University</td>
<td>University Registrar</td>
<td></td>
</tr>
<tr>
<td>Withdrawal</td>
<td>Records &amp; Registration/Student Affairs</td>
<td></td>
</tr>
</tbody>
</table>
Advanced Placement and International Baccalaureate Test Score Credit

Students are responsible for having official copies of all entrance test scores submitted before their first semester of attendance. The lists below indicate the Vanderbilt course credit to be awarded for the subjects and scores represented on the chart below for Advanced Placement (AP) and/or International Baccalaureate (IB) examinations. No more than eight hours of AP credit are allowed in any one subject area.

<table>
<thead>
<tr>
<th>Advanced Placement Test</th>
<th>Score</th>
<th>Hours</th>
<th>Course Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art History</td>
<td>4, 5</td>
<td>3, 3</td>
<td>HART 110, 111</td>
</tr>
<tr>
<td>Biology</td>
<td>4, 5</td>
<td>3, 1</td>
<td>BSCI 100, 101A</td>
</tr>
<tr>
<td>Calculus AB</td>
<td>5</td>
<td>4</td>
<td>MATH 155A</td>
</tr>
<tr>
<td>Calculus BC</td>
<td>4, 5</td>
<td>4, 4</td>
<td>MATH 155A, 155B</td>
</tr>
<tr>
<td>Calculus BC</td>
<td>3</td>
<td>3</td>
<td>MATH 150A (sub-score 4 on Calculus AB)</td>
</tr>
<tr>
<td>Calculus BC</td>
<td>3</td>
<td>4</td>
<td>MATH 155A (sub-score 5 on Calculus AB)</td>
</tr>
<tr>
<td>Chemistry</td>
<td>5</td>
<td>3, 1, 3, 1</td>
<td>CHEM 102A, 102B, 104A, 104B</td>
</tr>
<tr>
<td>Chinese Language</td>
<td>4</td>
<td>5</td>
<td>CHIN 214</td>
</tr>
<tr>
<td>Chinese Language</td>
<td>5</td>
<td>5</td>
<td>CHIN 216</td>
</tr>
<tr>
<td>Computer Science (A or AB)</td>
<td>4, 5</td>
<td>3</td>
<td>CS 101</td>
</tr>
<tr>
<td>Economics: Macro</td>
<td>4, 5</td>
<td>3</td>
<td>ECON 100</td>
</tr>
<tr>
<td>Economics: Micro</td>
<td>4, 5</td>
<td>3</td>
<td>ECON 101</td>
</tr>
<tr>
<td>English: Language &amp; Composition</td>
<td>4, 5</td>
<td>3</td>
<td>ENGL 120W</td>
</tr>
<tr>
<td>English: Literature &amp; Composition</td>
<td>4, 5</td>
<td>3, 3</td>
<td>ENGL 102W, 105W</td>
</tr>
<tr>
<td>Environmental Science</td>
<td>4, 5</td>
<td>3</td>
<td>HIST elective hours</td>
</tr>
<tr>
<td>French Language</td>
<td>4, 5</td>
<td>5, 3</td>
<td>FREN 103, 201W</td>
</tr>
<tr>
<td>French Literature</td>
<td>4, 5</td>
<td>5, 3</td>
<td>FREN 103, 3 hrs FREN elective</td>
</tr>
<tr>
<td>German Language</td>
<td>4, 5</td>
<td>3, 3</td>
<td>GER 103, 104</td>
</tr>
<tr>
<td>Government &amp; Politics: Comparative United States</td>
<td>4, 5</td>
<td>3</td>
<td>PSCI 100</td>
</tr>
<tr>
<td>Italian Language</td>
<td>4, 5</td>
<td>5, 3</td>
<td>ITA 103, 201W</td>
</tr>
<tr>
<td>Japanese Language</td>
<td>4</td>
<td>5</td>
<td>JAPN 211</td>
</tr>
<tr>
<td>Japanese Language</td>
<td>5</td>
<td>5</td>
<td>JAPN 212</td>
</tr>
<tr>
<td>Latin: Vergil</td>
<td>4, 5</td>
<td>3</td>
<td>LAT 104</td>
</tr>
<tr>
<td>Latin Literature</td>
<td>4, 5</td>
<td>3</td>
<td>LAT elective credit at 200 level</td>
</tr>
<tr>
<td>Music Theory</td>
<td>5</td>
<td>3</td>
<td>MUSC 120A</td>
</tr>
<tr>
<td>Physics B</td>
<td>5</td>
<td>3, 1</td>
<td>PHYS 105, 111</td>
</tr>
<tr>
<td>Physics C: Mechanics</td>
<td>5</td>
<td>3, 1</td>
<td>PHYS 116A, 118A</td>
</tr>
<tr>
<td>Physics C: Electricity &amp; Magnetism</td>
<td>5</td>
<td>3, 1</td>
<td>PHYS 116B, 118B</td>
</tr>
<tr>
<td>Psychology</td>
<td>4, 5</td>
<td>3</td>
<td>PSY 101</td>
</tr>
</tbody>
</table>

- Credit cannot be awarded for both MATH 150A and 155A (see pages on selecting a math course for full information on credit duplication)
Spanish: 4 5  SPAN 104
Language or Literature 5 5, 3  SPAN 104, 202
Statistics 4, 5 3  MATH 127A
Studio Art 4, 5 3  ARTS elective hours
(2-D, 3-D or drawing)
U.S. History 4, 5 3  HIST elective hours
World History 4, 5 3  HIST elective hours

<table>
<thead>
<tr>
<th>International Baccalaureate Test</th>
<th>Score</th>
<th>Hours</th>
<th>Course Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biology (standard/higher)</td>
<td>6, 7</td>
<td>3, 1</td>
<td>BSCI 100, 101A</td>
</tr>
<tr>
<td>Chemistry (applied standard)</td>
<td>6, 7</td>
<td>3, 1, 3, 1</td>
<td>CHEM 101A, 101B, 100A, 100B</td>
</tr>
<tr>
<td>Chemistry (higher)</td>
<td>6, 7</td>
<td>3, 1, 3, 1</td>
<td>CHEM 102A, 102B, 104A, 104B</td>
</tr>
<tr>
<td>Economics (higher)</td>
<td>6, 7</td>
<td>3, 3</td>
<td>ECON 100, 101</td>
</tr>
<tr>
<td>English (standard)</td>
<td>6, 7</td>
<td>3</td>
<td>ENGL 100</td>
</tr>
<tr>
<td>English (higher)</td>
<td>6, 7</td>
<td>3, 3</td>
<td>ENGL 102W, 105W</td>
</tr>
<tr>
<td>French (standard)</td>
<td>6, 7</td>
<td>5</td>
<td>FREN 103</td>
</tr>
<tr>
<td>French (higher)</td>
<td>6, 7</td>
<td>5, 3</td>
<td>FREN 103, 3 hrs FREN</td>
</tr>
<tr>
<td>History (higher)</td>
<td>6, 7</td>
<td>3</td>
<td>HIST elective credit</td>
</tr>
<tr>
<td>Japanese (standard)</td>
<td>6, 7</td>
<td>5, 5</td>
<td>JAPN 211, 212</td>
</tr>
<tr>
<td>Japanese (higher)</td>
<td>6, 7</td>
<td>3, 3</td>
<td>JAPN 241, 242</td>
</tr>
<tr>
<td>Latin (standard)</td>
<td>6, 7</td>
<td>3</td>
<td>LAT 103</td>
</tr>
<tr>
<td>Latin (higher)</td>
<td>6, 7</td>
<td>3, 3</td>
<td>LAT 103, 104</td>
</tr>
<tr>
<td>Mathematics (standard)</td>
<td>6, 7</td>
<td>4, 3</td>
<td>MATH 140, 180</td>
</tr>
<tr>
<td>Mathematics (higher)</td>
<td>6, 7</td>
<td>4, 3, 1</td>
<td>MATH 155A, 180, 1 hr elective</td>
</tr>
</tbody>
</table>

- No credit for MATH 140 if also have credit for MATH 150A/155A. (see pages on selecting a math course for full information on credit duplication)

| Music (standard)                 | 6, 7  | 3     | MUSL 140                           |
| Music (higher)                   | 6, 7  | 3     | MUSL elective credit               |
| Physics (standard)               | 7     | 3     | PHYS 105                           |

- No credit if also have credit for 116 A/B and 118 A/B

| Physics (higher)                 | 7     | 3, 1, 3, 1 | PHYS 116A/B, PHYS 118A/B        |
| Psychology (standard/higher)     | 6, 7  | 3     | PSY 101                            |
| Russian (standard)               | 6, 7  | 5     | RUSS 102                           |
| Russian (higher)                 | 6, 7  | 3, 3  | RUSS 203, 204                      |
| Spanish (standard)               | 6, 7  | 5     | SPAN 104                           |
| Spanish (higher)                 | 6, 7  | 5, 3  | SPAN 104, 202                      |
| Visual Arts (standard)           | 6, 7  | 3     | ARTS elective credit               |
| Visual Arts (higher)             | 6, 7  | 6     | ARTS elective credit               |
## SELECTING AN APPROPRIATE MATH COURSE
### Brief Outline for Placement in Mathematics

<table>
<thead>
<tr>
<th>COURSE</th>
<th>DESCRIPTION &amp; BACKGROUND REQUIRED</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 127AB</td>
<td>An introduction to probability and statistics. (Psychology 2101 is required for statistics in H&amp;OD and CD, CGS, and CST majors. Therefore, students in these majors should not take Math 127A or B)</td>
</tr>
<tr>
<td>MATH 140</td>
<td>Requires high school algebra but does not use any trigonometry. (Strongly recommended)</td>
</tr>
<tr>
<td>MATH 150AB</td>
<td>Requires trigonometry and Math SAT I score above 600, SAT II M1 score above 620 and/or SAT II M2 score above 570 recommended.</td>
</tr>
<tr>
<td>MATH 155AB</td>
<td>Requires trigonometry and Math SAT I score above 600, SAT II M1 score above 620 and/or SAT II M2 score above 570 recommended. This sequence is generally taken by engineering students, science majors, and students who wish to cover the material at a little faster pace.</td>
</tr>
</tbody>
</table>

---

*If you have 1) earned credit for Math in one Calculus sequence and 2) are taking or are planning to take more Math courses in a different sequence, please CAREFULLY READ A, B, and C.*
**A. Calculus Sequences**

Several calculus sequences are available: 140; 150a–150b-170-175; 155a–155b–175, 205a–205b. The courses in these sequences cover similar material, but at different rates, and therefore overlap in content and credit. Students should not switch from one to another without approval of the department. Such switching may result in loss of credit.

Students intending to take mathematics classes beyond one year of calculus are advised to enroll in the 155a-155b-175 sequence. First-year students with test scores of 5 on the Calculus BC advanced placement examination may choose to enroll in the 205a-205b sequence.

The chart below shows how these sequences relate to each other (plus MATH 140).

For example, if you have earned credit for 150a (3 cr.) and also complete 155a (4 cr.), you would have 2 hours of duplicate credit that would be deducted (see Duplicate Credit Policies to understand which credits would be affected).

**B. Duplicate Credit Policies**

Deduction of credit caused by duplication proceeds as follows: If you have earned Math credit

1. through Advanced Placement/International Baccalaureate in one sequence and complete a course at Vanderbilt in the other sequence that duplicates this credit, you will lose credit from your Advanced Placement/International Baccalaureate earnings.
   ex: if you have earned 155a (4 cr.) through AP and complete 150b (3 cr.) at VU, 2 credits will be removed from 155a leaving 2 credits.

2. by transfer in one sequence and complete a course at Vanderbilt from another sequence that duplicates this credit, you will lose credit from your Vanderbilt course.
   ex: If you have earned 155a (4 cr.) through transfer credit and complete 150b (3 cr.) at VU, 2 credits will be removed from 150b leaving 1 credit.

3. at Vanderbilt in one sequence and complete a course at Vanderbilt from another sequence that duplicates this credit, you will lose credit from the second Vanderbilt course.
   ex: If you have completed 155a (4 cr.) in the Spring and complete 150b (3 cr.) in the Fall, 2 credits will be removed from 150b leaving 1 credit.
C. Math Duplication Possibilities Table

As a tool to help you quickly calculate any math credit duplication, the Math Duplication Possibilities table below shows all the possible overlap scenarios between the calculus sequences (plus Math 140). Each line lists a course that was earned, a second course taken that duplicates credit with the first, and the amount of credit that is lost (see Duplicate Credit Policies to understand which earned credits would be affected).

The calculus sequences were reorganized in Fall 2008, with old Math 170a replaced by 170, and old Math 170b combined with 175. The table also shows the credit situations for these two old courses.

<table>
<thead>
<tr>
<th>First course earned</th>
<th>First course credits</th>
<th>Second course earned</th>
<th>Second course credits</th>
<th>Credit lost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>140</td>
<td>4</td>
<td>150a</td>
<td>3</td>
</tr>
<tr>
<td>2</td>
<td>140</td>
<td>4</td>
<td>150b</td>
<td>3</td>
</tr>
<tr>
<td>3</td>
<td>140</td>
<td>4</td>
<td>155a</td>
<td>4</td>
</tr>
<tr>
<td>4</td>
<td>150a</td>
<td>3</td>
<td>140</td>
<td>4</td>
</tr>
<tr>
<td>5</td>
<td>150a</td>
<td>3</td>
<td>155a</td>
<td>4</td>
</tr>
<tr>
<td>6</td>
<td>150b</td>
<td>3</td>
<td>140</td>
<td>4</td>
</tr>
<tr>
<td>7</td>
<td>150b</td>
<td>3</td>
<td>155a</td>
<td>4</td>
</tr>
<tr>
<td>8</td>
<td>150b</td>
<td>3</td>
<td>155b</td>
<td>4</td>
</tr>
<tr>
<td>9</td>
<td>155a</td>
<td>4</td>
<td>140</td>
<td>4</td>
</tr>
<tr>
<td>10</td>
<td>155a</td>
<td>4</td>
<td>150a</td>
<td>3</td>
</tr>
<tr>
<td>11</td>
<td>155a</td>
<td>4</td>
<td>150b</td>
<td>3</td>
</tr>
<tr>
<td>12</td>
<td>155a</td>
<td>4</td>
<td>150b</td>
<td>3</td>
</tr>
<tr>
<td>13</td>
<td>155b</td>
<td>4</td>
<td>170 or old 170a</td>
<td>3</td>
</tr>
<tr>
<td>14</td>
<td>170 or old 170a</td>
<td>3</td>
<td>155b</td>
<td>4</td>
</tr>
<tr>
<td>15</td>
<td>old 170a</td>
<td>3</td>
<td>170</td>
<td>3</td>
</tr>
<tr>
<td>16</td>
<td>old 170b</td>
<td>3</td>
<td>175 (before F08)</td>
<td>3</td>
</tr>
<tr>
<td>17</td>
<td>old 170b</td>
<td>3</td>
<td>175 (F08 or later)</td>
<td>3</td>
</tr>
<tr>
<td>18</td>
<td>175</td>
<td>3</td>
<td>old 170b</td>
<td>3</td>
</tr>
</tbody>
</table>
TESTING AND PLACEMENT AT A GLANCE

Writing:
Students must take English 100 if they do not present one of the following:

- AP/IB credit for English 102W and ENGL 105W.
- SAT Critical Reasoning and Writing combined score of 1220 with a minimum of 500 on each test.
- ACT minimum English score of 27 and a minimum writing score of 7.

Foreign Languages:

<table>
<thead>
<tr>
<th>Foreign Language</th>
<th>Sat II subject Test Scores</th>
<th>Department Test Scores (DT)</th>
<th>Course Placement</th>
</tr>
</thead>
<tbody>
<tr>
<td>FRENCH</td>
<td>No French or 0 - 500</td>
<td>0 - 260</td>
<td>101A</td>
</tr>
<tr>
<td></td>
<td>500 - 530</td>
<td>260 - 349</td>
<td>102</td>
</tr>
<tr>
<td></td>
<td>540 - 590</td>
<td>350 - 419</td>
<td>103</td>
</tr>
<tr>
<td></td>
<td>600+</td>
<td>420+</td>
<td>201W</td>
</tr>
</tbody>
</table>

If you have studied French but have not taken the SAT French Subject Test, you must take it or the departmental placement test during the summer. The departmental test is available online at: http://svcs.cas.vanderbilt.edu/perl/frenchpt.pl. You will need a valid Vanderbilt email address to use this site.

<table>
<thead>
<tr>
<th>Foreign Language</th>
<th>Sat II subject Test Scores</th>
<th>Department Test Scores (DT)</th>
<th>Course Placement</th>
</tr>
</thead>
<tbody>
<tr>
<td>GERMAN</td>
<td>No German</td>
<td>101</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0 - 460</td>
<td>101 or 102*</td>
<td></td>
</tr>
<tr>
<td></td>
<td>470 - 590</td>
<td>103</td>
<td></td>
</tr>
<tr>
<td></td>
<td>600 - 680</td>
<td>104</td>
<td></td>
</tr>
<tr>
<td></td>
<td>690+</td>
<td>201, 213-214 or 221-222</td>
<td></td>
</tr>
</tbody>
</table>

*Consult with department before completing registration in the fall

<table>
<thead>
<tr>
<th>Foreign Language</th>
<th>Sat II subject Test Scores</th>
<th>Department Test Scores (DT)</th>
<th>Course Placement</th>
</tr>
</thead>
<tbody>
<tr>
<td>LATIN</td>
<td>No Latin&lt;2yrs HS</td>
<td>101</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0 - 470</td>
<td>101</td>
<td></td>
</tr>
<tr>
<td></td>
<td>480 - 520</td>
<td>102</td>
<td></td>
</tr>
<tr>
<td></td>
<td>530 - 620 (3yrs HS)</td>
<td>103</td>
<td></td>
</tr>
<tr>
<td></td>
<td>630+ (or 4yrs HS)</td>
<td>104 (in spring)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>680+</td>
<td>201, 206, 215, 220</td>
<td></td>
</tr>
</tbody>
</table>

Latin 100 is a course designed for students who need a "refresher" before going into 103. Students with scores significantly below those recommended for a course should consult with the department.
Students cannot place into Spanish 102; it is ONLY for students continuing from Spanish 100 or 101.
The Spanish departmental test is available online at: http://svcs.cas.vanderbilt.edu/perl/spanishpt.pl. You will need a valid Vanderbilt email address to use this site.

Proficiency scores for other languages:

<table>
<thead>
<tr>
<th>Language</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>HEBREW</td>
<td>530</td>
</tr>
<tr>
<td>ITALIAN</td>
<td>540</td>
</tr>
<tr>
<td>JAPANESE</td>
<td>440</td>
</tr>
<tr>
<td></td>
<td>With Listening</td>
</tr>
</tbody>
</table>
Useful VU On-line Addresses

The following addresses may be helpful when you can't find the paper copies.

**Academic Calendar**: This is helpful when you need to know other calendar events not noted in this handbook.

http://registrar.vanderbilt.edu/calendar.htm

**Your Enrollment Services - YES**: Look up your Vanderbilt academic information
- Entrance test scores
- Transfer credit
- Make address changes
- Check Immunizations
- Grades
- Graduation requirements
- Course schedules
- Register for classes
- Order transcripts

http://yes.vanderbilt.edu/

**Catalogs**: Course descriptions, academic programs and policies are available 24 hours a day at this site.

http://www.vanderbilt.edu/catalogs/

**Digital Life - Resnet**: This is useful for information on computing services

http://digitallife.vanderbilt.edu/resnet/

**Establishing a VUNET ID and Password**

https://vunetid.vanderbilt.edu/epassword/

**Final Examination Schedules**: The final examination schedule is available at:

http://www.registrar.vanderbilt.edu/calendar/exams/

**Global Education Office (VU Study Abroad)**: Application dates for study abroad and other information on the sites and offerings.

http://www.vanderbilt.edu/geo/

**Handbook Downloads and other Registration Information**:  

http://peabody.vanderbilt.edu/Office_of_the_Dean/Registrars_Office.xml

**Peabody College Web Pages**

http://peabody.Vanderbilt.edu/
GENERAL ACADEMIC INFORMATION

ACADEMIC ADVISING
Academic advisers are faculty members within the five departments. Peabody students are assigned an academic major adviser when they arrive for their first semester. This adviser is knowledgeable about the courses needed to complete ones major. The adviser helps in schedule planning, makes suggestions as to which courses would be most suitable, and serves as a mentor to the student.

Students are required to meet with their academic adviser during fall and spring pre-registration periods to assist in selecting a program of courses that fulfill degree requirements. Advisers also are available during the semester to discuss subjects of a non-academic nature. Students are encouraged to make appointments to meet with their advisers and to establish a good adviser/advisee relationship from the beginning of their undergraduate program.

ADVANCED PLACEMENT
The well-established advanced placement policy endeavors to recognize exceptional high school preparation, to avoid requiring freshmen to take courses clearly mastered in high school, and to encourage students to begin their college learning experience at the level most appropriate to their preparation. Advanced placement may be decided on the basis of good performance on the College Board Advanced Placement Examination (AP), on the College Board SAT II Subject Tests, on the International Baccalaureate tests (IB), or, in some cases, placement tests given by Vanderbilt. Appropriate documentation should be submitted to the Office of Undergraduate Admissions before matriculation at Vanderbilt.

CREDIT FOR PREVIOUS COLLEGE WORK
Entering freshmen who have taken pre-freshmen college work during their junior or senior year in high school or during summers prior to their offer of admission to Vanderbilt must report such work to the Office of Undergraduate Admissions. The Peabody Office of Records and Registration will notify students as to whether such work may be credited toward the Vanderbilt degree.

Credit will be awarded only if the course is regularly offered by an accredited two-year or four-year college or university, if the teacher was a regular faculty member of that institution, and if a majority of the students in the course were candidates for a degree at that institution. Appropriate documentation, including course descriptions and syllabi must be submitted to the Peabody Office of Records and Registration for evaluation and approval by the appropriate Vanderbilt departments.

This question of credit at Vanderbilt must be settled in advance of the student’s first semester of classes.

The College of Arts and Science and Peabody College usually do not award credit for work at other colleges in the summer immediately preceding the student’s first semester at Vanderbilt. Summer work elsewhere will be accepted for credit only if an unusual educational opportunity can be demonstrated and if the courses sought are as rigorous as courses offered at Vanderbilt. Approval for work to be taken elsewhere must be obtained in advance from the appropriate dean.
CLASS ATTENDANCE
Students are expected to attend all scheduled meetings of classes in which they are enrolled; they have an obligation to contribute by full participation in the work of each class. At the beginning of the semester, instructors explain the policy regarding absences, and thereafter they report to the Dean of the College the name of any student whose achievement in a course is being adversely affected by excessive absences. In such cases, the Dean, in consultation with the instructor, takes appropriate action, which may include dropping the student from the class. Students dropped after the deadline for withdrawal receive the grade of F. Class attendance may be specified as a factor in determining the final grade in a course, and it cannot fail to influence the grade even when it is not considered explicitly.

CONSENT TO RELEASE ACADEMIC INFORMATION
Vanderbilt University is subject to the provisions of the Family Educational Rights and Privacy Act (Buckley Amendment) that affords to students certain rights of access to educational records and imposes obligations on the University in the release and disclosure of those records to third parties. The Buckley Amendment regulations, however, allow the University to provide academic progress reports and other academic information to parents of students if the student is a dependent of the parents for federal income tax purposes. In order to confirm the University’s records and to administer the appropriate release of this information to parents, each new student completes a form to verify if the student is a dependent.

COURSE LOAD
During the fall and spring semesters, a student must take at least 12 hours of course work to qualify as a full-time undergraduate student.

Students wishing to carry fewer than 12 hours, or more than 18 hours, must obtain approval from the Office of Student Affairs. Approval must also be obtained if the dropping or adding of a course during the semester causes an under-load or an overload. Undergraduate students are expected to be enrolled full-time unless:

a) Fewer than 12 hours are required for the completion of the degree
b) The student has received special permission from the Office of Student Affairs to matriculate as a part-time student

Additional tuition is charged for each hour over 18 in a given semester.

Students who plan to complete the 120 hour (minimum) required program in eight regular semesters must average 15 earned hours per semester.

DECLARATION OF MAJOR/MINOR
Peabody students choose a major at the time they apply to Vanderbilt and are assigned to the appropriate department for the purpose of advising and program planning. Students are assigned an adviser in their major prior to the first semester at Peabody.

Freshmen who wish to change their major may declare a change beginning in October of their first semester. Forms are available in the Peabody Office of Records and Registration for students who wish to change a Peabody major/minor, or declare a Peabody second major.

Students wishing to declare a second or third major/minor through the College of Arts and Science must go to the applicable A&S department, fill out a Declaration of Major/Minor form,
receive an A&S adviser assignment, and return the completed form to the Peabody Office of Records & Registration.

LIBERAL EDUCATION CORE
All Peabody undergraduates complete the requirements of the Liberal Education Core program. This Liberal Education Core component is intended to provide students with a solid foundation in the arts and sciences. Courses identified to fulfill the Liberal Education Core requirement for each Peabody undergraduate major are listed in the current program descriptions in this Handbook and The Bulletin of Vanderbilt University.

Courses used to satisfy these core requirements may also be counted toward the fulfillment of requirements for an academic major. Special topic courses are ordinarily not acceptable for meeting Liberal Education requirements. These courses require prior approval as substitute courses. Independent study courses are not acceptable for meeting the requirements for the Liberal Education Core.

Students enrolled in Peabody College are expected to satisfy most Liberal Education Core requirements during the freshman and sophomore years. Although legitimate circumstances sometimes force the postponement of Liberal Education requirements, upper-level students are not expected to have a significant number of these requirements outstanding.

MAY SESSION
In the interval of several weeks between final examinations in the spring semester and the beginning of summer sessions, Vanderbilt offers educational travel opportunities and a variety of “total immersion” courses that would be difficult to offer during a regular semester.

Students are permitted to take no more than one course during the May session. Housing and food services are available during the session.

SUMMER COURSES AT VANDERBILT
The ten-week summer session begins in early June and ends early in August. Peabody undergraduate courses offered during the Vanderbilt summer sessions are not intended to be comprehensive, nor are they predictable. Peabody students are most likely to take basic Liberal Education Core courses. For students who plan to attend summer sessions, the best strategy for predicting the courses that will be offered in a given summer is to look at the previous summer’s offerings.

Students who do not advance in class standing at the end of the spring semester will be required to attend Vanderbilt summer school to make up the hours and/or grade point average deficiencies.
ACADEMIC POLICIES

ACADEMIC PROBATION AND DISMISSAL
Peabody requires each student to maintain an academic record that will permit graduation according to a specified schedule. After achieving sophomore standing, the student may not be on academic probation for more than two semesters. The student whose academic record warrants a third semester of probation normally will be dismissed from the University.

Freshmen:
1. The student’s grade point average falls below 1.800. Probation is removed (assuming there is no other reason for probation) when the student’s grade point average is raised to 1.800 or above.
2. The student fails to earn at least 12 hours in the first regular semester as a freshman. Probation is removed when the student achieves sophomore standing.
3. The student fails to achieve sophomore standing (24 cumulative hours and 1.8 cumulative grade point average) in the required two semesters. Probation is removed when the student achieves sophomore standing.
4. Freshmen who pass fewer than two regular courses in their first regular semester, or who earn a grade point average lower than 1.000 have so seriously compromised their academic standing that they may be required to take a probationary leave of absence during the spring semester.

Sophomores:
1. The student’s grade point average falls below a 1.800. Probation is removed (assuming there is no other reason for the probation) when the students grade point average is raised to 1.800 or above, except that at the end of the second regular semester the student must qualify for junior standing.
2. The student fails to earn at least 12 hours in the first semester of the sophomore year. Probation is removed when the student achieves junior standing.
3. The student is placed on probation by the Undergraduate Administrative Committee for failure to make satisfactory progress toward the degree. Probation is removed when the specified conditions are met.
4. The student fails to achieve junior standing (54 hours and 1.9 cumulative grade point average) in the required two semesters. Probation is removed when junior standing is achieved.

Juniors:
1. The student’s grade point average falls below a 1.900. Probation is removed (assuming there is no other reason for the probation) when the grade point average is raised to 1.900 or above, except that at the end of the second regular semester the student must qualify for senior standing.
2. The student fails to earn at least 12 hours in the first regular semester as a junior. Probation is removed when the student achieves senior standing.
3. The student is placed on probation by the Undergraduate Administrative Committee for the failure to make satisfactory progress toward degree. Probation is removed when the specified conditions are met.
4. The student fails to achieve senior standing (84 cumulative hours and 2.0 cumulative grade point average) in the required two semesters. Probation is removed when senior standing is achieved.
**Senior:**
The student’s grade point average falls below a 2.00. Probation is removed when the grade point average is raised to 2.000 or above.

**Sudden Academic Insufficiency**
Any student who fails by wide margin to reach prescribed levels of academic achievement, either at the end of a semester or at mid-semester, or who has been placed on probation more than once is reviewed by the Peabody Undergraduate Administrative Committee. The Committee considers each case within the general guidelines for maintenance of satisfactory academic standing and may take any of several actions, among which are the following:
- The student may be placed on probation.
- The student may be advised to take a leave of absence or to withdraw from the University.
- The student may be required to take a leave of absence.

Under certain circumstances, a student who has been formally dismissed may be readmitted to Peabody. The Peabody Undergraduate Administrative Committee must review and approve any requests for readmission.

**ALTERNATE TRACK**
Occasionally, students find that it will be necessary to reduce their normal course load due to medical reasons, varsity athletics, or other circumstances. The result is that they will earn the bachelor of science degree in nine or ten semester instead of eight. In such cases, the student may request Alternate Track status (normally done during the sophomore year).

After discussing the Alternate Track option with his/her parents and faculty adviser, the student must complete and submit a “Request for Alternate Track” form to the Peabody Office of Records and Registration. Along with the “Request for Alternate Track” form, the student is required to include a plan listing courses to be taken each remaining semester to complete all requirements for the degree.

Alternate Track does not alter the earned hours required to achieve sophomore, junior or senior class standing. A student on Alternate Track status must meet the following guidelines to avoid probation. The minimum requirements are:

<table>
<thead>
<tr>
<th>Year</th>
<th>Hours Per Semester</th>
<th>Total Earned Hours</th>
<th>GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st year</td>
<td>12</td>
<td>24</td>
<td>1.80</td>
</tr>
<tr>
<td>2nd year</td>
<td>12</td>
<td>48</td>
<td>1.90</td>
</tr>
<tr>
<td>3rd year</td>
<td>12</td>
<td>72</td>
<td>1.95</td>
</tr>
<tr>
<td>4th year</td>
<td>12</td>
<td>96</td>
<td>2.0</td>
</tr>
<tr>
<td>5th year</td>
<td></td>
<td>Complete degree</td>
<td>2.0</td>
</tr>
</tbody>
</table>
APPEALS
1. Petitions for exceptions to academic policies, appeals of academic policy implementations by the Peabody Dean’s Office staff, and appeals of academic actions by the Chairman of the Peabody Undergraduate Administrative Committee (e.g. letters of dismissal) may be directed to the full Undergraduate Administrative Committee.

Petitions and appeals should be sent to:
Chair, Peabody Undergraduate Administrative Committee
C/o Peabody Dean’s Office
Campus Box 329, Peabody College
Nashville, TN 37203
Fax: (615) 322-8501

2. A student may ask the UAC to reconsider a decision if the student has new information to offer. The Committee Chair will decide whether the full Committee will reconsider. Requests for reconsideration of UAC decisions should be sent to the above address.

3. A final negative decision of the Committee may be appealed to the Dean of Peabody, (at the above address) who may assign an Associate Dean to handle the matter on the Dean’s behalf. The Dean or Associate Dean will consult with the Committee and other relevant faculty or staff as part of the review decision.

4. Appeals beyond Peabody College should be directed to the University Provost’s Office.

Please see Chapter 6 (The Judicial System) of The Vanderbilt University Student Handbook for a description of the appeal process for non-academic matters.

CLASS ATTENDANCE
Students who must miss a class due to illness, personal reasons, or other reasons should notify the course instructor (prior to the class meeting if possible). In case of serious illness or personal emergency causing an absence from campus, the student may request that the Peabody Office of Student Affairs notify instructors. The Office of Student Affairs does not “excuse” a student from class; it will simply notify instructors of the student’s absence. The final decision of how to handle the absence is up to the course instructor.

INDEPENDENT STUDY REGULATIONS
Intended for students in their junior and senior years, Independent Study courses, ranging from one to three hours of credit, are listed in the Schedule of Courses. Juniors or seniors wishing to take such courses must use the following procedure:

1. Students must be in academic “good standing” (may not be on probation or leave of absence).
2. Students must arrange the independent study with a full-time Vanderbilt faculty member who has agreed to supervise and grade this experience.
3. Students may enroll in up to three hours of independent study per semester.
4. Students must complete an Individual Learning/Directed Study contract that includes a written study plan detailing the nature of the project and the amount of credit to be earned. The Individual Learning/Directed Study contract must be approved by the instructor and the department chair (or the chair’s designee).
5. The deadline for submitting the contract to the Peabody Office of Records and Registration is the last day of the registration change period.
6. Registration occurs when the completed Individual Learning/Directed Study contract is submitted to the Peabody Office of Records and Registration. Students are not able to register themselves for independent studies.
The following Peabody independent study options are listed in the Schedule of Courses booklet:

EDUC 2960  MTED 2960
ENED 2960  PSY 2970, 2980*
FLED 2960  SCED 2960
HOD 2980  SSED 2960
HMED 2960  SPED 2960

Students may not repeat independent study courses for grade replacement.

*PSY 2980, Directed Research, is open to sophomores and second semester first year students.

PASS/FAIL

Students may elect to take courses in which they can receive the grade P (Pass). This grade is entered for the student enrolled under the P/F option who is awarded a grade of D- or higher. The grade P is neither counted in the grade point average nor used in the determination of honors. A failing grade will appear on the student record as F and will be counted in the student’s grade point average. The following regulations apply to pass/fail:

1. Students must have completed two full semesters at Vanderbilt before being eligible to take a course pass/fail.
2. Students must be in good academic standing.
3. No more than one course per semester may be taken pass/fail.
4. Students must maintain registration for at least twelve graded hours in addition to the course they are taking or planning to take on a pass/fail basis or the pass/fail notation is removed.
5. Students may take no more than three courses pass/fail during their undergraduate career.
6. No more than one course from any liberal core area may be taken pass/fail.
7. For students with a single, double major/minor, or interdisciplinary plan, courses in the department(s) of the major(s)/minor(s)/interdisciplinary plan or other courses counted toward the major(s)/minor(s) may not be taken pass/fail.
8. Liberal Education Core Courses that are specified for the major may not be taken pass/fail (e.g. Econ 100 for HOD majors).
9. Pass/fail must be declared during the first week of classes on the OASIS registration program. Requests to change a course to pass/fail after the last day to add a course will not be approved.
10. Students enrolled in a course pass/fail may elect to change back to a graded status by the published deadline (approximately week eight of the semester).

Seniors who have met all other criteria may declare a course pass/fail with fewer than twelve graded hours. This must take place senior year during the fall or spring in which they are not completing student teaching or the HOD Internship. This applies to only one semester of the student’s senior year. Registration for pass/fail with fewer than twelve hours must be processed through the Peabody Office of Records and Registration.

Seniors with fewer then twelve graded hours are not eligible for the Dean’s List.
STUDENT CLASSIFICATION
In order to qualify for sophomore standing, a freshman must earn at least 24 hours with a grade point average of at least 1.8. A freshman who fails to achieve sophomore standing by the end of two regular semesters has one additional semester in which to qualify for sophomore standing. This additional semester must be completed during the summer session at Vanderbilt.

Listed below are the minimum requirements for reaching each classification:

<table>
<thead>
<tr>
<th>CLASS</th>
<th>HOURS</th>
<th>GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sophomore</td>
<td>24</td>
<td>1.8</td>
</tr>
<tr>
<td>Junior</td>
<td>54</td>
<td>1.9</td>
</tr>
<tr>
<td>Senior</td>
<td>84</td>
<td>2.0</td>
</tr>
</tbody>
</table>

Students must qualify for the next classification after two regular semesters. Failure to reach these next classifications will result in the student being placed on academic probation. A student who is placed on academic probation more than twice after reaching sophomore standing is subject to dismissal from the University.

STUDENT LEAVE OF ABSENCE
A student desiring a leave of absence should obtain application forms and instructions from the Peabody Student Affairs Office. All students are eligible, provided they have not been dropped by the University and are not dropped at the end of the semester during which application is made.

TRANSFERRING COURSE WORK
It is the student’s responsibility to provide all of the information needed by the College to assess the program for which transfer credit is requested. Work presented for transfer must be from an accredited college and is subject to evaluation in light of the degree requirements of the college.

Work transferred to Vanderbilt from another institution will not be computed in the Vanderbilt grade point average but will count as earned hours toward the degree

No course in which a grade below C- was received will be credited toward a degree program offered by the College.

SEMESTER ABROAD WORK AT ANOTHER INSTITUTION: Students wanting to receive transfer credit for a semester of abroad work at another institution must receive approval in advance from the Peabody Office Records and Registration. In order to be eligible to receive a maximum of 15 total credit hours, students must obtain the necessary forms (available in the Peabody Office of Records and Registration). The following conditions must be met to obtain pre-approval to take courses elsewhere and complete the transfer of credit process:

1. If a Vanderbilt program is available in a city the student is interested in, the student must first apply to the Vanderbilt program through the Study Abroad Office. If the student is not accepted into that program, he/she may study abroad through a four-year accredited university other than Vanderbilt.

2. The student must be in good standing and have at least a 2.7 cumulative GPA at
the time of application. Application deadlines are: November 15 for the spring semester, April 15 for the fall semester.

3. Courses must be approved by the appropriate department, and endorsed by the student's adviser.

4. Transfer courses may not be part of the student's final 24 hours at Vanderbilt.

5. An official transcript must be sent to the Peabody Office of Records and Registration to record the transfer credit on the Vanderbilt academic transcript.

**SUMMER COURSE WORK AT ANOTHER INSTITUTION:** Students enrolled in Peabody College may receive credit for a maximum of 12 hours during summers at another fully accredited four-year institution. Students must obtain the necessary forms and gain approval from the Peabody Office of Records and Registration. The following conditions must be met to obtain pre-approval to take summer course work elsewhere and complete the transfer of credit process:

1. The student must be in good standing with a minimum GPA of 2.0.

2. Courses must be approved by the appropriate department, and endorsed by the student's adviser.

3. Transfer courses may not be part of the student's final 24 hours at Vanderbilt.

4. An official transcript must be sent to the Peabody Office of Records and Registration to record the transfer credit on the Vanderbilt academic transcript.

In general, summer courses taken at another institution may be transferred to Peabody College as elective credit by students majoring in Child Development, Child Studies, Cognitive Studies, and Human and Organizational Development.

Students majoring in Education must complete a greater number of Liberal Education Core credit hours (up to 60 versus 40 for non-education majors). Therefore, they may take courses at another institution to satisfy liberal education core requirements (no more than one in any core area).

**Enrollment in appropriate courses to fulfill degree requirements:** Knowledge of university/college policies and regulations regarding academic matters are the responsibility of the individual student.
How to Use the Degree Audit

The on-line Peabody major degree audits are still in an experimental stage and should be used in conjunction with this Peabody Undergraduate Handbook. Students are responsible for monitoring their own degree programs and satisfying all program and degree requirements listed in this handbook.

Logging On:
Go to the Vanderbilt Home page and click on Your Enrollment Services (YES) in the bottom left hand corner. Enter your VUNET ID and your E-Password. Select the Degree Audit icon on your landing page.

Reading the Degree Audit on line:
Open your degree audit and follow along with these instructions. (Audit categories may be expanded or collapsed by clicking on the + or - while viewing your audit)

Plan: Bachelor of Science Degree
This could print satisfied if you have at least a 2.0 GPA and 120 earned hours or greater. If the Audit Status under your name says "Not Satisfied", then all specific degree requirements have not been completed.

Cumulative GPA
A 2.0 cumulative GPA is required to graduate with a B.S. degree from Vanderbilt. Required: 2.0 / Applied: ______ Cumulative GPA The current cumulative GPA will be in the above blank once you have graded courses.

Total Hours
Required: 120.0 / Applied: ______ Total Hours
Applied hours include both earned hours (transfer, AP/IB, Vanderbilt) and current registered hours. The total of these will appear in the above blank. Some majors or major combinations require more than 120 hours to complete. A minimum of 120 hours with all requirements completed is required to graduate

Pending: Courses listed below this heading are the courses that you are currently enrolled in or courses with incompletes or missing grades from previous semesters. If you already have 120 hours or above, the audit will not list the current courses in this position.

Minimum 60 Vanderbilt Hours required for Transfer Students This category is solely for students who have transferred to Vanderbilt University to be certain that they have the required minimum of sixty Vanderbilt hours to be awarded a Vanderbilt degree. Students who began their program as freshman at Vanderbilt may disregard this listing.

Plan: The Core is Part of Your 1st Major: This status does not apply Peabody Students should disregard this area. It has been programmed for the Vanderbilt Schools that have one Core for all majors. Peabody has a different Liberal Education Core for each major. It will always be on the audit and say "Satisfied" but has no relevance to the Peabody major or Liberal Core audit.
Plan: [Your Current Major]
Major GPA
Required: 2.0 / Applied: _____
Your current major GPA will be listed in the blank above. The courses with grades, hours and terms taken will be listed under this category.

Major Core Components and Requirement categories will be listed. Course that fulfill these areas will populate the audit as courses are completed and the notations "Not Satisfied", "Pending", or "Satisfied" will appear for each major requirement area.

Liberal Education Core Requirements are sub plans of the major and are listed after your Peabody first major requirements. If you are taking a course that will count for both a first major requirement and a Liberal Education Core requirement, you must notify the Peabody Registrar's Office once the course has been successfully completed to have the course fulfill both requirements. An example is PSY 1630 which may be a major course as well as a course for the social science area of the Liberal Education Core. The Liberal Education Core categories follow those listed in the Peabody handbook.

The Natural Science Lab Science category may seem confusing as the lab science list includes all the possible combinations that can fulfill the lab science requirement. All combinations other than the one taken will always print "not satisfied". If the main heading on any requirement prints "satisfied", then you have completed that requirements listed below. All Peabody students must have at least one science that has a laboratory component and an additional science course.

The Other Science category checks to make sure that the student has taken at least one other 3- or 4- hour science course. The student's lab science course will also be applied in this area in partial fulfillment of this category.

Minimum 40 Hours (With all Liberal Core Areas Satisfied)
This category will list all the courses that make up the Liberal Education Core hour requirement depending on the student's major. It includes the required elective hours that are required in the major liberal education core. Students awarded the SAT II Mathematics course exemption must still take additional hours in the liberal core to make up for those credit hours that would have been attributed to an actual mathematics course.

General Notes:

- The Peabody first major is not totally satisfied until the Liberal Education Core is also satisfied.

- The degree audit does not list every course that a student has taken. Only courses that fulfill listed audit categories appear. Courses not listed are calculated into the hours need for the 120 minimum and the grades are included in the Cumulative Grade Point Average.

- The Main Headings for a requirement will have a green dash (•) if satisfied, orange dash if pending, or a red dash if not satisfied. If the dash is green, click on it and the specific requirement s that make up the main heading will disappear and you may continue reviewing your audit. The orange pending dash means that you must successfully complete the listed current course or remove an Incomplete to satisfy that requirement. The red dash means that you have not completed the designated course(s) to fulfill the requirement.
All 2nd and 3rd majors and minors will also be listed on the degree audit after the Peabody Liberal Education Core.

A contract must be completed for all Interdisciplinary Majors that are not automatically audited. Your interdisciplinary major adviser will tell you if a contract is required.

Students who have questions concerning their non-Peabody majors or minors should contact the department and adviser of the non-Peabody majors or minors. Any substitutions for non-Peabody majors and minors are initiated by the student with that major/minor department who will in turn forward the variance (substitution) to their school Dean's Office for approval and entry into that particular major/minor audit. The Peabody Registrar's Office can only enter approved substitutions for Peabody majors or minors.

Peabody has certain courses that may count for either Communications, Humanities, or other core area combinations. For example, ENGL 118W could be listed for Humanities even though you want that course to be applied under the Communications Area. If a case like this arises, students must email Jonnelle Rein (j.rein@vanderbilt.edu) or Betty Lee (betty.s.lee@vanderbilt.edu) to have their audit manually adjusted.

**Printing the Degree Audit**

Students may print the degree audit by clicking on "PRINT ALL" at the top right-hand part of the audit screen. (Clicking on "PRINT CORE" will not produce anything for Peabody Students.) The printed audit will be from 3 to 5 pages depending on the number of majors and minors that you have declared and the number of courses completed.

**How to Most Effectively Use the Degree Audit**

1. Students should print their audit prior to every appointment with their adviser.
2. Highlight the highest level requirement areas on the audit that print "Not Satisfied"
3. Look up the courses that may be used to fulfill an area that is not satisfied in this handbook.
4. Take the highlighted audit to the advising appointment with a plan and course selections for completing "not satisfied" areas.
5. When students register for an up-coming semester, they can check their degree audit the next day to confirm that their course selections are being counted in the intended "not satisfied" area(s) on the degree audit.
6. Report any discrepancies regarding Peabody majors/minors or liberal core requirements on the audit to Jonnelle Rein (j.rein@vanderbilt.edu) or Betty Lee (betty.s.lee@vanderbilt.edu) in the Peabody Registrar's Office.
Running a Special Audit

Students who are thinking about changing their school, first major or adding a second/third major may use the special audit feature to see how their coursework would fall into those new major/minor requirements. **This does not replace the procedures for formally declaring majors and minors.**

**Procedures:**

1. Click on the special audit icon from the landing page on YES.
2. Enter the name of the major or minor you are wishing to audit. Example: Spanish
3. Click on the search button
4. Make your selection from the choices you are given by clicking the green check mark
5. If you are a Peabody student who is thinking about transferring to A&S, you would put AXLE in the box to see where your courses would fall if you were to transfer Schools. You would then separately audit the proposed major that you would declare as an A&S student.
6. The result will be what your audit would look like if you formally made that major/minor declaration
7. To formally declare a second major/minor in another school, you must go to that major's department and secure the major/minor declaration form, have an adviser assigned and return the form to the Peabody Registrar's Office. To change or add Peabody Majors/Minors, pick up the form in the Peabody Registrar’s Office in 216 Administration Building.
Child Development
CHILD DEVELOPMENT
Department of Psychology and Human Development

INTRODUCTION

The child development major is designed for students who wish to study children (infancy through adolescence) and the major family, cultural, peer, school, and neighborhood contexts in which they live. The major is designed to provide a strong background in the social and behavioral sciences related to child development, a focused understanding of the scientific study of children and the contexts in which they develop, and opportunities for supervised and independent research on aspects of child development in ways that enable students to link theories and prior research to research design and data on children's development.

The major is excellent preparation for graduate study in selected social science and professional fields (e.g., psychology, medicine, nursing, education, public policy) and offers an excellent complementary (or second) major for undergraduate students simultaneously pursuing a major in cognitive studies, elementary education, human and organizational development, psychology, or special education.

The child development curriculum is designed to ensure that students develop a background in the liberal arts and sciences; a clear understanding of the theories, major research findings, and research methods central to the field of child development; and an area of focus or expertise in child development. Development of background in the liberal arts & sciences occurs within the context of the Liberal Education Core, composed of required and elective courses in communications, humanities, mathematics, natural sciences, and social sciences. A clear understanding of theory and research central to the field is developed through the major core courses. These include an overview of child development, courses focused on the domains of psychological processes central to human development (cognition; social and personality development), courses related to major epoch of child development (infancy and adolescence), and courses devoted to the major research methodologies in the field (experimental, observational, psychometric). Students select an area of concentration (major elective area) to complement their knowledge of the field as a whole.
Liberal Education Core Requirements
For Child Development Major
(Minimum 40 Credit Hours)
2010-2011

Communications (6 hours):

Communications Studies: All CMST courses count (except CMST 280ABC and up)
Theatre: THTR 100, 115F

Humanities (9 hours and two fields required) to include:
(the same course may not count for both Communications and Humanities)

Philosophy (3 hours):
  Philosophy – All Philosophy courses (except PHIL 289A and up)
  PHIL 105 is recommended
  Political Science: PSCI 203

Other Humanities Courses (6 hours and 2 subject areas):
  African American and Diaspora Studies: AADS 260
  Arabic: ARA 210B and up
  Chinese: CHIN 202, 214, 216, 241, 242, 251, 252
  Classical Studies: CLAS 115F, 130, 146, 150, 203-206, 216, 217, 224
  Computer Science: CS 151
  Dance: DANC 11
  English: ENGL 102W, 104W, 105W, 115F, 116W, 117W, 118W, 208A and up (except 269, 288 & up)
  Film Studies: FILM 125
  French: FREN 102 and up (except FREN 287A and up)
  German: GER 102 and up (except GER 289A and up)
  Greek: GRK 202 and up (except GRK 289)
  Hebrew: HEBR 111B and up (except HEBR 289A and up)
  History of Art: HART 110, 111, 115F, 210 and up (except 288 & up)
  Italian: ITA 101B and up (except ITA 289 and up)
  Japanese: JAPN 202 and up (except JAPN 289AB)
  Jewish Studies: JS 135W
  Latin: LAT 102 and up (except LAT 289)
  Music: MUSC 100 and up (except 294 and up); MUSL 103 and up (except 147, 160, 170, 171, 269 and up)
  Philosophy: PHIL 100 and up (except 289AB and up)
  Portuguese: PORT 102 and up (except 225, 289 and 294)
  Religious Studies: RLST 106 and up (except RLST 280 and up)
  Russian: RUSS 102 and up (except RUSS 171, 172, 280A and up)
  Spanish: SPAN 102 and up (except SPAN 280, 289, 294 and up)
  Theatre: THTR 100, 115F, 170, 201-204, 232, 271
  Women’s and Gender Studies: WGS 150, 239, 271

Mathematics (6 hours):

Statistics (3 hours):
  Economics: ECON 150
  Psychology: PSY 209, PSY 2101

Mathematics (3 hours):
  SAT-II Math Test Score Level I of 620 and up or Level II of 570 and up will exempt a student from the 3 hour math requirement. Academic credit is not awarded for SAT II scores. Students with SATII Math exemption should take three additional elective Liberal Core hours.

Or one from:
  Mathematics: 140, 150A, 150B, 155A, 155B
  Computer Science: CS 212
  Psychology: PSY 2102
Natural Science (7 hours):
(One Biological Sciences or Nursing Course is Required)

One lab science (4 or 5 hours) from:
Astronomy: ASTR 102 & 103
Biological Science: BSCI 100, 105, 110A & 111A, 110B & 111B, 118, 218, 219
Earth and Environmental Sciences: EES 101 & 111, 102, 103 & 113, 225
Nursing: NURS 150, 210A, 210B

And one of the following 3 hours:
Astronomy: ASTR 102, 130
Biological Science: BSCI 110A, 110B
Chemistry: CHEM 101A
Earth and Environmental Sciences: EES 100, 101, 103, 107, 108
Neuroscience: NSC 201
Nursing: NURS 231A and NURS 231B or NURS 231C
Physics: PHYS 105, 110

Or two lab science courses (8-10 hours) will meet the Natural Science requirement.

Cultural Studies (3 hours) one course from the following:
African American and Diaspora Studies: AADS 101, 110, 120, 155, 200, 201, 210, 215, 221, 230, 260
American Studies: AMER 100
Chinese: CHIN 251, 252
Classical Studies: CLAS 130, 146, 150, 160, 171, 203 - 206, 211, 217, 220, 222, 224, 236, 238
Communication Studies: CMST 223, 224, 228, 235, 242
Earth & Environmental Sciences: EES 205
East Asian Studies: EAS 211, 240
Economics: ECON 224
Education: EDUC 2060
European Studies: EUS 201
German: GER 172, 201, 216, 221, 222, 235, 237, 241, 270, 271, 273, 274, 275
Greek: GRK 212
History of Art: HART 120, 222, 234, 238, 241, 242, 245, 251, 252, 253
Human and Organizational Development: HOD 2240, 2400, 2410, 2420, 2430, 2460, 2660
Italian: ITA 230
Jewish Studies: JS 120, 121, 135W, 155, 156, 245, 250, 251, 252, 254, 255
Latin: LAT 206, 215
Latin American Studies: LAS 201, 235, 260
Medicine, Health and Society: MHS 201
Music Literature: MUSL 103, 160, 170, 171, 200, 201, 250, 252, 261, 262
Philosophy: PHIL 103, 211, 235, 238, 252, 258, 261, 262, 263
Political Science: PSCI 101, 102, 204 - 206, 208, 213 - 219, 228, 230, 247, 263
Portuguese: PORT 225
Psychology: A&S – PSY 217, 243; Peabody – PSY 2230
Religious Studies: RLST 107, 110W, 112 -114, 130, 204W - 206, 219, 220, 222, 232, 228, 229, 230 - 233, 244, 249, 251, 254
Russian: RUSS 171, 172, 231, 232, 234
Spanish: SPAN 202, 204, 208, 221, 223, 226, 231, 235, 243, 244, 276
Special Education: SPED 2000
Theatre: THTR 216
Women's and Gender Studies: WGS 150, 201, 212, 226, 239, 240, 243 -245, 261, 264, 265, 267 - 272
Social Science (9 hours and two fields required) to include:
(3 of the 6 hours must be from a subject area other than the Cultural Studies selection)

- **African American and Diaspora Studies:** AADS 101, 155, 221, 230
- **American Studies:** AMER 100
- **Anthropology:** All regular Anthropology courses (except 288A and up)
- **Classical Studies:** CLAS 207-209, 212, 213
- **Economics:** ECON 100, 101, 226, 266, 271
- **History:** All regular History courses (except 169, 293 and up)
- **History of Art:** HART 245
- **Human and Organizational Development:** HOD 2280, 2670
- **Jewish Studies:** JS 156
- **Music Literature/History:** MUSL 147, 160, 170, 171
- **Political Science:** PSCI 100 and up (except 280A and up)
- **Psychology – A&S:** All regular courses (except PSY 209, 225, 231, 280 and up)
- **Psychology – Peabody:** All regular courses (except PSY 1630, 2101, 2102, 2810, 2970 & up)
- **Sociology:** All regular Sociology courses (except 280A and up)
- **Women’s and Gender Studies:** WGS 226, 240, 243, 245, 264, 267, 268

**Liberal Core Elective (3 hours):**

Any course listed to satisfy any area of the Liberal Education Core that is not already being used to fulfill a core area.

Courses chosen to fulfill an area of the Liberal Education Core can only be used to satisfy that one requirement. You may not use the same course for two requirement areas. **Exception:** Courses used to fulfill the Writing requirement or academic major courses may also be used to satisfy the appropriate Liberal Education Core area.

**English 100 requirement:**

English 100 is required unless students have satisfied one of the following:

1. SAT I Critical Reading and writing combined test score of 1220 or above with a minimum test score of 500 in each component
2. ACT English test score of 27 or above and an ACT writing test score of 7 or above
3. AP/IB English test scores of 4 and 6 respectively

English 100 counts for elective credit only toward the hours required for the B.S. degree.

*Academic credit is not awarded for SAT or ACT test scores.*

**Writing Requirement:**

All first year students must successfully complete one writing intensive course at the 100 level before their fourth semester. In addition, before graduation, all students must successfully complete a second writing course at the 100 or 200 level. A&S, Blair, and Engineering writing intensive courses have a W after the course number. Peabody writing intensive courses have a 7 as the last digit of the course number.

**Note:** First Year Seminars (courses labeled 115F) offered through the College of Arts and Science and Blair School of Music may count as writing intensive courses. Peabody freshmen may only register for First Year Seminars during the first week of the fall and spring semesters if the courses are open.
# CHILD DEVELOPMENT (CD) MAJOR

## Degree Progression Checklist

### Liberal Education Core (40 hours): (select courses from pages 31-33)

### Communications (6 hours)
- __________________________
- __________________________

### Humanities (9 hours)
- Philosophy: ___________________
- Other: _______________________
- ____________________________

### Mathematics (6 hours)
- Statistics: ___________________
- Other: _______________________
- ____________________________

### Natural Science (7 hours)
- Lab Sci: _____________________
- Other: _______________________
- ____________________________

### Cultural Studies (3 hours)
- ____________________________

### Social Science (6 hours)
- ____________________________

### Electives (3 hours)
- ____________________________

### Writing Requirement (6 hours)
- ____________________________

### Other Electives/Second Major (50 hours minimum)
- ____________________________
- ____________________________
- ____________________________
- ____________________________
- ____________________________
- ____________________________

### CD Major (30 hours):

#### Major Core (21 hours)
- PSY 1630 Developmental Psychology
- PSY 1500 Cognitive Aspects of Human Devl
- PSY 1750 Social & Personality Devl
- PSY 2102 Statistical Analysis

#### Take one of the following:
- PSY 2250 Infancy
- PSY 2320 Adolescent Development

#### Take two of the following:
- PSY 2510 Experimental Methods
- PSY 2520 Observational Methods
- PSY 2530 Psychometric Methods
- PSY 2980 or PSY 2990 (3 hours only)

#### Elective Area within the Major (9 hours)
- Select a minimum of three courses
  - EDUC 2120 Parents & Their Developing Children
  - EDUC 2130 Curriculum Program: Birth - Age 3
  - EDUC 2140 Curriculum Program: Age 3 – K
  - ENED 2030 Fostering Language in Classrooms
  - ENED 2100 Literature & Drama Young Child
  - ENED 2200 Exploring Literature for Children
  - NSC 201 Neuroscience
  - NSC 269 Developmental Neuroscience
  - Phil 246 Phil of Language
  - PSY 1150 or Psy 1157 Freshman Seminar (Topic Varies)

- PSY 1300 Cognition and Instruction
- PSY 1600 Psychology of Thinking
- PSY 1700 Soc. & Emot. Context of Cognition
- PSY 2000 Psychology and Language
- PSY 2100 Advanced Topical Seminar (May be repeated provided there is no duplication of content: intended for students with JR or SR class standing)

- PSY 2230 Family, Career, and Gender
- PSY 2250 or 2320 (course not used in CD core)
- PSY 2310 Educational Psychology
- PSY 2510 or 2520 or 2530 (not used in CD core)
- PSY 2560 Health Psychology
- PSY 2610 Ethical and Moral Development
- PSY 2690 Special Topic Seminars (May be repeated provided there is no duplication of content)

- PSY 2700 Intro to Clinical Psychology
- PSY 2810, 2970, 2980, or 2990 (6 hours only)
- PSY 2890/HOD 2280 Ethical Issues HS Prof.
- SPED 2020 Family Interventions
- SPED 2030 Intro Lang. & Communication
- SPED 2400 Early Ed for Child with Disabilities.
- SPED 2420 Funct. Assessment Strategies

### Note:
- 120 hours minimum and a 2.0 cumulative grade point average are required to graduate with all Liberal Core and Major requirements satisfied.
POTENTIAL PEABODY SECOND MAJORS

Cognitive Studies (15 unique hours required above PSY courses used for CD major requirements)

Required Core (9 hours)
- PSY 1200 Minds, Brains, Context, and Culture
- PSY 1600 Psychology of Thinking
- PSY 2100 Advanced Seminar

Electives
- PSY 1300 Cognition and Instruction
- PSY 1700 Social and Emotional Context of Cognition
- PSY 2000 Psychology and Language
- PSY 2100 Advanced Seminar (different than Core selection)
- PSY 2980 Directed Research
- SPED 2030 Introduction to Language and Communication

Human & Organizational Development (40-43 hours)

Professional Core (13 hours)
- HOD 1100 Small Group Behavior
- HOD 1200 Understanding Organizations
- HOD 1400 Talent Management & Organizational Fit
- HOD 1800 Public Policy

Internship (12 - 15 hours)
- HOD 2900 Internship
- HOD 2910 Adv. Internship Seminar
- HOD 2920 Theoretical Applications
- HOD 2930 Senior Project

H&OD Track (15 Hours)*
- Community Leadership & Development
- International Leadership & Development
- Health and Human Services
- Leadership & Organizational Effectiveness
- Public Policy

*See the on-line Human and Organizational Development Undergraduate Handbook for Track Core courses and track electives.

Five Year Child Development/Nursing Program

Required Science Courses:
- *NURS 150
- *NURS 210A
- *NURS 210B
- *NURS 231A

(*may be used in Liberal core)

*Required Nursing Courses:
- NURS 215
- NURS 225
- NURS 235
- NURS 245
- NURS 255

*Admission to the School of Nursing is required
# CHILD DEVELOPMENT MAJOR

## SUGGESTED SCHEDULE PLAN

<table>
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<th>HOURS</th>
<th>SPRING</th>
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<tr>
<td>PSY 1630</td>
<td>3</td>
<td>PSY 1630 (if not in Fall)</td>
<td>3</td>
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<tr>
<td>PSY 1150/1157 (or in Spring)</td>
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<td>PSY 1150/1157 (if not in Fall)</td>
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<td>PSY 2101 (or in Sophomore year)</td>
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<td>PSY 2102 (or in Sophomore year)</td>
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<td>Liberal Education Core Courses</td>
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<td>PSY 1500</td>
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<td>PSY 2102 (if not taken first year)</td>
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<td>3</td>
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<td>6-9</td>
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<td>One CD methods course</td>
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<td>One CD methods course</td>
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<td>(PSY 2510, 2520, 2530 or 2980)</td>
<td>3</td>
<td>(PSY 2510, 2520, 2530 or 2980)</td>
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<td>CD Elective Courses</td>
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<td>Second major courses/</td>
<td>3-9</td>
<td>Second major courses/</td>
<td>3-9</td>
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THE HONORS PROGRAM IN CHILD DEVELOPMENT

The Honors Program in Child Development offers qualified majors the opportunity to conduct individual research projects in collaboration with faculty members. This research experience culminates in the writing and public presentation of a senior thesis. Students who major in Child Development are eligible to apply for the Honors Program at the end of their sophomore year if they have an overall grade point average of at least 3.2 and a 3.2 in Child Development courses. Students who are accepted, complete the program successfully, and have a final grade point average of at least 3.2 will receive either Honors or High Honors in Child Development. Successful participation in the program should substantially aid those intending to do graduate work. More specific information concerning admission to and the requirements of the Honors Program is available from Professor Craig Smith, Coordinator of the Psychology Honors Program and Director of Undergraduate Studies for the Department of Psychology and Human Development.

THE MINOR IN CHILD DEVELOPMENT

The minor in Child Development consists of 18 hours in the following courses. (Note: at least 15 of these hours cannot count toward any other major):

**Required Courses:**

- PSY 1630 Developmental Psychology 3
- PSY 2101 Introduction to Statistical Analysis 3
  (may be taken as part of the Liberal Education Core)

**One of the following:** 3
- PSY 1500 Cognitive Aspects of Human Development
- PSY 1750 Social and Personality Development

**One of the following:** 3
- PSY 2250 Infancy
- PSY 2320 Adolescent Development

**One of the following:** 3
- PSY 2510 Experimental Research Methods
- PSY 2520 Observational Research Methods
- PSY 2530 Psychometric Methods

**One Child Development elective course** 3
- Any of the courses above not taken to meet a minor requirement or any course listed for the major as a Child Development elective

**Total Hours in the Minor** 18
THE FIVE-YEAR CHILD DEVELOPMENT/NURSING PROGRAM
(3.5 year / 1.5 year)

The Five-year Child Development/Nursing Program combines the undergraduate major degree in Child Development with the requirements of the Master of Science in Nursing program in the School of Nursing. The prerequisites for admission to the Five-year Child Development/Nursing program are completed within the first three years of the undergraduate program; these include all requirements of the Child Development major and all prerequisites for admission to the Master of Science in Nursing (MSN) program.

Application to the MSN program in Nursing is made by December 1 of the student’s junior year, and admissions decisions are made during the spring semester that follows. If admitted to the program, the student takes all senior year courses in the School of Nursing.

The Bachelor of Science degree in Child Development is awarded after the completion of the senior year (and a minimum of 120 credit hours). The student continues in the Nursing program during the summer immediately following graduation, and continues through the fifth year as a student in the School of Nursing. The Master of Science in Nursing is awarded upon completion of all Nursing program requirements, usually at the end of the fifth year of study.

SAMPLE CURRICULUM PLAN: CHILD DEVELOPMENT MAJOR/NURSING

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<tr>
<th>Freshman year</th>
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<td>Psychology 1630</td>
<td>Child Development</td>
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<td>Psychology 1500</td>
<td>Cognitive Aspects of Human Development</td>
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<td>Psychology 1750</td>
<td>Social &amp; Personality Development</td>
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<td>Psychology 2101</td>
<td>Introduction to Statistical Analysis*</td>
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<tr>
<td>Psychology 2102</td>
<td>Statistical Analysis</td>
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<td>Nursing 150</td>
<td>Microbiology**</td>
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<td>Psychology 2250</td>
<td>Infancy</td>
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<td>Psychology 2320</td>
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<td>Psychology 2510</td>
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<td>Psychology 2980</td>
<td>Directed Research (only 3 hours can be applied to methods requirement)</td>
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<tr>
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<td><strong>16</strong></td>
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**Application to the Nursing program: middle of junior year**

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<tr>
<td>Nursing 210a</td>
<td>Anatomy &amp; Physiology I**</td>
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<tr>
<td>Nursing 210b</td>
<td>Anatomy &amp; Physiology II**</td>
<td>4</td>
</tr>
<tr>
<td>Nursing 231a</td>
<td>Nutrition</td>
<td>2</td>
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<tr>
<td>One of the following:</td>
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<tr>
<td>Psychology 2510</td>
<td>Experimental Methods</td>
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<td>Psychology 2520</td>
<td>Observational Methods</td>
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<tr>
<td>Psychology 2530</td>
<td>Psychometric Methods</td>
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</tr>
<tr>
<td>Psychology 2980</td>
<td>Directed Research (only 3 hours can be applied to methods requirement)</td>
<td></td>
</tr>
<tr>
<td>Child development major elective area</td>
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<td><strong>15</strong></td>
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SAMPLE CURRICULUM PLAN: CHILD DEVELOPMENT MAJOR/NURSING
(continued)

First Year Nursing/Senior Year***+

<table>
<thead>
<tr>
<th>Course</th>
<th>Course Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>Fall</td>
<td>Spring</td>
<td></td>
</tr>
<tr>
<td>Nursing 215</td>
<td>Foundations of Professional Nursing I</td>
<td>2</td>
</tr>
<tr>
<td>Nursing 225</td>
<td>Population-based Health Care</td>
<td>2</td>
</tr>
<tr>
<td>Nursing 235</td>
<td>Human Experience Across Life Span I</td>
<td>4</td>
</tr>
<tr>
<td>Nursing 245</td>
<td>Fundamentals for Clinical Practice</td>
<td>5</td>
</tr>
<tr>
<td>Nursing 255a</td>
<td>Basic Pharmacology I</td>
<td>2</td>
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<tr>
<td></td>
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</tr>
<tr>
<td>Nursing 217</td>
<td>Foundations of Professional Nursing II</td>
<td>3</td>
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<tr>
<td>Nursing 236</td>
<td>Human Experience of Health and Illness Across the Lifespan II</td>
<td>5</td>
</tr>
<tr>
<td>Nursing 246</td>
<td>Integration of Theoretical and Clinical Aspects of Nursing I</td>
<td>4</td>
</tr>
<tr>
<td>Nursing 247a</td>
<td>Integration of Theoretical &amp; Clinical Aspects of Nursing II</td>
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<tr>
<td>Nursing 247b</td>
<td>Pharmacology for Nursing Care</td>
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Summer after the B.S. degree

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<tr>
<td>Nursing 216</td>
<td>Foundations of Professional Nursing III</td>
<td>2</td>
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<tr>
<td>Nursing 227</td>
<td>Health Care Systems</td>
<td>3</td>
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<tr>
<td>Nursing 237</td>
<td>Human Experience of Health and Illness Across the Lifespan III</td>
<td>4</td>
</tr>
<tr>
<td>Nursing 247a</td>
<td>Integration of Theoretical &amp; Clinical Aspects of Nursing III</td>
<td>2</td>
</tr>
<tr>
<td>Nursing 247b</td>
<td>Integration of Theoretical &amp; Clinical Aspects of Nursing III</td>
<td>2</td>
</tr>
<tr>
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</tbody>
</table>

Fifth year

Student is enrolled full time in nursing in the Fall, Spring, and Summer semesters. An additional 39 semester hours are earned in graduate (300) level nursing courses. Note that nurse-midwifery, nurse-midwifery/family practitioner and women’s health/adult nurse practitioner specialties require one or more additional semesters.

* Child Development major prerequisite and meets Liberal Education Core requirement.

** Meets 5-Year Nursing Program requirement and Liberal Education Core requirement.

*** Undergraduate degree (B.S. in Child Development) is awarded at the end of the senior year.

+ 29 hours taken Fall and Spring are transferred to the Undergraduate degree program.
Cognitive Studies
INTRODUCTION

The cognitive studies program provides students the opportunity to study about human learning, remembering, thinking, reasoning, and problem solving. A major focus is on ways to maximize one's own learning abilities and problem-solving skills, and on ways of helping other people to learn.

This program is for persons who are intellectually curious and motivated to participate actively in the learning process. Students will be asked to lead discussions, present critical reviews of research, conduct their own research projects, and to translate theory into practice. Each student must complete a minimum of 33 hours of course work and related independent studies in the major. The curriculum is planned to ensure that students receive a strong background in both science and the liberal arts, with an emphasis on problem-solving and complex decision-making. The courses in the core curriculum focus on various aspects of human cognition, including communication, cognitive development, basic cognitive processes, applications of theories of knowledge, and sociocultural aspects of learning. Students are encouraged to pursue a second major or develop an area of concentration that is consistent with their career plans. Choice of this major or concentration area is made by the student in consultation with the advisor. The major also emphasizes an appreciation of the scientific method and the research process, and numerous opportunities exist to pursue independent study in close collaboration with faculty members.

Leadership and success in our society will depend increasingly on one's ability to process complex information, solve difficult problems using systematic analysis, and facilitate the learning of others. Cognitive studies is, therefore, a "practical major" that prepares students to be effective in almost any career. Students completing the cognitive studies program also are excellent candidates for graduate study in a variety of fields, depending on their chosen area(s) of expertise.
Liberal Education Core Requirements
For Cognitive Studies Major
(Minimum 40 Credit Hours)
2010-2011

Communications (6 hours):

Communications Studies: All CMST courses count (except CMST 280ABC and up)
Theatre: THTR 100, 115F

Humanities [9 hours (3 courses) and two fields required] to include:
(the same course may not count for both Communications and Humanities)

African American and Diaspora Studies: AADS 260
Arabic: ARA 210B and up
Chinese: CHIN 202, 214, 216, 241, 251, 252
Classical Studies: CLAS 115F, 130, 146, 150, 203-206, 216, 217, 224
Computer Science: CS 151
Dance: DANC 111
English: ENGL 102W, 104W, 105W, 115F, 116W, 117W, 118W, 208A and up (except 269, 288 & up)
Film Studies: FILM 125
French: FREN 102 and up (except FREN 287A and up)
German: GER 102 and up (except GER 289A and up)
Greek: GRK 202 and up (except GRK 289)
Hebrew: HEBR 111B and up (except HEBR 289A and up)
History of Art: HART 110, 111, 115F, 210 and up (except 288 & up)
Italian: ITA 101B and up (except ITA 289 and up)
Japanese: JAPN 202 and up (except JAPN 289AB)
Jewish Studies: JS 135W
Latin: LAT 102 and up (except LAT 289)
Music: MUSC 100 and up (except 294 and up); MUSL 103 and up (except 147, 160, 170, 171, 289 and up)
Philosophy: PHIL 100 and up (except 289AB and up)
Portuguese: PORT 102 and up (except 225, 289 and 294)
Religious Studies: Rlst 106 and up (except Rlst 280 and up)
Russian: RUSS 102 and up (except RUSS 171, 172, 280A and up)
Spanish: SPAN 102 and up (except SPAN 280, 289, 294 and up)
Theatre: THTR 100, 115F, 170, 201-204, 232, 271
Women's and Gender Studies: WGS 150, 239, 271

Mathematics (6 hours):

Statistics (3 hours):
Psychology: PSY 2101

Mathematics (3 hours):
SAT-II Math Test Score Level I of 620 and up or Level II of 570 and up will exempt a student from the 3 hour math requirement. Academic credit is not awarded for SAT II scores. Students with SATII Math exemption should take three additional elective Liberal Core hours.

Or one from: Mathematics: 140, 150A, 150B, 155A, 155B
Computer Science: CS 212
Psychology: PSY 2102
Natural Science (7 hours):
 One lab science (4 or 5 hours) from:
 Astronomy: ASTR 102 & 103
 Biological Science: BSCI 100, 105, 110A & 111A, 110B & 111B, 118, 218, 219
 Earth and Environmental Sciences: EES 101 & 111, 102, 103 & 113, 225
 Nursing: NURS 150, 210A, 210B

And one of the following 3 hours:
 Astronomy: ASTR 102, 130
 Biological Science: BSCI 110A, 110B
 Chemistry: CHEM 101A
 Earth and Environmental Sciences: EES 100, 101, 103, 107, 108
 Neuroscience: NSC 201
 Nursing: NURS 231A and NURS 231B or NURS 231C
 Physics: PHYS 105, 110

Or two lab science courses (8-10 hours) will meet the Natural Science requirement.

Cultural Studies (3 hours) one course from the following:
 African American and Diaspora Studies: AADS 101, 110, 120, 155, 200, 201, 210, 215, 221, 230, 260
 American Studies: AMER 100
 Anthropology: ANTH 101, 103, 206, 207, 210, 214, 220, 222, 223, 226, 228, 232, 234, 243, 246-249,
 253, 259, 260, 262 - 267
 Chinese: CHIN 251, 252
 Classical Studies: CLAS 130, 146, 150, 160, 171, 203-206, 211, 217, 220, 222, 224, 236, 238
 Communication Studies: CMST 223, 224, 228, 235, 242
 Earth and Environmental Sciences: EES 205
 East Asian Studies: EAS 211, 240
 Economics: ECON 224
 Education: EDUC 2060
 European Studies: EUS 201
 German: GER 172, 201, 216, 221, 222, 235, 237, 241, 270, 271, 273-275
 Greek: GRK 212
 History: HIST 101, 105-109, 127, 128, 137, 138, 143, 144, 149, 160, 161, 176, 181-186, 202, 203, 205,
 History of Art: HART 120, 222, 224-234, 238, 241, 242, 245, 251-253
 Human and Organizational Development: HOD 2240, 2400-2430, 2460, 2660
 Italian: ITA 230
 Jewish Studies: JS 120, 121, 135, 155, 156, 245, 250-252, 254, 255
 Latin: LAT 206, 215
 Latin American Studies: LAS 201, 235, 260
 Medicine, Health and Society: MHS 201
 Music Literature: MUSL 103, 160, 170, 171, 200, 201, 250, 252, 261, 262
 Philosophy: PHIL 103, 211, 235, 238, 252, 258, 26-263
 Political Science: PSCI 101, 102, 204-206, 208, 213-219, 228, 230, 247, 263
 Portuguese: PORT 225
 Psychology: A&S – PSY 217, 243; Peabody – PSY 2230
 Religious Studies: RRLST 107, 110W, 112-114, 130, 204W-206, 219, 220, 222, 223, 228-233, 244, 249,
 251, 254
 Russian: RUSS 171, 172, 231, 232, 234
 Sociology: SOC 101-104, 215, 218, 224, 226-230, 234, 237, 239, 242, 244, 246, 248, 249-251, 254 -
 258, 267-269, 272, 275-279
 Spanish: SPAN 202, 204, 208, 221, 223, 226, 231, 235, 243, 244, 276
 Special Education: SPED 2060
 Theatre: THTR 216
 Women's and Gender Studies: WGS 150, 201, 212, 226, 239, 240, 243, 244, 245, 261, 264 - 272
Social Science (6 hours and two fields required) to include:

- **African American and Diaspora Studies**: AADS 101, 155, 221, 230
- **American Studies**: AMER 100
- **Anthropology**: All regular Anthropology courses (except 288A and up)
- **Classical Studies**: CLAS 207-209, 212, 213
- **Economics**: ECON 100, 101, 226, 266, 271
- **History**: All regular History courses (except 169, 293 and up)
- **History of Art**: HART 245
- **Human and Organizational Development**: HOD 2280, 2670
- **Jewish Studies**: JS 156
- **Music Literature/History**: MUSL 147, 160, 170, 171
- **Political Science**: PSCI 100 and up (except 280A and up)
- **Psychology – A&S**: All regular courses (except PSY 209, 225, 231, 280 and up)
- **Psychology – Peabody**: All regular courses (except PSY 1200, 1207, 1600, 2101, 2102, 2810, 2970 & up)
- **Sociology**: All regular Sociology courses (except 280A and up)
- **Women's and Gender Studies**: WGS 226, 240, 243, 245, 264, 267, 268

**Liberal Core Elective (3 hours):**

Any course listed to satisfy any area of the Liberal Education Core that is not already being used to fulfill a core area.

Courses chosen to fulfill an area of the Liberal Education Core can only be used to satisfy that one requirement. You may not use the same course for two requirement areas. **Exception**: Courses used to fulfill the Writing requirement or academic major courses may also be used to satisfy the appropriate Liberal Education Core area.

**English 100 requirement:**

English 100 is required unless students have satisfied one of the following:

1. SAT I Critical Reading and writing combined test score of 1220 or above with a minimum test score of 500 in each component
2. ACT English test score of 27 or above and an ACT writing test score of 7 or above
3. AP/IB English test scores of 4 and 6 respectively

English 100 counts for elective credit only toward the hours required for the B.S. degree.

*Academic credit is not awarded for SAT or ACT test scores.*

**Writing Requirement:**

All first year students must successfully complete one writing intensive course at the 100 level before their fourth semester. In addition, before graduation, all students must successfully complete a second writing course at the 100 or 200 level. A&S, Blair, and Engineering writing intensive courses have a W after the course number. Peabody writing intensive courses have a 7 as the last digit of the course number.

**Note**: First Year Seminars (courses labeled 115F) offered through the College of Arts and Science and Blair School of Music may count as writing intensive courses. Peabody freshmen may only register for First Year Seminars during the first week of the fall and spring semesters if the courses are open.
### COGNITIVE STUDIES (CGS) MAJOR
Degree Progression Check List

<table>
<thead>
<tr>
<th>Liberal Education Core (40 hours): (select courses from pages 45-47)</th>
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<tbody>
<tr>
<td>Communications (6 hours)</td>
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<tr>
<td>Humanities (9 hours)</td>
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<tr>
<td>Mathematics (6 hours)</td>
</tr>
<tr>
<td>Statistics: Other:</td>
</tr>
<tr>
<td>Cultural Studies (3 hours)</td>
</tr>
<tr>
<td>Natural Science (7 hours)</td>
</tr>
<tr>
<td>Lab Sci: Other:</td>
</tr>
<tr>
<td>Social Science (6 hours)</td>
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<tr>
<td>Electives (3 hours)</td>
</tr>
<tr>
<td>Writing Requirement (6 hours)</td>
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<tr>
<td>Other Electives/Second Major (47 hours minimum)</td>
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<table>
<thead>
<tr>
<th>CGS Major (33 hours):</th>
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<tbody>
<tr>
<td>-major Core (12 hours)</td>
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<tr>
<td>Take one of the following:</td>
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<tr>
<td>Elective Courses within the Major (15 hours)</td>
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<tr>
<td>Methods of Inquiry (6 hours)</td>
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**Note:** 120 hours minimum and a 2.0 cumulative grade point average are required to graduate with all Liberal Core and Major requirements satisfied.
## POTENTIAL PEABODY SECOND MAJORS

### Child Development (15 unique hours required above PSY courses used for CGS major requirements)

**Required Core (12 hours)**
- PSY 1630 Developmental Psychology
- PSY 1500 Cognitive Aspects of Human Development
- PSY 1750 Social and Personality Development
- PSY 2102 Statistical Analysis (could double count in CGS Methods of Inquiry)

**One of the following (3 hours):**
- PSY 2250 Infancy
- PSY 2320 Adolescent Development

**Two of the following (6 hours):**
- PSY 2510 Experimental Methods (double counts for the CGS major)
- PSY 2520 Observational Methods
- PSY 2530 Psychometric Methods
- PSY 2980/2990 Directed/Honors Research

*Electives within the Child Development Major (9 hours):*  
(3) (3) (3)

*See the CD list of Electives on page 29

### Child Studies (18 unique hours required above PSY courses used for CGS major requirements)

**Development Courses (9 hours)**
- PSY 1630 Developmental Psychology
- PSY 1750 Social & Personality Devl.
- PSY 2250 Infancy
- PSY 2320 Adolescent Development

**Research Methods (3 Hours)**
- PSY 2510 or PSY 208

**Language & Literacy (6 hours)**
- EDUC 2115 Lang.&Lit. Learning YC
- ENED 2100 or 2200 Child. Literature
- PSY 2000 Psychology & Language
- SPED 2030 Intro Lang. & Communication
- SPED 2640 Manual Communication I

**Learning (3 hours)**
- MTED 2100 or 2200
- SCED 2200 or SSED 2100
- PSY 1300 Cognition & Instruction
- PSY 2310 Educational Psychology

**Families/Community & Diversity (6 hrs)**
- EDUC 1020 Schl. Sociey & Teacher
- EDUC 2120 Parents & Devl. Children
- HOD 2510 Hlth Serv Dlvry Div Pop.
- HOD 2600 Community Development Theory
- PSY 2470/HOD 2670 Community Psychology
- SPED 1010 Introduction to Exceptionality
- SPED 2020 Family Intervention
Human & Organizational Development (40-43 hours)

Professional Core (13 hours)
- HOD 1100 Small Group Behavior
- HOD 1200 Understanding Organizations
- HOD 1400 Talent Management & Organization Fit
- HOD 1800 Public Policy

Internship (12 - 15 hours)
- HOD 2900 Internship
- HOD 2910 Adv. Internship Seminar
- HOD 2920 Theoretical Applications
- HOD 2930 Senior Project

H&OD Track (15 Hours)*
- Community Leadership & Development
- International Leadership & Development
- Health and Human Services
- Leadership & Organizational Effectiveness
- Public Policy

*See the on-line Human and Organizational Development Undergraduate Handbook for Track Core courses and track electives.
### COGNITIVE STUDIES MAJOR

#### SUGGESTED SCHEDULE PLAN

<table>
<thead>
<tr>
<th>FALL</th>
<th>HOURS</th>
<th>SPRING</th>
<th>HOURS</th>
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<tr>
<td>PSY 1200/1207</td>
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<td>PSY 1150/1157 (or in Spring)</td>
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<tr>
<td>PSY 2101 (or in Sophomore year)</td>
<td>3</td>
<td>PSY 2102 (or in Sophomore year)</td>
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<tr>
<td>Liberal Education Core Courses</td>
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<td>Liberal Education Core Courses</td>
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<td><strong>TOTAL</strong></td>
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<td>PSY 1600</td>
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<td>PSY Core Elective</td>
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</tr>
<tr>
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<td>3</td>
<td>PSY 2102 (if not taken first year)</td>
<td>3</td>
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<tr>
<td>PSY Core Elective</td>
<td>3</td>
<td>PSY Core Elective</td>
<td>3</td>
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<td>Second major courses/</td>
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<td><strong>Senior Year</strong></td>
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<tr>
<td>Second major courses/</td>
<td>9-15</td>
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<td><strong>TOTAL</strong></td>
<td>15</td>
<td><strong>TOTAL</strong></td>
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</table>
THE HONORS PROGRAM IN COGNITIVE STUDIES

The Honors Program in Cognitive Studies offers qualified majors the opportunity to conduct individual research projects in collaboration with faculty members. This research experience culminates in the writing and public presentation of a senior thesis. Students who major in Cognitive Studies are eligible to apply for the Honors Program at the end of their sophomore year if they have an overall grade point average of at least 3.2 and a 3.2 in Cognitive Studies courses. Students who are accepted, complete the program successfully, and have a final grade point average of at least 3.2 will receive either Honors or High Honors in Cognitive Studies. Successful participation in the program should substantially aid those intending to do graduate work. More specific information concerning admission to and the requirements of the Honors Program is available from Professor Craig Smith, Coordinator of the Psychology Honors Program and Director of Undergraduate Studies for the Department of Psychology and Human Development.

THE MINOR IN COGNITIVE STUDIES

The minor in Cognitive Studies consists of 15 hours in the following courses (Note: None of these 15 hours can count toward any other major):

**Required Courses:**
- PSY 1200/1207 Minds, Brains, Contexts, and Cultures
- PSY 1600 Psychology of Thinking

**Electives:**
- 3 courses from the following:
  - PSY 1150/1157 Freshman Seminar
  - PSY 1300 Cognition and Instruction
  - PSY 1500 Cognitive Aspects of Human Development
  - PSY 1700 Social and Emotional Context of Cognition
  - PSY 1750 Social and Personality Development
  - PSY 2000 Psychology and Language
  - PSU 2100 Advanced Topical Seminar (may be repeated providing no duplication of content)
  - PSY 2310 Educational Psychology
  - PSY 2560 Health Psychology
  - PSY 2700 Introduction to Clinical Psychology
  - PSY 2980/2990 Directed Research (may not be repeated for minor credit)
  - SPED 2030 Introduction to Language and Communication

**Total Hours in the Minor**
- 15
Child Studies
Peabody has long had great strengths in the area of Child Studies. The 36 hour interdisciplinary major in Child Studies draws on courses from Psychology, Education, Special Education, and Human and Organizational Development. The major is excellent preprofessional preparation for students interested in Psychology or Education, in Law (e.g., Child and Family advocacy), or in various health related areas (e.g., medicine, nursing) involving children. It is also appropriate for students who are interested in gaining a broader understanding of children and families in contemporary society. The major areas covered are: Developmental Psychology, Learning, Research Methods, Language and Literacy, and Families, Community and Diversity. Interested students should discuss the program with Craig Smith, Director of Undergraduate Studies.
Liberal Education Core Requirements
For Child Studies Major
(Minimum 40 Credit Hours)
2010-2011

Communications (6 hours):

Communications Studies: All CMST courses count (except CMST 280ABC and up)
Theatre: THTR 100, 115F

Humanities [9 hours (3 courses) and two fields required] to include:
(the same course may not count for both Communications and Humanities)

African American and Diaspora Studies: AADS 260
Arabic: ARA 210B and up
Chinese: CHIN 202, 214, 216, 241, 251, 252
Classical Studies: CLAS 115F, 130, 146, 150, 203-206, 216, 217, 224
Computer Science: CS 151
Dance: DANC 111
English: ENGL 102W, 104W, 105W, 115F, 116W, 117W, 118W, 208A and up (except 269, 288 & up)
Film Studies: FILM 125
French: FREN 102 and up (except FREN 287A and up)
German: GER 102 and up (except GER 289A and up)
Greek: GRK 202 and up (except GRK 289)
Hebrew: HEBR 111B and up (except HEBR 289A and up)
History of Art: HART 110, 111, 115F, 210 and up (except 288 & up)
Italian: ITA 101B and up (except ITA 289 and up)
Japanese: JAPN 202 and up (except JAPN 289AB)
Jewish Studies: JS 135W
Latin: LAT 102 and up (except LAT 289)
Music: MUSC 100 and up (except 294 and up); MUSL 103 and up (except 147, 160, 170, 171, 289 and up)
Philosophy: PHIL 100 and up (except 289AB and up)
Portuguese: PORT 102 and up (except 225, 289 and 294)
Religious Studies: RLSST 106 and up (except RLSST 280 and up)
Russian: RUSS 102 and up (except RUSS 171, 172, 280A and up)
Spanish: SPAN 102 and up (except SPAN 280, 289, 294 and up)
Theatre: THTR 100, 115F, 170, 201-204, 232, 271
Women’s and Gender Studies: WGS 150, 239, 271

Mathematics (6 hours):

Statistics (3 hours):
Psychology: PSY 2101

Mathematics (3 hours):
SAT-II Math Test Score Level I of 620 and up or Level II of 570 and up will exempt a student from the 3 hour math requirement. Academic credit is not awarded for SAT II scores. Students with SATII Math exemption should take three additional elective Liberal Core hours.

Or one from: Mathematics: 140, 150A, 150B, 155A, 155B
Computer Science: CS 212
Psychology: PSY 2102
Natural Science (7 hours):
(One Biological Science or Nursing course is required)

One lab science (4 or 5 hours) from:

- **Astronomy**: ASTR 102 & 103
- **Biological Science**: BSCI 100, 105, 110A & 111A, 110B & 111B, 118, 218, 219
- **Chemistry**: CHEM 101A & 100A, 101B & 100B, 102A & 104A, 102B & 104B
- **Earth and Environmental Sciences**: EES 101 & 111, 102, 103 & 113, 225
- **Nursing**: NURS 150, 210A, 210B

And one of the following 3 hours:
(Must be a BSCI or Nursing course if not taken as the lab science course)

- **Astronomy**: ASTR 102, 130
- **Biological Science**: BSCI 110A, 110B
- **Chemistry**: CHEM 101A
- **Earth and Environmental Sciences**: EES 100, 101, 103, 107, 108
- **Neuroscience**: NSC 201
- **Nursing**: NURS 231A and NURS 231B or NURS 231C
- **Physics**: PHYS 105, 110

Or two lab science courses (8-10 hours) will meet the Natural Science requirement.

Cultural Studies (3 hours) one course from the following:

- **African American and Diaspora Studies**: AADS 101, 110, 120, 155, 200, 201, 210, 215, 221, 230, 260
- **American Studies**: AMER 100
- **Anthropology**: ANTH 101, 103, 206, 207, 210, 214, 220, 222, 223, 226, 228, 232, 234, 243, 246-249, 253, 259, 260, 262 - 267
- **Chinese**: CHIN 251, 252
- **Classical Studies**: CLAS 130, 146, 150, 160, 171, 203-206, 211, 217, 220, 222, 224, 236, 238
- **Communication Studies**: CMST 223, 224, 228, 235, 236, 242
- **Earth and Environmental Sciences**: EES 205
- **East Asian Studies**: EAS 211, 240
- **Economics**: ECON 224
- **Education**: EDUC 2060
- **English**: ENGL 118W, 246, 260, 263, 267, 268A, 268B, 271, 275-277, 279, 282
- **European Studies**: EUS 201
- **French**: FREN 209, 215, 218, 232, 234, 239, 251, 255, 258, 261, 269
- **German**: GER 172, 201, 216, 221, 222, 235, 237, 241, 270, 271, 273-275
- **Greek**: GRK 212
- **History of Art**: HART 120, 222, 224-234, 238, 241, 242, 245, 251-253
- **Human and Organizational Development**: HOD 2240, 2400-2430, 2460, 2660
- **Italian**: ITA 230
- **Jewish Studies**: JS 120, 121, 135, 155, 156, 245, 250-252, 254, 255
- **Latin**: LAT 206, 215
- **Latin American Studies**: LAS 201, 235, 260
- **Medicine, Health and Society**: MHS 201
- **Music Literature**: MUSL 103, 160, 170, 171, 200, 201, 250, 252, 261, 262
- **Philosophy**: PHIL 103, 211, 235, 258, 252, 258, 26-263
- **Political Science**: PSCI 101, 102, 204-206, 208, 213-219, 228, 230, 247, 263
- **Portuguese**: PORT 225
- **Psychology**: A&S – PSY 217, 243; Peabody – PSY 2230
- **Religious Studies**: RLST 107, 110W, 112-114, 130, 204W-206, 219, 220, 222, 223, 228-233, 244, 249, 251, 254
- **Russian**: RUSS 171, 172, 231, 232, 234
- **Sociology**: SOC 101-104, 215, 218, 224, 226-230, 234, 237, 239, 242, 244, 246, 248, 249-251, 254 - 258, 267-269, 272, 275-279
- **Spanish**: SPAN 202, 204, 208, 221, 223, 226, 231, 235, 243, 244, 276
- **Special Education**: SPED 2060
- **Theatre**: THTR 216
- **Women's and Gender Studies**: WGS 150, 201, 212, 226, 239, 240, 243, 244, 245, 261, 264 - 272
Social Science (6 hours and two fields required) to include:

**African American and Diaspora Studies:** AADS 101, 155, 221, 230  
**American Studies:** AMER 100  
**Anthropology:** All regular Anthropology courses (except 288A and up)  
**Classical Studies:** CLAS 207-209, 212, 213  
**Economics:** ECON 100, 101, 226, 266, 271  
**History:** All regular History courses (except 169, 293 and up)  
**History of Art:** HART 245  
**Human and Organizational Development:** HOD 2280, 2670  
**Jewish Studies:** JS 156  
**Music Literature/History:** MUSL 147, 160, 170, 171  
**Political Science:** PSCI 100 and up (except 280A and up)  
**Psychology – A&S:** All regular courses (except PSY 209, 225, 231, 280 and up)  
**Psychology – Peabody:** All regular courses (except PSY 2101, 2102, 2810, 2970 & up)  
**Sociology:** All regular Sociology courses (except 280A and up)  
**Women’s and Gender Studies:** WGS 226, 240, 243, 245, 264, 267, 268

Liberal Core Elective (3 hours):  
Any course listed to satisfy any area of the Liberal Education Core that is not already being used to fulfill a core area.

Courses chosen to fulfill an area of the Liberal Education Core can only be used to satisfy that one requirement. You may not use the same course for two requirement areas. **Exception:** Courses used to fulfill the Writing requirement or academic major courses may also be used to satisfy the appropriate Liberal Education Core area.

English 100 requirement:

English 100 is required unless students have satisfied one of the following:

1. SAT I Critical Reading and writing combined test score of 1220 or above with a minimum test score of 500 in each component  
2. ACT English test score of 27 or above and an ACT writing test score of 7 or above  
3. AP/IB English test scores of 4 and 6 respectively

English 100 counts for elective credit only toward the hours required for the B.S. degree.

*Academic credit is not awarded for SAT or ACT test scores.*

Writing Requirement:

All first year students must successfully complete one writing intensive course at the 100 level before their fourth semester. In addition, before graduation, all students must successfully complete a second writing course at the 100 or 200 level. A&S, Blair, and Engineering writing intensive courses have a W after the course number. Peabody writing intensive courses have a 7 as the last digit of the course number.

**Note:** First Year Seminars (courses labeled 115F) offered through the College of Arts and Science and Blair School of Music may count as writing intensive courses. Peabody freshmen may only register for First Year Seminars during the first week of the fall and spring semesters if the courses are open.
## CHILD STUDIES (CST) MAJOR
### Degree Progression Check List

**Liberal Education Core (40 hours):**
(select courses from pages 59-61)

<table>
<thead>
<tr>
<th>Communications (6 hours)</th>
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<th>Humanities (9 hours)</th>
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<th>Mathematics (6 hours)</th>
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<td>Statistics:</td>
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<td>Other:</td>
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<th>Cultural Studies (3 hours)</th>
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<tr>
<th>Natural Science (7 hours)</th>
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<tr>
<td>Lab Sci:</td>
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<td>Other:</td>
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<th>Social Science (6 hours)</th>
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<th>Writing Requirement (6 hours)</th>
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<th>Other Electives/Second Major (44 hours minimum)</th>
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<tr>
<th>CST Major (36 hours):</th>
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**Developmental Courses (9 hours)**

| PSY 1630 Developmental Psychology |
| PSY 1500 Cognitive Aspects of HD |
| PSY 1750 Social & Personality Development |
| PSY 2250 Infancy |
| PSY 2320 Adolescent Development |

**Learning (3 hours)**

| MTED 2100/2200 Mathematics ECE/ELEM |
| SCED 2200/SSED 2100 Science ECE/ELEM |
| PSY 1300 Cognition and Instruction |
| PSY 2310 Educational Psychology |
| SPED 2110 Managing Academic & Social Behv. |
| SPED 2420 Functional Assessment Strategies |

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<th>Research Methods (3 hours)</th>
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<tr>
<td>PSY 2510 Experimental Methods</td>
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<tr>
<td>PSY 2520 Observational Methods</td>
</tr>
<tr>
<td>PSY 2530 Psychometric Methods</td>
</tr>
<tr>
<td>HOD 1700 Systematic Inquiry</td>
</tr>
</tbody>
</table>

**Families, Communities, & Diversity (6 hours)**

| EDUC 1020 Society, School, and the Teacher |
| EDUC 2120 Parents & Developing Children |
| EDUC 2920 Social & Phil Aspects of Educ |
| HOD 2510 Health Service Delivery Diverse Pop. |
| HOD 2600 Community Development Theory |
| HOD 2670/PSY 2470 Community Psych |
| SPED 1010 Introduction to Exceptionality |
| SPED 2020 Family Interventions |

**Language and Literacy (6 hours)**

| EDUC 2115 Language & Literacy Young Child |
| ENED 2030 Fostering Language in Classrooms |
| ENED 2100/2200 Literature for ECE/ELEM |
| PHIL 246 Philosophy of Language |
| PSY 2000 Psychology and Language |
| SPED 2030 Intro Lang. & Communication |
| SPED 2640 Manual Communication I |

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<tr>
<th>Electives in Child Studies (9 hours)</th>
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<tbody>
<tr>
<td>Choices from all courses listed above not checked and</td>
</tr>
<tr>
<td>PSY 1150/1157 Freshman Seminar (Topic Varies)</td>
</tr>
<tr>
<td>PSY 2100 Advanced Topical Seminar</td>
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</table>

(May be repeated provided no duplication of content: intended for students with JR or SR class standing)

| PSY 2102 Statistical Analysis |
| PSY 2690 Special Topic Seminars (May be repeated providing no duplication of content) |
| PSY 2700 Introduction to Clinical Psych |
| PSY 2810, 2970, 2980, or 2990 (6 hours only) |

**Note:**

120 hours minimum and a 2.0 cumulative grade point average are required to graduate with all Liberal Core and Major requirements satisfied
POTENTIAL PEABODY SECOND MAJORS

Cognitive Studies (15 unique hours required above PSY courses used for CST major requirements)

Required Core (9 hours)
- PSY 1200 Minds, Brains, Context, and Culture
- PSY 1600 Psychology of Thinking
- PSY 2100 Advanced Seminar

Electives
- PSY 1300 Cognition and Instruction
- PSY 1700 Social and Emotional Context of Cognition
- PSY 2000 Psychology and Language
- PSY 2100 Advanced Seminar (different than Core selection)
- PSY 2980 Directed Research
- SPED 2030 Introduction to Language and Communication

Human & Organizational Development (40-43 hours)

Professional Core (13 hours)
- HOD 1100 Small Group Behavior
- HOD 1200 Understanding Organizations
- HOD 1400 Talent Management & Organizational Fit
- HOD 1800 Public Policy

Internship (12-15 hours)
- HOD 2900 Internship
- HOD 2910 Adv. Internship Seminar
- HOD 2920 Theoretical Applications
- HOD 2930 Senior Project

H&OD Track (15 Hours)*
- Community Leadership & Development
- International Leadership & Development
- Health and Human Services
- Leadership & Organizational Effectiveness
- Public Policy

*See the on-line Human and Organizational Development Undergraduate Handbook for Track Core courses and track electives.
# CHILD STUDIES MAJOR

## SUGGESTED SCHEDULE PLAN

<table>
<thead>
<tr>
<th>FALL</th>
<th>HOURS</th>
<th>SPRING</th>
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<tr>
<td>PSY 1630</td>
<td>3</td>
<td>PSY 1630 (if not in Fall)</td>
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</tr>
<tr>
<td>PSY 1150/1157 (or in Spring)</td>
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<td>PSY 1150/1157 (if not in Fall)</td>
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<tr>
<td>PSY 2101 (or in Sophomore year)</td>
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<td>Liberal Education Core Courses</td>
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<td>Liberal Education Core Courses</td>
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<td>Any CST Course</td>
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<td>Any CST Course</td>
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<tr>
<td>PSY 2101 (if not taken in first year)</td>
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<td>Any CST Course</td>
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<td>Liberal Education courses/ Second major courses</td>
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<td>Liberal Education courses/ Second major courses</td>
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<td><strong>TOTAL</strong></td>
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<tr>
<td><strong>Junior Year</strong></td>
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<td>CST Elective Courses</td>
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<td><strong>TOTAL</strong></td>
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<td>Second major courses/ Electives</td>
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<td><strong>TOTAL</strong></td>
<td>15</td>
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THE HONORS PROGRAM IN CHILD STUDIES

The Honors Program in Child Studies offers qualified majors the opportunity to conduct individual research projects in collaboration with faculty members. This research experience culminates in the writing and public presentation of a senior thesis. Students who major in Child Studies are eligible to apply for the Honors Program at the end of their sophomore year if they have an overall grade point average of at least 3.2 and a 3.2 in Child Development courses. Students who are accepted, complete the program successfully, and have a final grade point average of at least 3.2 will receive Honors or High Honors in Child Studies. Successful participation in the program should substantially aid those intending to do graduate work. More specific information concerning admission to and the requirements of the Honors Program is available from either Professor Craig Smith, Coordinator of the Psychology Honors Program and Director of Undergraduate Studies for the Department of Psychology and Human Development.
Psychology & Human Development FAQ:

1. Do I need to take all of the core liberal education classes?

   A1. Yes. All Peabody students must take them. The core classes insure that you broaden your knowledge and experience different challenges and opportunities to grow.

2. There are a lot of courses to choose from in the liberal education core. Which are the ones that I really am supposed to take?

   A2. For the most part it is truly up to you which courses you take to fulfill the liberal core requirements. In a couple of cases, there are some restrictions on the courses you need to take to fulfill a particular requirement (for example, the Child Development program requires that you take a philosophy course as part of the humanities requirement), but otherwise, all of the options listed under each requirement are excellent options for you to choose among. In selecting which courses to take, you might sample from areas in which you are considering a second major or a minor, and you might choose courses that are simply fun or interesting to you. Fulfilling the Liberal Education requirement represents a rather unique opportunity to explore intellectual disciplines to which you otherwise might never be exposed.

3. What do I do if I don’t want to major in Child Development, Child Studies, or Cognitive Studies anymore?

   A3. Change of Major Forms are used when you decide which major you want to do, or which major you don’t want to do anymore.

   To change your major:
   Pick up a Change of Major form in Jesup 101 and complete the applicable boxes and obtain your advisor’s signature.

   Turn the form in to Registrar/Records, 216 Administration Bldg.

4. I need to drop this class. When is the last day to drop?

   A4. There are different procedures and consequences for dropping courses early in the semester (during the change period) or later in the semester. Both types of situation, and their associated procedures and consequences are discussed below:

   A. Dropping Classes
   During the Change Period, which is approximately the first week of classes (see page 1 and 2 of this handbook) students may add a course, change sections, and drop with no entry on the record and register for Pass/Fail status. Students must access OASIS to drop a course. (The professor does not do it for them)

   B. Withdrawal from classes
After Change Period, and extending to the end of the eighth week of classes (see pages 1 and 2 of this handbook) a course may be dropped with the consent of the instructor and the student’s advisor. Withdrawal changes must be made by the student on a Change of Course Card, which is submitted to the Registrar/Records, 216 Administration Bldg.

After the above deadlines, students may withdraw from a class only by submitting a Withdrawal Petition and obtaining administrative approval. (Check with Craig Smith, Director of Undergraduate Studies (DUS) for further information)

With any withdrawals after the initial change period, the course is still listed on the student’s transcript, but with the designation of “W” (indicating withdrawal from the course) instead of a letter grade.

5. If I withdraw from classes, are “W”s on my transcript a bad thing?

A5. Not necessarily. If you only acquire a couple of “W”s over the course of your undergraduate career that will almost never be of any consequence. However, if you establish a pattern of frequently dropping courses after the change period, and acquire “W”s across several semesters, then people evaluating your transcripts, such as potential employers and graduate admissions committees, might start to wonder about your ability to commit. Thus, if you have to withdraw from classes once or twice over your undergraduate career, it isn’t something you need to worry about. At the same time, withdrawing from classes is not something that you want to do regularly.

6. How many credits do I need to graduate?

A6. The minimum number of credits for a B.S. degree in Child Development, Cognitive Studies, and Child Studies is 120.

7. Do I really need to show up to all classes?

A7. Yes, you do.

8. If I am taking classes for a major and a minor can I graduate with a major and come back to complete the minor?

A8. Unfortunately, you cannot. The major and minor must be completed before you graduate, since both apply to the same bachelor’s degree.

9. My Undergraduate Handbook says a specific course is required for graduation. However, the prerequisites for that class have changed. Which prerequisites do I follow?

A9. Always follow the prerequisites in place during the semester that you take the course, regardless of your year of entry.

10. Why do I need advising and how do I choose an advisor? If I don’t know my major or want to change it, can someone help me find one?

A10. Advisors can help you explore your interests and can share information that will help you choose a major or minor, explore possible career paths, and help you to
stay on track in your studies. See your advisor several times during your studies to check on your progress, choose classes, etc. Upon entry to the Child Development, Child Studies, or Cognitive Studies Program you are assigned to an advisor. Advisor and major or minor changes are made by form request to the Education Programs Coordinator (EPC) with approval of the DUS.

11. How many P/F classes can I take in my major? What classes can I take this way?

A11. The university allows you to take up to a total of three courses on a P/F basis during your undergraduate career. For the Child Development, Child Studies, and Cognitive Studies Majors, All courses in the MAJOR CORE must be taken for a letter grade, and only one course within any area of the Liberal Education Core can be taken pass-fail. (See the academic policy section of this handbook)

12. If I take a second major in the college of Arts and Sciences, do I need to complete the AXLE requirements in addition to the Peabody Liberal Core courses?

A12. No. In order to complete a second major in the College of Arts and Sciences (A&S) as a Peabody student, all you need to do is to complete the core requirements (and any prerequisites) listed for that major (usually between 27 and 36 hours). AXLE is the liberal education requirement for A&S students. As a Peabody student taking a second major in A&S you are still a Peabody student, and therefore you need to complete only the Peabody liberal core requirements (LEC)

13. Can I study abroad and get credit for VU courses?

A13. Yes, there are a number of VU Abroad programs which allow you to take courses and earn residence credits that apply directly to your LEC or major. For more information contact the Vanderbilt Global Education Office in the Student Life Center, Suite 115; telephone 615-343-3139; or on the Web at: http://www.vanderbilt.edu/geo/

14. What if I don’t agree with the final grade I get in a class?

A14. Meet with the relevant professor during office hours to review the grade. She or he has final say about your grade. If there is a grade error, a Change of Grade Petition is completed by the professor and it is submitted to the Peabody Registrar, 216 Administration Bldg.

15. Why was I placed on probation? What will happen next?

A15. Students placed on academic probation will be notified by letter from the Dean explaining this status and what action is necessary to remove the probation.

16. How do I calculate my GPA?

A16. Calculate the GPA by finding the grade points for each grade obtained in a course, then multiply that number by the number of credits for the course (i.e., An A-is 3.7 grade points x 3 credits = 11.1 grade points.) Do this for each course taken, then add all the grade points and all the credits, and divide the grade points by the credits. This is the GPA!
Use the information below:

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<th>Grade</th>
<th>Value</th>
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<tbody>
<tr>
<td>A</td>
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<td>D-</td>
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<td>F &amp; CR/NC</td>
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17. Do I really have to meet all the prerequisites for a class?

A17. Almost always, Yes. Meeting prerequisites insure that students have the necessary background knowledge for the course and that they are prepared to study the subject. Professors will assume that all students have completed the prerequisites. If, as is sometimes the case, you believe that you have the requisite knowledge to take a class without having met the formal prerequisites, meet with the course instructor to discuss your situation. The professor can give you a clear sense of his/her expectations for the class, and can help you gauge whether or not you are really ready to take the class.

18. As a Cognitive Studies, Child Development, or Child Studies major, am I required to take a second major?

A18. No. A second major is not required for any of these programs. However, the possibility of taking a second major is very compatible with all three programs, and many students opt to take a double major to reflect their intellectual and/or career interests. Whether or not you take a double major is up to you, but it is an issue that your academic advisor will be very happy to discuss with you.

19. What are all the different “Independent Study” courses?

A19. There are several different courses offered through the Department of Psychology and Human Development that are “experiential,” in that they consist primarily in engaging in supervised “hands-on” activities in something other than a traditional classroom setting. Each different course reflects a somewhat different type of experience: Psy 2810, Practicum in Child Development, involves observing and interacting with children in community settings; Psy 2820, Fieldwork in Psychology, is a vehicle by which interested students can participate in an internship at an off-campus site; Psy 2970, Independent Study, encompasses a variety of learning experiences, including serving as a Teaching Assistant in selected courses in order to learn about the process of teaching and learning at the college level, as well as student-initiated educational projects, such as writing a thesis on a relevant topic based on library or archival research; Psy 2980, Directed Research, involves engaging in empirical psychological research under the supervision of a faculty sponsor, and Psy 2990, Honors Research, is a research-based course for students admitted to the Psychology Honors Program, under which they conduct the research for, and write, their Senior Honors Thesis.
20. How much academic credit can I get from taking these “experiential” courses?

A20. Each of these courses (PSY 2810, 2820, 2970, 2980, and 2990) can be repeated freely as general electives counting toward graduation. However, there are restrictions on how much credit from these courses can serve as elective credit within the Cognitive Studies, Child Development, and Child Studies majors. Psy 2820 does not serve as an elective within any of these majors; Psy 2810 can serve as an elective within the Child Studies and Child Development major, but not within the Cognitive Studies major; and the remaining three courses (Psy 2970, 2980, and 2990) can serve as electives within all three majors. However, for all three majors, only a total of six hours from among the eligible courses, in any combination, can be used as elective credit within the major. In addition to this elective credit, 3 hours of credit from either empirical research course i.e., Psy 2980 or Psy 2990) can be used as the second required research methods course in the Child Development major, or as one of the Methods of Inquiry courses in the Cognitive Studies major. This latter option is not available for the Child Studies major because only one research methods course is required for Child Studies.

21. How do I register for these “experiential” courses?

A 21. Registering for these courses is somewhat different than for more traditional classroom-based courses. For Psy 2810 permission of the instructor is needed, and for Psy 2990 the student needs to be admitted to the honors program in order to be eligible to register for that course. However, eligible students can register for both of these courses in the normal fashion on Oasis. For Psy 2820, 2970, and 2980 the student must complete a learning contract in collaboration with his or her faculty sponsor; have this contract approved by the Director of Undergraduate Studies; and then have it turned in to the Peabody Registrar, 216 Administration Bldg. for OASIS entry.
PEABODY MINORS

A minor is a program with recognized area of knowledge offering students more than a casual introduction to the area but less than a major. Although the completion of a minor is not a degree requirement, students may elect to complete the courses specified for one or more minors. A student who completes all designated courses in a minor with a grade point average of at least 2.0 will have the minor entered on the academic transcript at the time of graduation.

Minors may be combined with any departmental major or interdisciplinary major. Each minor must, however, include at least fifteen credit hours that are not being counted toward any major. Courses being taken to fulfill a minor may not be taken on a Pass/Fail basis.

Students wishing to declare a Peabody minor must obtain a "Minor Declaration" form available in the Office of Records and Registration or the Departmental Offices. An adviser will not be assigned for minors, and it will not appear on the transcript until the time of graduation. It is the student's responsibility to know and satisfy all the requirements for minors which he/she intends to complete. Minors will be checked during graduation check-out.

Student's wishing to declare a minor in the College of Arts and Science must obtain a "Minor Declaration" form from the appropriate department in the College of Arts and Science where the student will be acknowledged as having a minor. This form must be submitted to the Peabody Office of Records and Registration for processing. A list of Arts and Science minors available to Peabody students are in the Undergraduate Catalog.

Note:
Minors, either Peabody or Arts and Science, are in addition to the Peabody major. Courses in the student's minor must be completed with a cumulative grade point average of 2.000 or better and all courses must be completed on a graded basis.

The following Peabody minors are offered:
Child Development
Cognitive Studies
Educational Studies
Human and Organizational Development
Reading/Literacy Education
Teaching Linguistically Diverse Students
Special Education
CHILD DEVELOPMENT
The minor in Child Development consists of 18 hours in the following courses:

Required Courses:
PSY 1630 Developmental Psychology 3
PSY 2101 Introduction to Statistical Analysis 3
(may be taken as part of the Liberal Education Core)
One of the following: 3
PSY 1500 Cognitive Aspects of Human Development
PSY 1750 Social and Personality Development
One of the following: 3
PSY 2250 Infancy
PSY 2320 Adolescent Development
One of the following: 3
PSY 2510 Experimental Research Methods
PSY 2520 Observational Research Methods
PSY 2530 Psychometric Methods
One Child Development elective course 3
Any of the courses above not taken to meet a minor requirement or any course listed for the major as a Child Development elective
Total Hours in the Minor 18

COGNITIVE STUDIES
The minor in Cognitive Studies consists of 15 hours in the following courses:

Required Courses: 6
PSY 1200/1207 Minds, Brains, Contexts, and Cultures
PSY 1600 Psychology of Thinking
3 courses from the following: 9
PSY 1150/1157 Freshman Seminar
PSY 1300 Cognition and Instruction
PSY 1500 Cognitive Aspects of Human Development
PSY 1700 Social and Emotional Context of Cognition
PSY 1750 Social and Personality Development
PSY 2000 Psychology and Language
PSU 2100 Advanced Topical Seminar (may be repeated providing no duplication of content)
PSY 2560 Health Psychology
PSY 2700 Introduction to Clinical Psychology
PSY 2980 Directed Research (may not be repeated for minor credit)
SPED 2030 Introduction to Language and Communication
Total Hours in the Minor 15
EDUCATIONAL STUDIES

The minor in Educational Studies is offered through the Department of Teaching and Learning. This minor has a Secondary Education Emphasis that requires 17 hours of credit from the following courses.

EDUC 1020 Society, School, and the Teacher 3
SPED 1010 Introduction to Exceptionality 3
EDUC 2310 Teaching in Secondary Schools 3
EDUC 2920 Social and Philosophical Aspects of Education 3
EDUC 2340 Practicum in Secondary Education I (with ED 2920) 1
EDUC 2350 Practicum in Secondary Education II (with PSY 2320) 1
PSY 2320 Adolescent Development 3

Total Hours in the Minor 17

Students interested in pursuing a minor in Educational Studies with an emphasis in Early Childhood or Elementary Education related to other educational contexts should contact Professor Amy Palmeri, Director of Undergraduate Studies in the Department of Teaching and Learning.

HUMAN AND ORGANIZATIONAL DEVELOPMENT

The minor in Human and Organizational Development consists of 18 hours in the following courses:

Required Courses: 9

HOD 1000 Applied Human Development 3
HOD 1100 Small Group Behavior 3
HOD 1200 Understanding Organizations 3

Elective Courses: 9

9 hours at the 2000-level with either
1) All 9 required hours in a given track:
   - Community Leadership and Development
   - Health and Human Services
   - International Leadership and Development
   - Leadership and Organizational Effectiveness
   - Public Policy

OR

2) Two of the five introductory track courses:
   - HOD 2400 Global Dimensions of Community Development
   - HOD 2510 Health Service Delivery to Diverse Populations
   - HOD 2600 Community Development Theory
   - HOD 2700 Leadership Theory and Practice
   - HOD 2800 Policy Analysis Methods

And
One additional 3-hour HOD course

Total Hours in the Minor 18
READING/LITERACY EDUCATION

The minor in Reading/Literacy Education is offered through the Department of Teaching and Learning. This minor consists of 16 credit hours from the following courses:

- **EDUC 2215** Theory & Methods of Reading 3
- **EDUC 2216** Practicum in Teaching Reading/Language Arts 1
- **EDUC 2217** Language Arts in Elementary Schools 3
- **EDUC 2430** Addressing Problems in Literacy Learning 3
- **ENED 2200** Exploring Literature for Children 3
- **PSY 2310** Educational Psychology 3

**Total Hours in the Minor** 16

TEACHING LINQUISTICALLY DIVERSE STUDENTS (18 hours)

(Leads to an added endorsement in teaching English as a second language)

- **EDUC 2530** Foundations Teaching Linguistically Diverse Students 3
- **EDUC 2540** Meth. & Materials Teaching Linguistically Diverse Students 3
- **EDUC 2550** Teaching Linguistically and Culturally Diverse Students 3
- **EDUC 2560** English as a Second Language Assessment for Teachers 3
- **EDUC 2570** Teaching Practicum for Linguistically Diverse Students 3
- **ENED 2200** Exploring Literature for Children 3
  Or **ENED 2920** Literature for Adolescents

**Total Hours in the Minor** 18
**SPECIAL EDUCATION**

The minor in Special Education provides students with an opportunity to develop familiarity and expertise in working with children who have learning and social behavior problems. The minor requires 17-18 credit hours. The first seven credits are required for all minors. Students then select an area of interest and complete an additional 10-11 credit hours in that area. Students who complete a minor in any area will not be recommended for licensure in that area.

**Required Courses:**
- SPED 1010 Introduction to Exceptionality 3
- SPED 2110 Managing Academic and Social Behavior 3
- SPED 2111 Practicum: Managing Academic & Social Behavior 1

**Option 1: Clinical and School Services Cluster**
- SPED 2800 Characteristics of Students with HI Disabilities 3
- SPED 2810 Assessment Strategies for Students with Disabilities 3
- SPED 2811 Practicum: Assessment Strategies 1
- SPED 2010 Introduction to Instructional Methods 3

**Option 2: Community Involvement Cluster**
- SPED 2300 Introduction to Severe Disabilities 3
- SPED 2301 Practicum -Severe disabilities 1
- SPED 2330 Multiple disabilities 3
- SPED 2331 Practicum -Multiple disabilities 1
- SPED 2340 Transition to adult life 3
- SPED 2431 Practicum – Transition 1

**Option 3: Visual Impairment Cluster**
- SPED 2500 Anatomy of the Eye 3
- SPED 2510 Educational Procedures 3
- SPED 2530 Braille 2
- SPED 2550 Orientation and Mobility 3

**Option 4: Overview of Special Education Cluster**
- SPED 2800 Characteristics of Students with HI Disabilities 3
- SPED 2300 Procedures for Students with Severe Disabilities 3
- SPED 2301 Practicum: Procedures for Severe Disabilities 1
- SPED 2500 Anatomy of the Eye 3